




SHOPTALK

March 26-29, 2023 • Mandalay Bay, Las Vegas

Shoptalk 2023 FULL EXHIBITOR KIT

Item	Due Date	Contact Info
Website Profile Deliverables (All Sponsors) - Company Name, URL & Logo (Vector & PNG Needed)	As Soon As Possible	 Jake McCloskey jake@shoptalk.com Sponsor Levels 4 & 5
Exhibitor Resources - Exhibitor Certificate of Insurance - Rainprotection - Preferred Vendor for Shoptalk 2023 - EAC Form & EAC Certificate of Insurance - Booth Rendering/Architectural Drawing <i>(All space-only booths) - submit to fabbotts@essentialevents.co.uk</i> - Engineering Stamp <i>(Multi-level booths)</i>	February 10, 2023	 Marieke Bauer marieke@shoptalk.com Sponsor Names #-K
Signage Artwork (Printed & Digital) <i>(only applicable to sponsors who have signage included as part of their sponsorship agreement)</i>	February 1, 2023	 Ava Kovlakas ava@shoptalk.com Sponsor Names L-Z
Register Sponsor Tickets - Code provided in initial onboarding email Additional paid tickets can be registered HERE . Click HERE to view crew badge information.	February 20, 2023	
Hotel Booking Room Selections become limited closer to the show	ASAP	Mandalay Bay
Freeman Discount Deadline - Audio/Visual - Booth Packages - Carpet - Furnishings - Labor - Rigging** (signs up to 200 lbs / non-electrical) *Rigging requires approval from Shoptalk show management.	February 27, 2023	FREEMAN (888) 508-5054 Chat on FreemanOnline Custom Booth Options: solutions@freemanco.com
Mandalay Bay Exhibitor Services Discount Deadline - Booth Cleaning** - Electric** - Food & Beverage** - IT, Telecom & Internet Services** - Rigging** (signs over 200 lbs / requiring electrical) *Rigging requires approval from Shoptalk show management.	March 3, 2023	MANDALAY BAY EXHIBITOR SERVICES (855) 408-1349 exhibitorservices@mandalaybay.com EDLEN ELECTRICAL mandalaybay@edlen.com
Shipping - Freeman Advance Warehouse Shipments accepted beginning February 23 . Material arriving after March 23 will be subject to a late surcharge and possible delays.	February 23 - March 23, 2023	FREEMAN (888) 508-5054 Chat on FreemanOnline
Lead Retrieval Pre-Order	March 10, 2023	Lead Retrieval Order Form FAQ's

Exclusive services. If an exhibitor needs to order any of the listed services, they **must use the vendor/contractor listed. Exhibitors are not allowed to use another company to perform these services, without exception.
 For all other services, exhibitors may use a vendor of their choice

GENERAL SHOW INFORMATION

LOCATION

Mandalay Bay Convention Center - Shoreline Exhibit Hall
3950 Las Vegas Blvd S
Las Vegas, NV 89119

All schedules below are subject to change.

BOOTH MOVE-IN

400 sq ft. or Larger Only	Sat, Mar 25	8AM-6PM
All Standard Booths	Sat, Mar 25	2PM-6PM
All Booths* *including Startup City/Street, Meeting Pods, NOOKs, Exhibit Floor Meeting Rooms	Sun, Mar 26	8AM-5PM

BOOTH MOVE-OUT

All Booths* *Mandatory for pre-built booths: Startup City/Street, Meeting Pods, NOOK Exhibit Floor Meeting Rooms	Tue, Mar 28	7PM-10PM
All Booths	Wed, Mar 29	8AM-2PM

SHOW EXHIBITION HOURS

Monday, March 27	10:00AM - 6:30PM
Tuesday, March 28	10:00AM - 6:30PM

Exhibitors can access the exhibit hall up to 1 hour prior to open.

BADGE PICKUP HOURS

To be announced.

[Sponsor tickets](#) must be registered online by **February 10**.
All individuals must be registered to attend Groceryshop.

Please register any remaining tickets on your provided sponsor code as soon as possible. Additional paid tickets can be registered [here](#).

EXHIBITOR INSURANCE REQUIREMENTS

All exhibitors are required to submit a [Certificate of Insurance](#) to the sponsor logistics team by **February 1**:
Shoptalk Sponsor Support (sponsor_support@shoptalk.com)

Per Section [10 of the Exhibitor Rules & Regulations](#), Exhibitor and its independent contractors each agree to obtain and maintain, with insurers rated at least A VII by AM Best: workers' compensation insurance covering Exhibitor's employees if statutorily required including employers liability with limits of at least \$500,000, commercial general liability insurance with minimum limits of \$1,000,000 per occurrence incident and \$3,000,000 in the aggregate, and other appropriate insurance during the Event. Such commercial general liability and umbrella/excess insurance shall name Shoptalk Commerce, LLC and Mandalay Corp., Mandalay Bay Resort & Casino, its parent company, subsidiaries and affiliates as additional insureds, and shall be endorsed to require not less than thirty (30) days prior written notice of cancellation or material change to Shoptalk Commerce, LLC. Upon request by Shoptalk Commerce, LLC, Exhibitor shall provide certificates of insurance evidencing such coverage and amounts. Click [here](#) to view sample.

[Rainprotection](#) is the preferred vendor of Shoptalk 2023.

CATERING & OUTSIDE FOOD

Mandalay Bay has exclusive catering rights at the convention center. Any outside food and/or beverages will require their approval and may be subject to corkage fees.

SHIPPING INFORMATION

ADVANCE WAREHOUSE SHIPMENTS

Accepted February 23 - March 23, 2023

Mon - Fri, 7:00AM-2:30PM

Exhibiting Company Name / Booth #
Shoptalk 2023
c/o Freeman
6675 W Sunset Rd
Las Vegas, NV 89118

SHOW SITE SHIPMENTS

Accepted beginning March 25, 2023 - 8AM-6PM

Exhibiting Company Name / Booth #
Shoptalk 2023
c/o Freeman
3970 Las Vegas Blvd S
Las Vegas, NV 89119

Rates to be found on FreemanOnline and in Exhibitor Service Manual.

MOVE-IN & MOVE-OUT

AGE RESTRICTION

Minors (under the age of 18) including infants are not permitted on the exhibit floor during move-in and move-out.

PERSONAL PROTECTIVE EQUIPMENT

All booth staff in the hall during set-up and tear-down are required to wear **closed-toed shoes** and a **high visibility vest/sash** for safety purposes. Any individual working above 8 feet must also wear a **hard hat**.

SHOW FLOOR ACCESS

Only approved EACs and employees of the exhibiting company will be granted access to the show floor. PPE must be donned before entering.

CARDBOARD DISPOSAL

All exhibitors must flatten and separate cardboard for disposal.

BOOTH DISMANTLE

For the safety of all attendees and exhibitors, booth dismantle cannot begin until all attendees have cleared from the show floor. The move-out schedule is subject to change based on the time it takes to clear all attendees from the hall.

To facilitate a smooth move-out, please keep empties and other booth materials out of the aisle and be considerate of neighboring booths still conducting business as the show closes.

Freeman will begin returning empty containers after aisle carpeting is removed from the exhibit floor. Due to exhibitor volume, this process may take several hours to complete.

Shoptalk and its contractors are not responsible for lost materials. We recommend that you remain with your shipment until your carrier arrives.

IMPORTANT VENDOR RATES

Please refer to the contractors directly for the most accurate rates.

GENERAL CONTRACTOR

[Freeman](#)

6675 W Sunset Rd
Las Vegas, NV 89118
Phone: (888) 508-5054
Email: exhibitorsupport@freeman.com

DISPLAY LABOR RATES

Labor	Pre-deadline	Post-deadline
Straight Time	\$ 125.75	\$ 176.25
Overtime	\$ 202.50	\$ 283.50

Price is per person/per hour.

One hour minimum per person -
labor thereafter is charged in half (1/2) hour increments.

Straight Time: 8AM-5PM Mon-Friday

Overtime: 5PM-8AM Mon-Friday; Weekend and Holidays

Items ordered on FreemanOnline can be paid via credit or debit card.

Show Invoices are posted on FOL after the final invoicing process completes, which typically takes about 10 business days after the last day of show move-out.

The primary booth contact will receive an email directing them to access the invoice on FreemanOnline (FOL).

OFFICIAL ELECTRICAL CONTRACTOR

Edlen Electrical

[Mandalay Bay Exhibitor Services](#)

Phone: (702) 322-5707

Email: mandalaybay@edlen.com

ELECTRICAL OUTLETS RATE

Item	Rate
500W/5 amps	\$158.00/ea
1000W/10 amps	\$273.00/ea
1500W/15 amps	\$326.00/ea

To receive up to a 30% discount on services, [order online](#).

Minimum labor charge of (1) hour installation and (1/2) hour for removal.

Electricity will be turned on within 30 minutes of show opening & off within 30 minutes of show closing, show days only. If you require power at any other time, order 24 hour power at double the outlet rate.

ELECTRICAL LABOR RATES

Labor	Rate
Straight Time	\$106.00 per hr
Overtime	\$212.00 per hr

Straight Time: 8AM-4:30PM Mon-Friday

Overtime: 4:30PM-8AM Mon-Fri; Weekend and Holidays

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GENERAL EVENT INFORMATION

All exhibitors must review and abide by [Exhibitor Terms & Conditions](#) and [Display Rules & Regulations](#).
In addition, all exhibitors should review the following information.

Age Restriction:

Unless prior written permission is received from Shoptalk, all exhibitor personnel must be 18 years of age or older, including infants during move in, show days and move out.

No one under the age of 21, including infants are allowed at EVENING EVENTS - NO EXCEPTIONS.

AV:

The appointed AV contractor for Shoptalk, Freeman AV, has a wide range of audio visual products available for hire. Please refer to [FreemanOnline](#).

Balloons:

Mylar and Helium balloons are specifically prohibited at the Mandalay Bay Convention Center.

Business Center:

There is a [business center](#) at the Mandalay Bay.

The Las Vegas Convention and Visitors Authority also maintains an online searchable list of Las Vegas vendors and services.

Disclaimer: Shoptalk does not guarantee the quality or reliability of any of the vendors listed. We recommend that you do your own research into any potential vendors that you are interested in doing business with. You are also responsible for ensuring that any outside vendor you hire does not perform any services which are exclusive to the show contractor, Freeman or Mandalay Bay Exhibitor Services.

Cleaning:

NO OUTSIDE CLEANING VENDOR IS ALLOWED. All cleaning must be ordered through the [Mandalay Bay Exhibitor Services](#) exclusive provider United Cleaning.

Dress Code:

Exhibitor personnel must be dressed appropriately. The dress code is business casual.

Emergency Procedures:

Please ensure that you and all your team members have access to a copy of the venue's emergency procedures document and [evacuation map](#).

Exhibitor Appointed Contractor (EAC):

If your company plans to utilize the services of any independent contractors other than Freeman or Mandalay Bay Exhibitor Services you must complete and submit the [EAC Form](#) along with the EAC's Certificate of Insurance to your Sponsorship Logistics Lead by **February 1, 2023**. Click [here](#) to view the insurance requirements.

First Aid:

There is a First Aid office located on Level 1 next to Mandalay Bay's service center down the hall from FedEx. Should you require any medical assistance whilst onsite, please contact the nearest member of the security team or contact the First Aid Room directly at 725-232-1630. For more information on emergency procedures please see [here](#).

Food & Beverage:

NO OUTSIDE FOOD AND BEVERAGE IS ALLOWED. Catering must be ordered through the [Mandalay Bay Exhibitor Services](#). Any special requests beyond these menus have to be placed through Mandalay Bay and will be subject to corkage and handling fees.

Internet:

General attendee WiFi will be available to all attendees throughout the conference center. If you plan on hosting demos or any activity that will require a large amount of bandwidth, you must purchase dedicated internet for your booth space. Contact [Mandalay Bay Exhibitor Services](#) to order your internet.

Insurance Requirements:

All exhibitors and meeting room sponsors are required to submit a Certificate of Insurance to your Sponsorship Logistics Lead by **February 1, 2023**. The Shoptalk insurance requirements can be found [here](#). COIs that do not meet these requirements will not be accepted.

[Las Vegas Fire Regulations](#)**Line of Sight:**

Displays in exhibit spaces must be designed and operated in a manner that respects the rights of other exhibitors and attendees. Displays shall not block or obstruct the view of a neighboring exhibitor. Sidewalls for 10'x10' and 10'x20' booths **cannot** exceed more than **4 feet in height**.

Parking:

Parking is available in the Mandalay Bay parking garage off Frank Sinatra Drive and at the Mandalay Bay Convention Center for a daily fee.

Promotional Materials/Activities:

All promotional materials/activities must be confined to your booth and/or meeting space. Exhibitors are not permitted to distribute promotional materials in any areas outside of their allocated space without prior approval from your Sponsorship Logistics Lead.

Registration & Badge Pick-up:

Every attendee must be registered and is required to wear a Shoptalk badge at ALL times in order to access any part of the Shoptalk event including sessions, meal functions, networking receptions, meeting rooms, and the exhibit hall. Anyone who requires access to your booth during show hours must be registered for Shoptalk. Click [here](#) to register and purchase any additional passes that you need.

Rigging:

The official contractors for rigging are Freeman (under 200lbs) and Encore (over 200 lbs or including electrical) and for health and safety reasons they must carry out all rigging onsite. Lighting rigs, structural rigging and banners are permitted only to booths 20x20 or larger. Maximum height restriction of 20 feet high, measuring from the floor to the top of the booth structure or hanging sign.

Robots:

Please get approval from your Sponsorship Logistics Lead if you plan to bring a robot into your exhibit space.

Security:

Shoptalk Show Management will provide reasonable security in the exhibit area during installation, show days, and dismantling, however many Exhibitors elect to use Special Booth Monitoring Services. These services will be available to order at a later date from DTA. Please contact your Sponsorship Logistics Lead if you would like to order booth monitoring services.

Selling Products:

If you will be selling products from your booth and the product will actually be given to the buyer at your booth at the time of the sale, you will need to contact the Department of Taxation for the State of Nevada, <http://tax.nv.gov/> and adhere to sales tax regulations. However, if you will only be taking orders and shipping the product after the event, you will not need to contact the Department of Taxation for the State of Nevada. Shoptalk reserves the right to prohibit the sale of any product for any reason.

Shipping:

Freeman will begin accepting advance shipments at their warehouse **February 23, 2023**.

All shipments must be delivered to the Freeman warehouse by **March 23, 2023**.

Materials arriving after **March 23** will be subject to a late surcharge.

ADVANCE WAREHOUSE SHIPMENTS ADDRESS

Exhibiting Company Name / Booth #

Shoptalk 2023

c/o Freeman

6675 W Sunset Rd

Las Vegas, NV 89118

If you ship directly to Mandalay Bay, Freeman cannot accept the delivery before **March 25, 8:00 AM to 6:00 PM**. Shipments arriving before this date will be refused by the facility.

Shipments may be significantly delayed if you ship directly to show site. If your shipments are delayed, this could affect your material handling fees and labor costs during build.

SHOW SITE SHIPMENTS ADDRESS

Exhibiting Company Name / Booth #
Shoptalk 2023
c/o Freeman
3970 Las Vegas Blvd S
Las Vegas, NV 89119

Rates to be found on [FreemanOnline](#) and in Exhibitor Service Manual.

Signage:

Hanging signs are only allowed above booths that are 400 square feet or larger. Hanging signs may not exceed the length of any side of your booth space or hang over the common aisle space. Peninsula booths must hang their signs 5' away from their shared wall. The top of any hanging sign may not exceed the maximum height restriction of **20 feet**.

Booths smaller than 400 square feet are **not** permitted to hang a sign or other decorations above your booth. No exceptions.

In order to facilitate exhibitor move-in, hanging signs **must** be shipped in advance to the Freeman Warehouse to arrive by **March 23, 2023** using the custom hanging sign labels found in the Freeman Exhibitor Kit. No exceptions!

Exhibitors are not permitted to display signage in any areas outside of their allocated booth/meeting space without prior approval from your Sponsorship Logistics Lead. **NO POP UP BANNERS!**

Sound:

Sound must be maintained at a level that is not disruptive to neighboring exhibitors. 78 Decibels is the maximum amount for sound in any booth.

Vehicles:

Any vehicles that are brought into the facility to display within your exhibit space must be approved in advance by your Sponsorship Logistics Lead. Exhibitors are responsible for completing and submitting all necessary paperwork and must abide by all display vehicle rules and regulations found in the Freeman Exhibitor Kit.

Click [here](#) to download Clark County vehicle guidelines.

Photography/Videography:

Yes, you may film inside your booth; however, it must be contained to your booth. Exhibitors are not allowed to film other exhibit spaces without approval. Due to fire marshal regulations, tripods, lights and elaborate set ups are **NOT** permitted in any public area. All camera crew personnel **MUST** be registered as a Shoptalk attendee.

Please contact your Sponsors Logistics Lead with any additional questions.

Jake McCloskey: Jake@shoptalk.com for all Level 4 and 5 Sponsors

Marieke Bauer: Marieke@shoptalk.com for Sponsors #-K

Ava Kovlakas: Ava@shoptalk.com for Sponsors L-Z

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EXHIBITOR DISPLAY RULES & REGULATIONS

The following rules and guidelines specify what an exhibitor can and cannot do with their booth space. These rules and guidelines are based on the physical characteristics of the exhibit hall, the intent to be equally fair to all exhibitors, and the safety of all concerned. Please review these rules and plan your display accordingly as variances will not be granted prior to the show or on-site.

If you have a question about your booth, please contact the Sponsorship Logistics Lead.

AGE RESTRICTIONS - All exhibitor personnel must be 18 years of age or older, including infants during move in, show days and move out. **NO ONE under the age of 21 years of age, including infants are allowed at EVENING EVENTS - NO EXCEPTIONS.**

BALLOONS - Mylar and Helium balloons are specifically prohibited at the Mandalay Bay Convention Center.

DEMONSTRATION AREAS - Demonstration areas must be confined with the exhibit space so as not to interfere with any traffic in the aisles. Exhibitors must contract sufficient space to be able to comply with this rule. When large crowds gather to watch a demonstration and interfere with the flow of traffic down the aisles or create excessive crowds at neighboring booths, it is an infringement on the rights of other Exhibitors. Aisles may not be obstructed at any time.

DO NOT BLOCK AISLES OR INVADE NEIGHBOR'S SPACE - No sign, decorative materials, decorative lighting etc. may protrude into the aisles or encroach upon neighboring booths. No obstruction may be placed in any aisle, passageways, lobby, or exit leading to any fire extinguishing appliances.

DOUBLE DECKER BOOTHS/LARGE BOOTH REGULATION – ALL double decker/multi-level booths must submit an architectural drawing and engineering approval stamp to their **Sponsorship Logistics Lead** for booth approval by **February 1, 2023**. Please have this readily available in your booth if your exhibit falls into either category.

EXPOSED AREAS MUST BE FINISHED - All backwalls, sidewalls or any other exposed areas of the display must be draped or finished surfaces. No graphics, logos, or print facing into another booth is allowed. Any company advertisement or promotion must face into their booth. All booths must have a finished backwall covering the back of the booth. See-through backwalls or displays which do not cover the backwall completely will not be allowed.

After **5:00 PM on Sunday, March 26, 2023** any part of a booth with unfinished side or backwalls will be draped by Show Management at the expense of the exhibitor.

FIRE HOSE CABINETS AND FIRE EXTINGUISHERS - Please note that ALL Fire Hose Cabinets and Fire Extinguishers **MUST BE KEPT VISIBLE AND CLEAR WITH A 36" CLEARANCE**. Fire Extinguishers **MAY NOT BE REMOVED OR RELOCATED**. Fire hose cabinets and fire extinguishers are located on certain columns on the trades show floor. If a column is located in or near your booth please reach out to your Sponsor

Logistics Lead. Show Management may require any Exhibitor to make changes in their exhibit if there are any obstructions. [Las Vegas Fire Regulations](#)

FLOOR COVERING GUIDELINES - Floor covering is not required in booth areas. Carpet is only provided to Meeting Pods, Exhibit Floor Meeting Rooms, Startup City, Startup Street and Aisles. All other booths must provide their own flooring. Freeman, our appointed contractor, can supply a wide range of carpets and floor coverings. Please refer to the Exhibitor Kit and [FreemanOnline](#) to view options and to order. Flooring may consist of hardwood, vinyl or linoleum, AstroTurf or carpeting. Flooring is available through the Official Service Contractor [Freeman](#) at Exhibitor's expense, or the Exhibitor may provide their own flooring. All flooring must meet current [Las Vegas Fire Regulations](#). Booth vacuuming is not included with the rental of carpeting from the Official Service Contractor. It must be ordered separately through [Mandalay Bay](#).

GOOD TASTE AND THE RIGHTS OF OTHERS - Show Management may require any Exhibitor to make changes in their exhibit if, in Show Management's opinion, the exhibit does not conform to prevailing standards.

GRAPHICS ON NEIGHBORS' SIDE - The backside of walls – the common border facing a neighboring booth – must be clear of copy, logos, or other graphics, so as not to be an eyesore to neighboring exhibitors.

HANGING SIGNS - Booths which qualify to suspend "hanging signs" are booths of **400 sq. ft.** or larger. Hanging signs must comply with the **HEIGHT LIMITATIONS** guidelines. This includes all hanging or suspended material such as banners, etc. The top of the sign (or other material) may not exceed the height limitation of **20'** specific to only island booths 400 sq. ft. or larger. All hanging signs in booths that are touching a neighboring booth must be hung 5' off the back wall that is touching the neighboring booth. Exhibitors are not permitted to hang their own signs and are required to arrange rigging with the official show contractors, [Freeman](#) (under 200 lbs) and Encore through [Mandalay Bay Exhibitor Services](#) (over 200 lbs or including electrical). All rigging onsite must be carried out by Freeman and Encore exclusively.

HEALTH & SAFETY -

It is the policy of Hyve to endeavor to seek the cooperation of all concerned in order to achieve the highest standard in all aspects of Health & Safety.

Hyve, Freeman and Mandalay Bay, within the scope of their own laid down policies, have a responsibility to ensure that safe working practises are maintained at all times, which includes ensuring that provision is made whereby persons other than Freeman, Mandalay Bay or Hyve employees are reminded of their responsibilities when working onsite.

As an exhibitor, contractor or agent you have a duty under the Occupational Safety and Health (OSH) at work act 1970 to ensure that all personnel contracted by you are aware that they have a responsibility, so far as is reasonably practicable, for the health, safety and welfare of all employees, and that any plant or systems of work which may be used are, so far as is reasonably practicable, safe and without risks to health. This includes that all employees are provided with information, instruction, training and supervision to ensure not only their own health and safety but also that of others working or attending the vicinity.

- All exhibitor personnel must be 18 years of age or older, including infants during move in, show

days and move out.

- All exhibitor personnel are required to wear closed-toe shoes and high visibility vest/sash for safety purposes during move in and move out. NO EXCEPTIONS!
- Be aware of your surroundings. You are in an active work area with changing conditions during move in and move out. Pay attention. Look for obstacles, machinery and equipment that are in use.
- Use a ladder, not a chair. Standing on chairs, tables and other rental furniture is unsafe and can cause injury to you or to others. These objects are not designed to support your standing weight.
- When working over 8 feet, you are REQUIRED to wear a hard hat.
- Keep your eyes open for scooters and forklifts. The drivers of these vehicles may not be able to see you.
- Prevent electrical shocks, falling items and damage to materials. Do not attach items or equipment to the drapes or metal framework provided for your booth. This can cause serious injury or damage to materials.

HEIGHT LIMITATIONS - The following maximum height limits will be strictly enforced. **No height variances will be granted prior to or on-site at the show.** Please plan your booth display and sign structures accordingly.

10'x10', 10'x20' and 10'x30' Booths:

All 10'x10', 10'x20' and 10'x30' booths have a maximum height limitation of **8 feet high**. Sidewalls cannot exceed more than **4 feet in height**. Hanging signs for 10'x10', 10'x20' and 10'x30' booths are not permitted.

***Exhibiting Sponsors are required to provide or rent their own backwall. Pipe and Drape will no longer be provided for use as a backwall display.**

20'x20' Booths or Larger:

Island booths that are 20'x20' or larger have a maximum height restriction of **20 feet high**, measuring from the floor to the top of the booth structure or hanging sign. **Please note the special restrictions below for peninsula booths of this size.**

Premium and Peninsula Booths *UPDATED POLICY*:

- All Premium 10x20 booths will have a maximum height of **15 feet** (minimum 8 feet). Please contact your Sponsorship Logistics Lead if you are unsure if you are in a premium exhibit space.
- All Peninsula 10x20 booths, that are attached to a Peninsula 20x20 or larger booth, will have a maximum back wall height of **15 feet** (minimum 8 feet).
- Peninsula 10x20 booths attached to 10x20 **and/or** 10x10 booths maintain their maximum booth height of **8 feet**.
- All Peninsula 20x20 OR LARGER booths will have a maximum booth height of **15 feet** (minimum 8 feet).
- Any Peninsula booth that is 20x20 OR LARGER may have a hanging sign up to **20 feet high**. All hanging signs in Peninsula booths must be hung 5' away from the shared back wall.
- Any Peninsula booth smaller than 20x20 cannot have a hanging sign.
- All walls, including the sides facing a common border, must be finished.

All booth displays should be arranged in such a manner so as not to obstruct sight lines of neighboring exhibitors. All back walls that are attached to neighboring booths must be finished and void of copy or graphics.

PLEASE NOTE: Nothing will be permitted above these maximum heights, including signs, banners, truss structures, lighting and/or display materials. All backwalls above 16' require additional rigging/ground support based on size. All booths must submit an architectural drawing with materials and measurements indicated or an engineering approval stamp to your Sponsorship Logistics Lead for booth approval by **February 1, 2023**.

INSPECTION DEADLINE - Any booth not occupied by **3:00 PM, Sunday, March 26, 2023**, will be presumed abandoned. If there is freight in the booth and Show Management believes the Exhibitor will be arriving late, the General Contractor will set up the display to the best of their ability with the information available. If there is no freight in the booth and/or Show Management believes the Exhibitor will not participate in the show, the booth will be reassigned. Exhibitors arriving after this time will be given space available and may incur additional costs. **ALL EXHIBITS MUST BE COMPLETELY SET BY 5:00 PM, Sunday, March 26, 2023.** No shipment will be accepted after **5:00 PM, Sunday, March 26, 2023**, or at any time on **Monday, March 27, 2023**. Absolutely no shipment, equipment or material may be brought onto the show floor during show hours.

LIGHTING - All lighting within the exhibit space must be arranged and operated so as not to be distracting to adjacent exhibitors. Any truss lighting must remain over the exhibiting booth. It cannot be over neighboring booths or aisles.

LINE OF SIGHT - Displays in exhibit spaces must be designed and operated in a manner that respects the rights of other exhibitors and attendees. Displays shall not block or obstruct the view of a neighboring exhibitor. Sidewalls for 10'x10' and 10'x20' booths cannot exceed more than 4 feet in height.

MULTI-LEVEL / COVERED EXHIBITS GUIDELINES - Covered booths exceeding 1,000 sq. ft. require a sprinkler system. A separate plan submittal and permit application are required. If the upper level of a multi-level booth is greater than 300 sq. ft., two remote means of egress are required and will be field verified by the fire inspector. ALL double decker booths must submit an architectural drawing and engineering approval stamp to your **Sponsorship Logistics Lead** for booth approval by **February 1, 2023**. Please have this readily available in your booth if your exhibit falls into either category. [Las Vegas Fire Regulations](#)

NO NAILS OR SCREWS - Nothing may be posted, tacked, nailed, or screwed to columns, walls, floors, or other parts of the building. Any damage or defacement caused by infractions of this rule will be remedied by Show Management at the expense of the rule-breaking exhibitor.

PHOTOGRAPHY/VIDEOGRAPHY - You may film inside your booth; however, it must be contained to your booth. Exhibitors are not allowed to film other exhibit spaces without approval. Due to fire marshal regulations, tripods, lights and elaborate set ups are **NOT** permitted in any public area. All camera crew personnel **MUST** be registered as a Shoptalk attendee.

RIGGING - Lighting rigs, structural rigging and banners are permitted only to booths 20x20 or larger. Exhibitors are not permitted to hang their own signs and are required to arrange rigging with the official show contractors, [Freeman](#) (under 200 lbs) and Encore through [Mandalay Bay Exhibitor Services](#) (over 200 lbs or including electrical). All rigging onsite must be carried out by Freeman and Encore exclusively. Rigging of any and all material is subject to the height restrictions specific to the booth size. Maximum height restriction of 20 feet high, measuring from the floor to the top of the booth structure or hanging sign. Any truss lighting must remain over the exhibiting booth. It cannot be over neighboring booths or aisles.

ROBOTS - Please get approval from your Sponsorship Logistics Lead if you plan to bring a robot into your exhibit space.

SOUND LEVELS - Sound level of presentation should be kept within the confines of the booth area and must not interfere with neighboring exhibits. Show management will exercise their right to provide and maintain a fair exhibiting environment to all customers. Excessive sound can be offensive and distracting. Each exhibitor is entitled to an atmosphere that is conducive to conducting business, without excess noise from other Exhibitors. Any audio equipment (i.e., sound system, audio from a video wall, microphones), whether in the booth or as part of a display, may not exceed a sound level of seventy-eight (78) decibels. Show Management will be sensitive and responsive to complaints registered by spectators, neighboring Exhibitors, or other personnel, and will have appointees to respond to all complaints.

VEHICLES - Any vehicles that are brought into the facility to display within your exhibit space must be approved in advance by your Sponsorship Logistics Lead. Exhibitors are responsible for completing and submitting all necessary paperwork and must abide by all display vehicle rules and regulations found in the Freeman Exhibitor Kit. Click [here](#) to download Clark County vehicle guidelines.

SHOPTALK

March 26-29, 2023 • Mandalay Bay, Las Vegas

Insurance Requirements

Who Is Required to Submit Insurance:

- All exhibiting companies with any booth, startup or meeting space (not including Meetup Tables)
- Meeting room sponsors and affiliates

All insurance certificates must be submitted to your Shoptalk Sponsorship Logistics Contact by **February 1, 2023:**

Jake McCloskey: Jake@shoptalk.com for all Level 4 and 5 Sponsors

Marieke Bauer: Marieke@shoptalk.com for Sponsors #-K

Ava Kovelakas: Ava@shoptalk.com for Sponsors L-Z

COI Requirements: Per Section [10 of the Exhibitor Rules & Regulations](#), Exhibitor and its independent contractors each agree to obtain and maintain, with insurers rated at least A VII by AM Best: workers' compensation insurance covering Exhibitor's employees if statutorily required including employers liability with limits of at least \$1,000,000, commercial general liability insurance with minimum limits of \$2,000,000 per occurrence incident and \$2,000,000 in the aggregate, and other appropriate insurance during the Event. Such commercial general liability and umbrella/excess insurance shall name Shoptalk Commerce, LLC and Mandalay Corp., Mandalay Bay Resort & Casino, its parent company, subsidiaries and affiliates as additional insureds, and shall be endorsed to require not less than thirty (30) days prior written notice of cancellation or material change to Shoptalk. Upon request by Shoptalk, Exhibitor shall provide certificates of insurance evidencing such coverage and amounts.

Don't Have Insurance? Exhibitor insurance can be purchased [here](#) through Rain Protection for about \$89. The policy will be emailed to you immediately.

Insurance Links:

- [Sample COI](#)
- [Purchase Exhibitor Insurance \(Rain Protection\)](#)
- [EAC Form](#)

Exhibitor Appointed Contractor (EAC): An exhibitor appointed contractor is an outside contractor hired by the exhibitor or sponsor for any services used other than the in-house general contractor that Shoptalk uses (Freeman).

If you use Freeman exclusively for all services related to the installation and dismantle of your booth, the EAC form is not required. If your company plans to utilize the services of any independent contractors other than Freeman, the EAC form must be completed and signed by a representative of the exhibiting company. **All [EAC forms](#) and EAC COIs must be submitted to your Sponsorship Logistics Contact by **February 1, 2023**.**

EACs will be required to pick up their wristbands onsite at the Shoptalk exhibitor check-in desk located outside of the Exhibit Hall on Level of Mandalay Bay South Convention Center (Bayside) in order to gain access to the Exhibit Hall. EACs may be asked to present a photo ID.

EACs will only be allowed access to the exhibit hall during exhibitor move-in and move-out dates/times. If an EAC needs access to an exhibitor's space at any other time, the exhibitor will need to register the EAC for a Shoptalk event badge. Exhibitors and EACs must abide by all show rules and regulations as outlined in the [Exhibitor Rules & Regulations](#) and Freeman Exhibitor Kit. Exhibitors and EACs must obtain and maintain appropriate insurance coverage as outlined in the [Exhibitor Rules & Regulations](#).



Sample

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
8/15/2013 7:12
AM

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Rainprotection Insurance 39 Ryder Avenue Dix Hills, NY 11746 www.Rainprotection.net		CONTACT NAME: PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL ADDRESS:	
		INSURER(S) AFFORDING COVERAGE	
		NAIC #	
INSURED SPORTS AND RECREATION PROVIDERS ASSOCIATION (PURCHASING GROUP) AND ITS PARTICIPATING MEMBERS:		INSURER A : Insurance Company Name	
Exhibitor Name Street City, State, Zip Code		INSURER B :	
		INSURER C :	
		INSURER D :	
		INSURER E :	
		INSURER F :	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY	X		Policy Number	03/24/2023 12:00 AM	03/30/2023 12:01 AM	GENERAL AGGREGATE \$ 3,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						PRODUCTS - COMP/OP AGG \$ 3,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						PERSONAL & ADV INJURY \$ 1,000,000
							EACH OCCURRENCE \$ 1,000,000
							FIRE DAMAGE (Any one fire) \$ 300,000
							MED EXP (Any one person) \$ 5,000
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/> SCHEDULED AUTOS					BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTO	<input type="checkbox"/> NON-OWNED AUTOS					PROPERTY DAMAGE (Per accident) \$
							\$
	UMBRELLA LIAB						EACH OCCURRENCE \$
	EXCESS LIAB						AGGREGATE \$
	<input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						WC STATUTORY LIMITS <input type="checkbox"/> OTH - ER \$
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input checked="" type="checkbox"/> Y / N	N / A				E.L. EACH ACCIDENT \$ 500,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$
							AD&D MAXIMUM MEDICAL DEDUCTIBLE TERMS OF PAYMENT

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Additional Insured: Shoptalk Commerce, LLC, Mandalay Corp. and Mandalay Bay Resort & Casino. As respects to claims arising out of the operations of Exhibiting Company at Shoptalk 2023, March 26-29, 2023.

CERTIFICATE HOLDER

CANCELLATION

Shoptalk Commerce, LLC
605 3rd Avenue 26th floor
New York, NY 10158

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Rainprotection Insurance



Exhibitor Liability Insurance Program

As a standard requirement for all our show exhibitors, it is necessary for you to carry general liability coverage from an insurance company in good standing with minimum policy limits of \$1,000,000 per occurrence and \$3,000,000 aggregate. Insurance Coverage is not optional.

This insurance must be in force during the lease dates of the event, March 24-30, 2023, naming Shoptalk Commerce, LLC (605 3rd Avenue 26th floor NY NY 10158) as the certificate holder. The following must be named as additional insured: Shoptalk Commerce, LLC, Mandalay Corp. and Mandalay Bay Resort & Casino.

Rainprotection Insurance Program

If you do not have insurance, or you would rather not use your own insurance, (similar to when you rent a car – so that claims would not be filed against your policy), we have set up a program with Rainprotection Insurance through which, you can purchase compliant insurance instantly online for only \$89.

Benefits of using this program:

- No Deductible – unlike your corporate policy, Rainprotection's policy has no deductible. Should there be a claim, you will have no out of pocket costs and your future rates will not go up since you would not need to submit a claim on your policy.
- No Hassles – you will not need to go back and forth with your broker adding additional insureds and making your insurance compliant with show requirements
- Coverage for exhibitors who do not have an existing policy
- Coverage for international exhibitors whose insurance will not cover them in the U.S.A.
- Easy and Inexpensive to purchase instantly online
- Already pre-filled with all the proper show information.
- Submitted to show management for you - Once purchased, they automatically receive a copy

Make This Process Simple - Purchase Your Insurance Now and Forget About It

Click the link below to purchase your Liability Insurance for just \$89

<https://securevendorinsurance.com/RainprotectionGroupVendor/ApplicantInformation?GroupEventKey=37cbdc7bc042>

NON USA EXHIBITORS

When filling in your company information it will ask for a phone number and address.
Please use the following: Address - 3950 S Las Vegas Blvd, Las Vegas, NV 89119
Phone Number - (800) 528-7975

After reading the above information, if you still decide to use your own insurance, please make it compliant and then submit a copy to: sponsor_support@shoptalk.com

Are you worried about lost, stolen, or damaged merchandise?

We also offer Equipment/Merchandise/Display Insurance

All exhibitors are strongly urged to obtain full-coverage temporary insurance for their merchandise and displays while in transit and while at the exposition.

Please complete and return the Enrollment Form below:

[Click Here for the Instant Equipment Insurance Enrollment Form](#)

SHOPTALK

March 26-29, 2023 • Mandalay Bay, Las Vegas

Meeting Pod Details

Location: Meeting Pods are located inside the exhibit hall. The Exhibit Hall is only open on Monday 3/27 and Tuesday 3/28 from 10am-6:30pm. Meeting Pods will be set by Freeman. Exhibiting Sponsors with Meeting Pods will be allowed to Setup on Sunday 3/26 only. All items must be removed by Tuesday evening; Freeman will breakdown Meeting Pods on Tuesday night and discard anything that remains in the space.

What's Included:

- Approximately 8'x9' structure with 3' high walls
- Branding on the outside panel with your logo
- 1 table and 4 chairs
- Carpeting
- Shoptalk will coordinate all setup and teardown of the meeting pod
- Complimentary wifi will be provided in the exhibit hall, however, if you need a faster, more reliable connection, we strongly recommend ordering a dedicated internet connection from [Mandalay Bay Exhibitor Services](#).

What's Not Included:

- A/V (monitor, monitor stand, laptop, etc.) A/V can be ordered online through [FreemanOnline](#)
- Power can be ordered online through [Mandalay Bay Exhibitor Services](#)

NO OUTSIDE FOOD AND BEVERAGE IS ALLOWED. Catering, for light F&B only (coffee, water, pre packed snacks etc.) must be ordered through Mandalay Bay using this [link](#).

Helpful Links:

[Exhibitor Resources](#) | [Exhibitor Rules & Regulations](#)

Meeting Pod Display Guidelines:

- All Meeting Pods are allowed to have ONE additional Monitor for demonstrations and meetings. Maximum size for the Monitor is 43 inches
- No additional signage and branding will be allowed IN or AROUND your Meeting Pod.
 - Only the above "included Items" plus one additional Monitor and stand will be allowed

Deadlines:

- Submit a [Certificate of Insurance](#) to your Shoptalk Sponsorship Logistics Lead by **February 1, 2023**.
- Meeting Pod Logo - must confirm vector file (.ai or .eps) by **February 1, 2023**
***Please note that artwork submitted after the deadline may be subject to additional charges*

Sample Meeting Pod:



SHOPTALK

March 26-29, 2023 • Mandalay Bay, Las Vegas

NOOK Details

Location: Nooks are located inside the exhibit hall. The Exhibit Hall is only open on Monday 3/27 and Tuesday 3/28 from 10am-6:30pm. Nooks will be set by Freeman. Exhibiting Sponsors with NOOKs will be allowed to setup on Sunday 3/26 only. All items must be removed by Tuesday evening; Freeman will breakdown NOOKs on Tuesday night and discard anything that remains in the NOOK.

What's Included:

- Branding on Table Leg and Inside Upper
- (1) Power outlet
- Shoptalk will coordinate all setup and teardown of the NOOK
- Complimentary wifi will be provided in the exhibit hall, however, if you need a faster, more reliable connection, we strongly recommend ordering a dedicated internet connection from [Mandalay Bay Exhibitor Services](#).

NOOK Display Guidelines:

- No additional signage, furniture, branding, F&B will be allowed IN or AROUND your NOOK.
- Must abide by all [Shoptalk's Exhibitor Rules and Regulations](#)

What's Not Included:

- A/V (monitor, laptop, etc.) A/V can be ordered online through [FreemanOnline](#)

NO OUTSIDE FOOD AND BEVERAGE IS ALLOWED.

Helpful Links:

[Exhibitor Resources](#) | [Exhibitor Rules & Regulations](#)

Deadlines:

- Submit a [Certificate of Insurance](#) to your Shoptalk Sponsorship Logistics Lead by **February 1, 2023**.
- NOOK Logo - must confirm vector file (.ai or .eps) by **February 1, 2023**
***Please note that artwork submitted after the deadline may be subject to additional charges*

Sample Meeting Pod:



SHOPTALK

March 26-29, 2023 • Mandalay Bay, Las Vegas

Startup City Details

Location: Startup City is located inside the exhibit hall. The Exhibit Hall is only open to attendees on Monday 3/27 and Tuesday 3/28 from 10am-6:30pm. Startup City will be set by Freeman. Exhibiting Sponsors with a Startup City booth will be allowed to Setup on Sunday 3/26 only. All items must be removed by Tuesday evening; Freeman will breakdown Startup City on Tuesday night and discard anything that remains in the space.

What's Included:

- 24" D x 42" H Table & Two (2) Stools
- 58" W x 92.5"H Backwall will be branded with your artwork and Startup City space number
- (1) File Cabinet on Castors (3 Drawer)
- (1) Power outlet
- Startup City will be carpeted
- Complimentary basic wifi will be provided in the exhibit hall, however, if you need a faster, more reliable connection, we **strongly recommend** ordering a dedicated internet connection from [MBCC Exhibitor Services](#).

Display Guidelines:

- All Startup City Booths are allowed to have ONE additional Monitor for demonstrations and meetings. Maximum size for the Monitor is 43 inches.
 - Please make sure that if utilizing the provided table for your monitor, that the monitor will fit securely on the table. Table top is only 24 inches in diameter
- No additional signage, furniture, branding, F&B will be allowed IN or AROUND your Startup City Space.
 - Only the above "included Items" plus one additional Monitor and stand will be allowed

What's Not Included:

- A/V (if you need a monitor, laptop, etc.)

Artwork Requirements: Please use the [Startup City artwork template](#) and follow the file requirements listed below:

- CMYK colors only
- All artwork should be placed in the "Artwork Layer" with the instruction layer removed
- Convert all text to outlines
- Embed all images and embedded images must be 300DPI at full scale
- Artwork must extend to / past the included bleed on the artboard template
- All artwork files must be provided as an .ai or .eps file only

[Download Template](#)

Deadlines:

- Submit a [Certificate of Insurance](#) to your Shoptalk Sponsorship Logistics Lead by **February 1, 2023**.
- Artwork must be submitted by **February 1, 2023**.
**Please note that artwork submitted after the deadline may be subject to additional charges.*

Helpful Links:

- [Exhibitor Resources](#)
- [Exhibitor Rules & Regulations](#)

Sample Startup City space:



SHOPTALK

March 26-29, 2023 • Mandalay Bay, Las Vegas

Startup Street Details

Location: Startup Street is located inside the exhibit hall. The Exhibit Hall is only open to attendees on Monday 3/27 and Tuesday 3/28 from 10am-6:30pm. Startup Street will be set by Freeman. Exhibiting Sponsors with a Startup Street booth will be allowed to Setup on Sunday 3/26 only. All items must be removed by Tuesday evening; Freeman will breakdown Startup Street on Tuesday night and discard anything that remains in the space.

What's Included:

- 24" D x 42" H Table & Two (2) Stools
- 38.5" W x 92.5"H Backwall will be branded with your logo, tagline and Startup Street space number
- (1) File Cabinet on Castors (3 Drawer)
- (1) Power outlet
- Startup Street will be carpeted
- Complimentary basic wifi will be provided in the exhibit hall, however, if you need a faster, more reliable connection, we **strongly recommend** ordering a dedicated internet connection from [MBCC Exhibitor Services](#).

Display Guidelines:

- All Startup Street Booths are allowed to have ONE additional Monitor for demonstrations and meetings. Maximum size for the Monitor is 43 inches.
 - Please make sure that if utilizing the provided table for your monitor, that the monitor will fit securely on the table. Table top is only 24 inches in diameter.
- No additional signage, furniture, branding, F&B will be allowed IN or AROUND your Startup Street Space.
 - Only the above "included Items" plus one additional Monitor and stand will be allowed

What's Not Included:

- A/V (if you need a monitor, laptop, etc.)

Insurance:

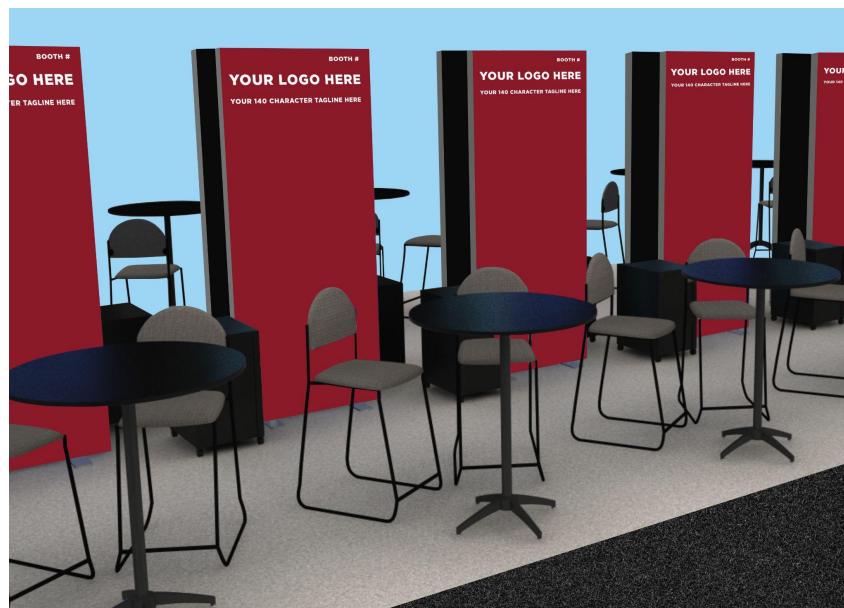
- Submit a [Certificate of Insurance](#) to your Sponsorship Logistics Lead by **February 1, 2023**.

Backwall Design:

- The **logo** and **tagline** provided upon onboarding will be used for your backwall artwork.
- If you would like to make a change to the logo and tagline used on the backdrop, you MUST let us know in advance of **February 1, 2023**.

Helpful Links:

[Exhibitor Resources](#) | [Exhibitor Rules & Regulations](#)



SHOPTALK

March 26-29, 2023 • Mandalay Bay, Las Vegas

Meeting Room Details

Location: Meeting rooms are located on Level 2 and Level 3 of Mandalay Bay.

Set Up: Meeting rooms include one set-up (standard is in rounds unless otherwise requested). Any additional set-ups may incur a fee. If you plan on having a custom buildout of your Meeting Room, you are required to submit a rendering for Approval. You must confirm your meeting room floor plan/rendering with your Sponsorship Logistics Lead.

Insurance/Exhibitor Appointed Contractor (EAC): If your company plans to utilize the services of any independent contractors other than Freeman or Mandalay Bay (for example a decorator to provide additional furnishings, decor, carpet, etc.), you must complete and submit the [EAC form](#) along with the EAC's Certificate of Insurance to your Sponsorship Logistics Contact by **February 1, 2023**. Click [here](#) to view EAC and insurance requirements.

Any outside vendor that you hire is not allowed to perform any services which are exclusive to the show contractor, Freeman or Mandalay Bay. Exclusive services are noted on the [Exhibitor Kit](#).

For additional furnishing, Food & Beverage and A/V needs please reach out:

Grant Artero, Manager of Events

Email: grartero@mandalaybay.com **Cell:** 702-350-8118 **Office:** 702-632-7474

NO OUTSIDE FOOD AND BEVERAGE IS ALLOWED. Catering must be ordered through the Mandalay Bay directly.

Level 2 Meeting Room Schedule:

Date	Function	Hours
Saturday, March 25	MOVE-IN	8:00 AM - 5:00 PM
Sunday, March 26	MOVE-IN CON'T	6:00 AM - 10:00 AM (All freight clear by 10:00 AM)*
Monday, March 27 - Tuesday, March 28	ACCESS HOURS	7:00 AM - 7:00 PM
Wednesday, March 29	ACCESS HOURS	7:00 AM - 12:00 PM
Wednesday, March 29	MOVE-OUT	12:00 PM - 5:00 PM (All freight clear by 5:00 PM)*

Additional Meeting Room Information:

- Any attendee that will be in the meeting room area will be required to have a badge prior to entering.
- All signage needs to remain within the contracted meeting room space. Nothing can be placed in the Hallway
- Due to the Mandalay Bay fire regulations, you are not permitted to have a registration desk outside of your meeting room space.
- Sound must be maintained at a level that is not disruptive to neighboring meeting rooms.

HEALTH AND SAFETY

Stay informed on Products, Services and Resources that will help you plan for a safe return to your next event. [Click Here](#) for our Health and Safety Resources.

BOOTH EQUIPMENT

Each 10' x 10' booth and 10' x 20' island booth space will be **raw space**. Each exhibitor will be required to provide their own booth components. No drape, furnishing, or flooring will be provided by show management.

Each Start Up City and Start Up Street space will be set with 24" round x 42" high Soho Black-Top Bistro Table, one 16"L x 28" high 3 Drawer File Cabinet on Castors, and two Black Diamond stools.

Each Meeting Pod will receive one 24" round x 30" high Soho Black-Top Cafe Table and four Black Diamond chairs.

EXHIBIT HALL CARPET

The exhibit area is not carpeted, however, the aisles will be carpeted in Red. Meeting Pods, Meeting Rooms, StartUp City, StartUp Street, and Nooks will be carpeted in Red.

DISCOUNT PRICE DEADLINE DATE

Order early on [FreemanOnline](#) to take advantage of advance order discount rates, place your order by **Monday, February 27, 2023**.

EXHIBITOR FREQUENTLY ASKED QUESTIONS

For more information and helpful hints on products and services, ordering and invoicing, shipping your freight, and other top questions, please visit [FreemanOnline FAQ page](#).

SHOW SCHEDULE

EXHIBITOR MOVE-IN

Saturday	March 25, 2023	8:00 AM - 6:00 PM	Booths 400 sqft or Larger
		2:00 PM - 6:00 PM	All Standard booths
Sunday	March 26, 2023	8:00 AM - 5:00 PM	All exhibitors*

***Startups, meeting pods, meeting rooms & nooks will have access Sunday only**

EXHIBIT HOURS

Monday	March 27, 2023	10:00 AM - 6:30 PM
Tuesday	March 28, 2023	10:00 AM - 6:30 PM

EXHIBITOR MOVE-OUT

Tuesday	March 28, 2023	7:00 PM - 10:00 PM**
Wednesday	March 29, 2023	8:00 AM - 2:00 PM

****Startups, meeting pods, meeting rooms & nooks must clear by 10:00 PM**

We will return empty containers by March 29, 2023, at 8:00 AM.

EXHIBITOR SERVICE HOURS

Our Exhibitor Services team will be available from 8:00 AM - 5:00 PM from the first day of Exhibitor Move-in to the last day of Exhibitor Move-out. Hours may be extended the day before show open and the day of show close to assist with additional exhibitor needs.

DISMANTLE AND MOVE-OUT INFORMATION

All exhibitor materials must be removed from the exhibit facility by Wednesday, March 29, 2023, at 2:00 PM.

To ensure all exhibitor materials are removed from the exhibit facility by the Exhibitor Move-Out deadline, please have all carriers check-in by Wednesday, March 29, 2023, at 12:00 PM. In the event your selected carrier fails to show on final move-out day, Freeman reserves the right to re-route your freight onto another carrier.

POST SHOW PAPERWORK AND LABELS

Our Exhibitor Support Department will gladly prepare your outbound Material Handling Agreement and labels in advance. Complete the Outbound Shipping form and your paperwork will be available at show site. Be sure your carrier knows the company name and booth number when making arrangements for shipping your exhibit at the close of the show.

EXCESSIVE TRASH AND BOOTH ABANDONMENT

Any excessive trash which consists of display materials, carpet, padding, crates and/or pallets will be disposed of and charged both a handling fee and disposal fee during move-in. Excessive booth materials and/or literature left in the booth at the end of the published exhibitor move-out that is not labeled for an outbound shipment will be considered abandoned and deemed as trash. The exhibitor will be charged for the removal and disposal of these items. Charges may include Installation & Dismantle Labor, Forklift/Rigging Labor, and/or Dumpster Fee.

SERVICE CONTRACTOR CONTACTS / INFORMATION:**FREEMAN**

[Contact Us](#)

FREEMAN EXHIBIT TRANSPORTATION

(800) 995-3579 Toll Free US & Canada or +1 (512) 982-4187 or +1 (817) 607-5183 Local & International Shipping Services or fax +1 (469) 621-5810 or email exhibit.transportation@freeman.com

FREEMAN ONLINE®

Take advantage of discount pricing by ordering online at [FreemanOnline](#) by Monday, February 27, 2023. Using the enhanced Freeman Online, you will enjoy easy access to added features and functions as well as the high caliber of Freeman services you've come to expect - **before, during and after** your show.

To place online orders you will be required to enter your unique Username and Password. If this is your first time to use Freeman Online, click on the **"Create an Account"** link. To access Freeman Online without using the email link, visit [FreemanOnline](#).

If you need assistance with Freeman Online please call Exhibitor Support at (888) 508-5054.

SHIPPING INFORMATION

Warehouse Shipping Address:

Exhibiting Company Name / Booth # _____
Shoptalk 2023
C/O Freeman
6675 W Sunset Rd
Las Vegas, NV 89118

Freeman will accept crated, boxed or skidded materials beginning **Thursday, February 23, 2023**, at the above address. Material arriving after **Thursday, March 23, 2023**, will be received at the warehouse with an additional after deadline charge. Please note that the Freeman Warehouse does not accept uncrated freight (loose, pad-wrapped material and/or unskidded machinery), COD shipments, hazardous materials, freight requiring refrigerated or frozen storage, a single piece of freight weighing more than 5,000 pounds or a single piece of freight beyond the dimensions of 108" H x 93" W. Warehouse materials are accepted at the warehouse Monday through Friday between the hours of 7:00 AM - 2:30 PM. Certified weight tickets must accompany all shipments. If required, provide your carrier with this phone number: (888) 508-5054.

Show Site Shipping Address:

Exhibiting Company Name / Booth # _____
Shoptalk 2023
C/O Freeman
Mandalay Bay Convention Resort
3970 Las Vegas Blvd S
Las Vegas, NV 89119

Freeman will receive shipments at the exhibit facility beginning **Saturday, March 25, 2023**. Shipments arriving before this date may be refused by the facility. Any charges incurred for early freight accepted by the facility are the responsibility of the Exhibitor. Certified weight tickets must accompany all shipments. If required, provide your carrier with this phone number: (888) 508-5054.

Please note: All materials received by Freeman are subject to Material Handling Charges and are the responsibility of the Exhibitor. This also applies to items not ordered through the Official Show Vendors. Refer to the material handling form for charges for the service.

Please be aware that disposal of exhibit properties is not included as part of your material handling charges. Please contact Freeman for your quoted rates and rules applicable to disposal of your exhibit properties.

PURCHASE TERMS

Freeman's Terms & Conditions apply to all orders submitted to Freeman for any goods or services, and may be amended without notice. To review the current Purchase Terms, [click here](#).

LABOR INFORMATION

Union Labor may be required for your exhibit installation and dismantle. Please carefully read the UNION RULES AND REGULATIONS to determine your needs. Exhibitors supervising Freeman labor will need to pick up and release their labor at the Freeman Service Center. Refer to the order form under Display Labor for Straight time and Overtime hours.

ASSISTANCE

We want you to have a successful show. If we can be of assistance, please call Exhibitor Support at (888) 508-5054.

WE APPRECIATE YOUR BUSINESS!

FREEMAN GENERAL INFORMATION

TRANSLATION SERVICES

Freeman is pleased to offer a new service for our international exhibitors that provides quick interpretation and translation in 150 languages. This service will not only interpret for us on a three way conversation, but also translate emails from customers. To access this feature you may contact Exhibitor Support at (888) 508-5054 US & Canada or +1(817) 607-5000 Local & International.

HELPFUL HINTS

SAVE MONEY

Order early on [FreemanOnline](#) to take advantage of advance order discount rates, **place your order by Monday, February 27, 2023.**

AVOID DELAY

Ship early to avoid delays. Shipments arriving late at show site will cost you money, time and business!

SAFETY TIPS

Use a ladder, not a chair. Standing on chairs, tables and other rental furniture is unsafe and can cause injury to you or to others. These objects are not designed to support your standing weight.

Be aware of your surroundings. You are in an active work area with changing conditions during move-in and move-out. Pay attention. Look for obstacles, machinery and equipment that are in use.

Keep your eyes open for scooters and forklifts. The drivers of these vehicles may not be able to see you.

Stay clear of dock areas, trucks and trailers. These areas can be particularly dangerous.

Prevent electrical shocks, falling items and damage to materials. Do not attach items or equipment to the drapes or metal framework provided for your booth. This can cause serious injury or damage to materials.

We discourage children from being in the exhibit hall during installation and dismantle. If children are present during installation and dismantle, they must be supervised by an adult at all times.

Freeman does not ship or handle Hazardous Materials. If any materials you are shipping to the event fall into this category, please contact Freeman to be sure the material will be allowed at the facility and by the association. In addition, if authorized by the facility and the association, you will need to make separate arrangements for the transport and handling of the approved materials, since Freeman will not transport or handle them.

The operation or use of all motorized lifts and motorized material handling equipment for installation/dismantle of exhibits is NOT permitted by exhibitors or by their exhibitor appointed contractors (EACs). Thank you for your cooperation.

Call Exhibitor Support at (888) 508-5054 with any questions or needs you may have.

Interested in going green and saving money?

Follow these tips to make sure your sustainable booth strategies are cost-neutral or even cost-saving! Leave an impact on the show floor, not the environment.



1 *booth structure*

Option 1 Multiple Use

Use **Forest Sustainable Certified (FSC)** wood to build your booth and crates.

Get creative! Design your booth with a **small shipping footprint** to minimize carbon emissions. Freeman's eye-catching stretch-fabric booth designs pack up small (and light!) for shipping.

Option 2 One-time Use

Rent locally from nearby Freeman offices to reduce both shipping costs and carbon emissions.

2 *carpet*

Option 1 Rent

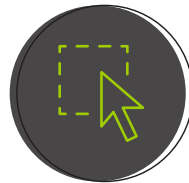
Rent rather than buy carpet to save on shipping, cleaning, and storage. Freeman Classic carpet can be reused at least four times.

Option 2 Color

Use darker-colored carpet, which is easier to reuse and recycle. Freeman Classic dark-colored carpets are made of 20-50 percent recycled content.



3 *shipping*



Online + before deadline = better bottom line. Take advantage of early-bird pricing and consolidate shipping when ordering supplies.



Choose reusable shipping padding. Avoid packing peanuts and foam plastic materials that never decompose.



Ship early. Use the 30-day policy to ship materials to the Freeman advance warehouse.

4 *graphics*

Option 1 Multiple Use

Print on a durable substrate **without dates, event names, or locations.**

Option 2 One-time Use

Print on 100 percent recyclable materials like Freeman Honeycomb and Smartbuild Eco, which are just as cost-effective as PVC.

5 *printing*



Reduce printing and **go digital** with your booth literature.



Print locally. Supporting local businesses while reducing shipping? It's a win-win.



Print on at least **50 percent post-consumer recycled paper.**

6

ON SITE

save energy



Use Energy Star-rated equipment for audio-visual equipment and monitors.



Power down. Turn off equipment at the end of each day.



Light up your booth with CFLs, LEDs, or other energy-efficient lighting.



MOVE OUT

train your team

Educate your installation and dismantling teams about **recycling and donation processes**.



8

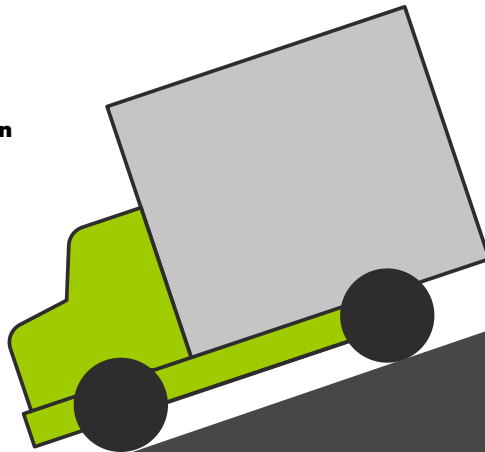
shipping out

Pack in, pack out.

Leave no traces on show site.

Join a caravan.

If you're shipping directly to another show, ask **Freeman Transportation** about **joining a caravan** to your next show.



leftover materials

Remember to label.

Clearly **label recyclable leftover material** for disposal.

Donate the rest.

Ask the Freeman Exhibitors Services desk about local donation programs.

TYPICALLY* DONATE-ABLE

Furniture: Purchased items
Home furnishing: Décor
staging materials

Unused raw materials: Plywood,
subflooring, non-laminate wood

Flooring: 100 square feet of
flooring. Excludes carpet.

Left over giveaways: Pens, pads
of paper, sunglasses, USBs, etc., left
over in your promotional giveaway

TYPICALLY* RECYCLABLE

Cardboard: Used for signs or
shipping boxes

Glass: Green, brown, clear

Plastics: Shrink-wrap or plastic
banding used to secure shipments;
water/soda bottles; plexiglass
(acrylics) clear, smoked, or tinted;
Visqueen used to protect flooring

Metal: Aluminum cans/
steel banding

Paper: Fliers, brochures, programs,
tickets, office paper, newspaper,
magazines, paperboard

Wood: Non-laminate wood

FREEMAN

FREEMAN.COM

EXHIBITOR AND OFFICIAL SERVICES CONTRACTOR INFORMATION

Show Management has selected Freeman to be the Official Services Contractor for your upcoming show. As the Official Services Contractor, Freeman has the responsibility for material handling and all suspended rigging services not exclusive to Mandalay Bay through Edlen and Encore. We hope this document will assist you in planning for your upcoming event.

To help you understand the Official Services Contractor responsibilities, we ask that you read and observe the following to aid in a smooth and efficient move-in and move-out of the trade show.

Freeman requests that exhibitors do not tip its employees by giving money, merchandise or other special consideration for services rendered. Exhibitors should not give coffee breaks other than mid-morning and mid-afternoon when employees have a fifteen minute paid break. Any attempts to solicit a gratuity by an employee for any service should be reported immediately to a supervisor of Freeman. Freeman employees are paid an excellent wage and tipping is not an accepted company policy.

Freeman craftsmen at all levels are instructed to refrain from expressing any disputes or directly challenging the practices of any exhibitor. All questions arising with regard to the jurisdiction or practices must be directed to a FREEMAN management representative.

PER SHOW MANAGEMENT

<u>TASK</u>	<u>EXHIBITORS MAY</u>	<u>FREEMAN RESPONSIBILITIES</u>
Material Handling	<ul style="list-style-type: none"> As an exhibitor you may "hand carry" material. Hand carry is defined as small items such as cartons and packages that an exhibitor is able to carry. Any mechanical assistance is limited to a small dolly. The assistance of any motorized device or pallet jack is not permitted. When exhibitors choose to "hand carry" they may not access designated material handling areas. Must use specified exhibitor hand carry areas or main entrance of the facility. In all other circumstances items should be considered material handling. <p>In no circumstance is any exhibitor authorized to use Freeman material handling equipment for any purpose.</p>	<ul style="list-style-type: none"> Freeman has been contracted to be the exclusive provider for material handling contract services as ordered by the exhibitor. Freeman has the responsibility to manage all freight docks and to schedule all vehicles into and out of all designated material handling areas for the show. This will assure the smooth, orderly and efficient move in and move out of the tradeshow. Freeman has the sole responsibility for loading and unloading all trucks, trailers, common and contract carriers at its facilities or designated material handling areas. Freeman is not responsible for any material it does not handle. For the convenience of all exhibitors on the show, order forms for material handling services are included in this service manual and are available on Freeman's website at www.freemanco.com/store.
Non-Electrical Hanging Signs	<ul style="list-style-type: none"> Install and dismantle a non-electric sign attached to a booth by the exhibitor's full-time employee or approved EAC. 	<ul style="list-style-type: none"> Assembly and disassembly of hanging signs under 200 lbs. Hanging of non-electrical signs and decorative materials from the ceiling (under 200 lbs).
Rigging and Truss	<ul style="list-style-type: none"> Exhibitors <u>MAY NOT</u> install or assemble electrical hanging signs and truss. Exhibitors <u>MAY NOT</u> use any type of motorized lift for rigging or focusing. 	<ul style="list-style-type: none"> Mandalay Bay is the exclusive provider of all rigging equipment and services for all items 200 lbs. or more suspended over the exhibit space. This includes: labor, electrical signs, trussing, chain motors, cables, span sets and all other rigging related equipment. Freeman (unless ordered through Mandalay Bay) will assemble, hang and dismantle any items suspended from the suspended truss (i.e. programmable/dimmable lighting fixtures, audio, projection, non-electrical signs, graphics, fabric solutions, etc.) or anything under 200 lbs. suspended from the ceiling.

EXHIBITOR AND OFFICIAL SERVICES CONTRACTOR INFORMATION *(continued)*

<u>TASK</u>	<u>EXHIBITORS MAY</u>	<u>FREEMAN RESPONSIBILITIES</u>
Booth Installation and Dismantle	<ul style="list-style-type: none">• As an Exhibitor you may choose to utilize your own personnel to set up and dismantle your exhibit.• If full-time company personnel are utilized to set an exhibit, they should carry positive company identification, such as a medical identification card or payroll stub.• You may hire Freeman to act as your Exhibitor Appointed Contractor (EAC) to perform this work.• You may hire an Exhibitor Appointed Contractor (EAC) to perform this work.• All EAC's must have the appropriate credentials submitted to Show Management and the facility.	<ul style="list-style-type: none">• When it comes to installation and dismantling of exhibits, no one does it better than Freeman. With more than 75 years of experience, our group of specialists are ready to assist you with all of your exhibit requests from beginning to end. Whether you choose to supervise or you need the assistance of a full-time Freeman employee, we can meet all your needs, from shipping and storage to emergency on-site repairs to basic installation and dismantling to support service coordination including electrical, furnishings and more. Freeman has the resources and the capabilities to help you have the most successful show experience possible.• To secure Freeman labor, please utilize the labor forms enclosed. Skilled Freeman Labor is available to act as your EAC.

For information on services provided exclusively through the Mandalay Bay Convention Center (electrical, cleaning, telecommunications, etc.), please contact their Exhibitor Services Department at 855-408-1349.

LAS VEGAS FIRE REGULATIONS

Please find below general guidelines for fire safety. Please refer to the Clark County Department of Building & Fire Prevention website for Requirements and Permit Guidelines, Application Forms, Permit Fees, etc.

Clark County Department of Building & Fire Prevention:

https://www.clarkcountynv.gov/government/departments/building_fire_prevention/index.php

The following items are required to have a permit from the Clark County Department of Building & Fire Prevention:

- Candles and Open Flames (including gelled alcohol, Sterno, etc.)
- Flame Effects
- Open Flame Devices (e.g. candles and gelled alcohol warmers)
- Fireworks/Pyrotechnics
- Compressed Gases
- Cryogenic Fluids
- Hot Works Operations (welding operations)
- Liquid or Gas-Fueled Vehicles or equipment for display in assembly occupancies
- Fire Systems for Covered Booths exceeding 1,000 square feet that will be erected for more than seven (7) show days or contain vehicles, open flame, or hot works.
- Tents and/or Canopies
- Temporary Membrane Structures
- Temporary Outdoor Structures

For information specific to the Las Vegas Convention Center, please contact the LVCVA Convention Services Department at (702) 892-2915.

For information specific to the Mandalay Bay Convention Center, please contact their Exhibitor Services Department at (855) 408-1349.

For information specific to the Sands Expo Center, please contact Sands Customer Service at (702) 733-5070.

PLEASE NOTE: Failure to notify show management and/or apply for permit no later than three weeks prior to the move-in of an event could result in higher permit fees or non-admission of the item/service to the exhibit floor.

1. **In accordance with the Nevada Clean Indoor Air Act, smoking is prohibited in exhibit areas.**
2. **All materials used in construction and decoration of an exhibit must be flame retardant.** Fabrics must be certified as flame retardant or a sample must be available for testing. Materials which cannot be treated to meet the requirements may not be used. NFPA 701 is the accepted standard.
3. **All exits and exit aisles must be kept clear and unobstructed.** No furniture, signs, easels, chairs or displays may protrude into aisles unless shown on the Fire Marshal approved floor plan.
4. **Designated "No Freight" aisles must be maintained clear of crates and exhibit materials during move-in and move-out.** These aisles are required for emergency access throughout the hall and to expedite freight and empty crate moving.
5. **All empty cartons or crates must be labeled and removed for storage or they will be removed as trash.** Crates are not to be used as exhibit supports.
6. **All fire hose racks, fire extinguishers, strobe lights and emergency exits must be visible and accessible (3' clearance for hoses and extinguishers) at all times.** This includes fire protection equipment located within exhibits. Exits and exit signs must not be covered by drapes nor obscured from view by exhibit components.
7. **Exhibitors who intend to display a vehicle within the confines of their exhibit booth must obtain a vehicle display permit from the Clark County Department of Building & Fire Prevention.** At least one battery cable shall be removed from the battery used to start the engine. (Batteries for auxiliary equipment may be connected.) The fuel tank shall not have more than 1/4 capacity or five (5) gallons, whichever is less. Fuel tank(s) are sealed. Fueling or de-fueling is not permitted in the assembly occupancy. A 36" wide access aisle or clear space is maintained around all sides of the display and a minimum of 20 feet away from exit doors, exit stairs, the exit access or exit passageways. No leaks of fluids. No relocation of the display during exhibit hours.

Exception: Permits are not required at the Las Vegas Convention Center; however, vehicles that use compressed gas are prohibited. At least one battery cable shall be removed from the batteries used to start the vehicle engine. Batteries used to power auxiliary equipment shall be permitted with prior approval from the LVCVA Safety Office.
8. **Combustible materials must not be stored beneath display vehicles.** Space beneath vehicles must be clear and visible except for permitted electrical supplies.
9. **Vehicles in building for unloading must not be left with engine idling.** Exhaust gases present extreme hazards to workers on catwalks. If engine cannot be shut down, vehicle must be removed from the building as quickly as possible.
10. **No storage of any kind is allowed behind booths or near electrical service.** Materials for hand-outs must be limited to one day supply and stored neatly within the booth. Violators will be notified and if not removed by show opening, Official Service Contractor will remove and store at **EXHIBITOR'S EXPENSE**.

LAS VEGAS FIRE REGULATIONS (continued)

11. **All 110 volt extension cords shall be three-wire (grounded), #14 or larger AWG, copper wire. All connections must be supported and secure.** Two wire, "Zip Cords" are not permitted other than factory installed appliance connectors; these may not exceed six (6) feet in length and must be UL approved.
12. **Cube tap adapters are prohibited (Uniform Fire Code 85.107). Multi-plug connectors must be UL approved with built-in overload protection.** Connectors must not be used to exceed their listed ampere rating.
13. **Electrical work under carpets or flooring must be installed by the official electrical service provider.** All cords must be flat, three conductor, #14 AWG or larger.
14. **All temporary wiring must be accessible and free from debris and storage materials.** Hard backed booths must have power supplies dropped within the booth.
15. **Compressed gas cylinders, including LPG, must obtain a permit from the Clark County Department of Building & Fire Prevention.** Flammable gases, i.e.: butane, propane, natural gas, et al; are subject to prior approval. Non-flammable compressed gas cylinders must be secured in an upright position with gauges and regulator protected against physical damage.

Exception: Please contact the Las Vegas Convention Center for their specific guidelines.

16. **Certain halogen lamps have been banned at the Las Vegas Convention Center, Mandalay Bay Convention Center, Sands Expo Center, and Cashman Center.**

Halogen lamps at the Las Vegas Convention Center, Sands Expo Center and Cashman Center are limited to 75 watts and must be of the sealed variety, which prevents direct handling of the bulb.

Halogen lighting policy at Mandalay Bay Convention Center covers restrictions on stem mounted halogen lighting provided by display contractors and exhibitors for the temporary lighting of exhibit booths. The use of any stem mounted halogen or other fixtures employing a non-shielded halogen bulb is not allowed. In addition, conventional track lighting systems that use any of the approved types of halogen bulbs and that are securely mounted to stable exhibit structures will continue to be allowed. Approved halogen bulbs include: MR 11/16 Covered - Low Wattage, MR 16 Covered - Line Voltage and PAR 14, 16, 20, 30 and 48.

17. **Single-level covered exhibits require automatic fire sprinklers underneath covered areas greater than 1,000 square feet that will be in place for 7 or more show days (not including move-in and move-out days).** Sprinklers are also required when there will be vehicles, open flame, or hot works underneath any covered areas. The permit that is required is only for the installation of fire sprinklers, not for structural review of exhibits.

Exception: Where the booth is used in an event with duration less than 7 calendar days and does not contain vehicles, open flame or hot works, automatic fire sprinklers are not required, provided the aggregate area of unsprinklered booths within the room does not exceed 30% of the room size.

Exception: Please contact the Las Vegas Convention Center, Sands Expo Center or Cashman Center for their specific guidelines.

18. **Please note: These are Clark County Department of Building & Fire Prevention guidelines. Please contact the the event facility for specific guidelines.**

Multi-level covered exhibits require automatic fire sprinklers underneath all covered areas on each level when the walking surface of the upper level(s) is over 1,000 square feet that will be in place for 7 or more show days (not including move-in and move-out days). Upper level areas of multi-level exhibit booths exceeding 300 square feet shall not have less than two remote means of egress. Sprinklers are also required when there will be vehicles, open flame, or hot works underneath any covered areas. The permit that is required is only for the installation of fire sprinklers, not for structural review of exhibits. Any exhibit with an upper deck area to be occupied must be evaluated and stamped by a licensed engineer. The upper level of multi-level exhibit booths exceeding 300 square feet shall have not less than two remote means of egress. Stamped plans should be present within the exhibit for potential verification by the Fire Marshal upon request.

Exception: Where the booth is used in an event with duration less than 7 calendar days and does not contain vehicles, open flame or hot works, automatic fire sprinklers are not required, provided the aggregate area of unsprinklered booths within the room does not exceed 30% of the room size.

19. **Tents in excess of 400 square feet, canopies in excess of 700 square feet, and temporary membrane structures must be approved by the Clark County Department of Building & Fire Prevention.**

Exception: Please contact the Las Vegas Convention Center for their Tents/Canopies guidelines.

20. **Demonstration cooking and food warming in exhibition spaces shall comply with the Clark County Fire Code and facility regulations.**

Exception: Please contact the Las Vegas Convention Center for their specific guidelines.

21. **The use of candles and other open flame decorative devices must be approved by the Clark County Department of Building & Fire Prevention.**

Exception: Please contact the Las Vegas Convention Center for their specific guidelines.

PAYMENT INFORMATION

Freeman only accepts payment information electronically. Place your order on [FreemanOnline](#) or follow the steps below to provide your payment information electronically and submit your order forms.

Freeman will no longer accept cash payments for any Freeman services.

1. Submit your payment information

Proceed to our electronic Freeman Pay site to securely submit your payment information

<https://www.freemanpay.com/514030>

2. Submit your order

Upload your order forms through the same link used to submit your payment information

- Both your order and your payment must be received by the discount price deadline date to guarantee discount pricing.
- Orders received without payment or after the discount price deadline date will be charged at the standard price.
- Copies of invoices may be picked up from the Freeman Service Center prior to show closing.

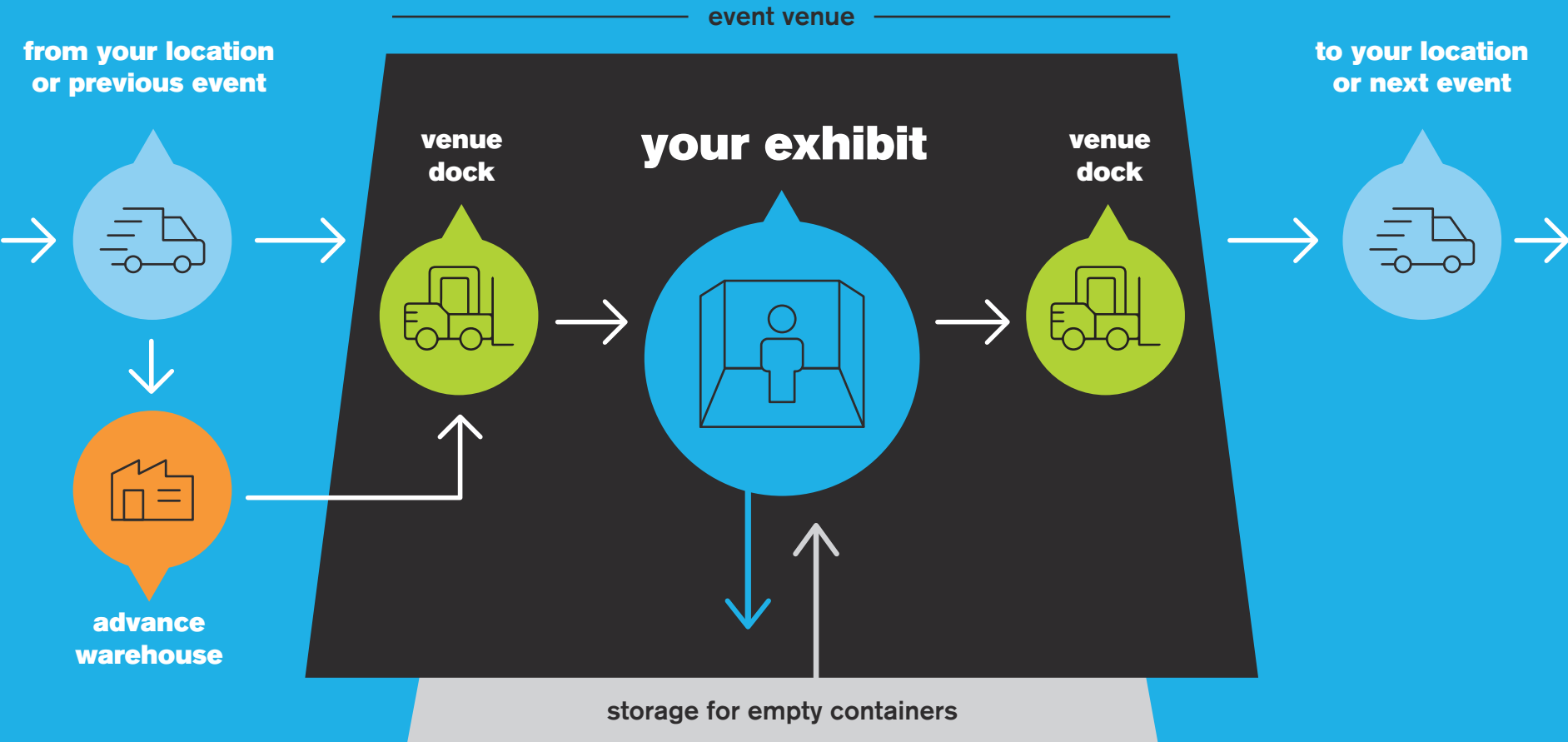
before event

during the event

after event

from your location
or previous event

to your location
or next event



advance warehouse

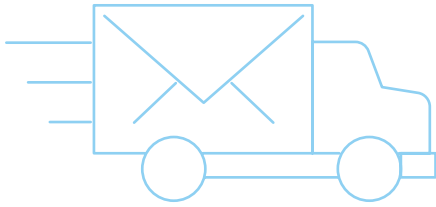
where exhibit materials are
stored before an event

shipping

transport to the venue's shipping
dock then from the shipping dock to
the next event or customer location

material handling

move items from the dock, to the
exhibit, back to the dock after the show



TRANSPORTATION SERVICE, FULLY LOADED.

Our convenient, affordable package puts productivity in overdrive.

Turn to Freeman for one-stop transportation services. Our all-inclusive round trip standard ground shipping and material handling package means transporting materials to any exhibit location has never been easier or more affordable. Plus, Freeman works directly with you and show site decision makers to streamline the process, so it's faster than ever to get on the road to success.

The Freeman Exhibit Transportation promise:

- ALL-INCLUSIVE PRICING WITH NO ADDITIONAL FEES FOR PICKUPS AND DELIVERIES, INCLUDING WEEKEND AND NIGHT SERVICE
- PICK-UP AND TRANSPORTATION FROM POINT OF ORIGIN TO YOUR CHOICE OF EITHER ADVANCE WAREHOUSE OR SHOW SITE
- ON-SITE TRANSPORTATION EXPERTS ARE AVAILABLE BEFORE, DURING AND AFTER THE SHOW
- RELIABLE CUSTOMER SERVICE SEVEN DAYS A WEEK, OFFERING COMPLETE SHIPMENT VISIBILITY AND EXPERT SUPERVISION
- PRE-PRINTED SHIPPING LABELS AND OUTBOUND PAPERWORK

Benefits:

- TURNKEY PRICING ENSURES PRECISE BUDGETING
- NO ADDITIONAL HANDLING, PICK-UP OR DELIVERY FEES
- NO ADDITIONAL FUEL SURCHARGES OR OVERTIME SURCHARGES
- NO CARRIER WAITING TIME FEES
- EXPERIENCED ON-SITE TRANSPORTATION REPS FROM MOVE-IN THROUGH MOVE-OUT
- LTL (LESS THAN TRUCK LOAD) SHIPPING

*Services apply to destinations anywhere in the Continental U.S.



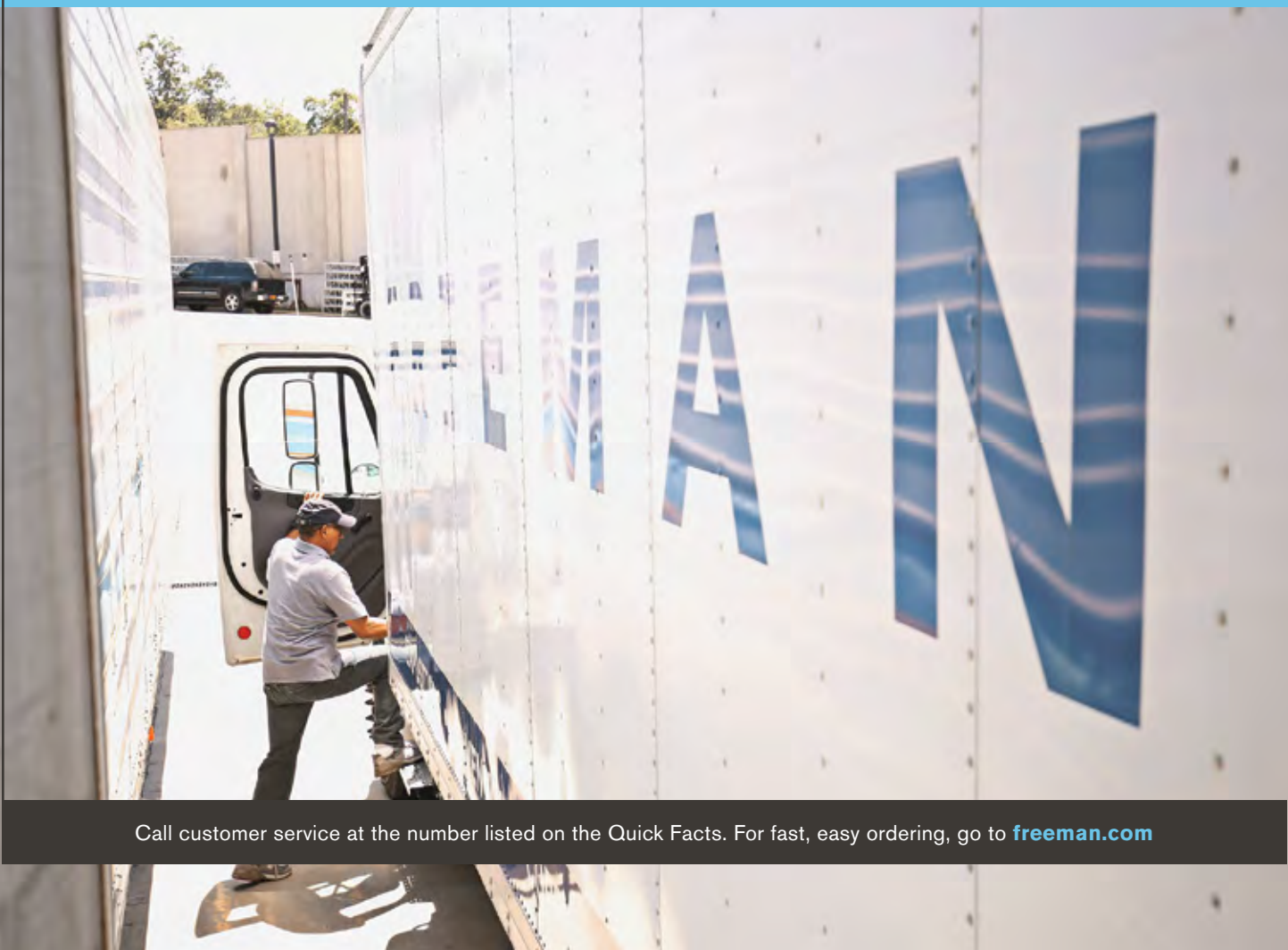
To take advantage, call **1-800-995-3579** or email **exhibit.transportation@freeman.com** for a quote.

RESULTS, DELIVERED

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With more than 90 years of experience in the events industry, no one understands exhibit transportation better than Freeman. Our transportation services are a seamless extension of the premium products that exhibitors around the world rely on time and time again.

Between our all-inclusive pricing and superior customer service, Freeman Exhibit Transportation is the most reliable, convenient and cost-effective solution available. Our team of experts has the ability to quickly respond to changes when necessary, remaining entirely responsive to all of your show requirements, whenever and wherever they arise.



Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to freeman.com

EXHIBIT TRANSPORTATION SERVICES

Freeman Exhibit Transportation is an EPA Smartway Partner and is dedicated to reducing carbon emissions related to the transportation of goods. Renting or shipping items locally saves on carbon emissions and your shipping footprint.

Freeman Exhibit Transportation promise:

- ALL-INCLUSIVE PRICING WITH NO ADDITIONAL FEES FOR PICKUPS AND DELIVERIES, INCLUDING WEEKEND AND NIGHT SERVICE
- ONE CONVENIENT INVOICE ENCOMPASSING ALL FREEMAN SHOW SERVICES
- ON-SITE TRANSPORTATION EXPERTS ARE AVAILABLE BEFORE, DURING AND AFTER THE SHOW
- RELIABLE CUSTOMER SERVICE SEVEN DAYS A WEEK, OFFERING COMPLETE SHIPMENT VISIBILITY AND EXPERT SUPERVISION

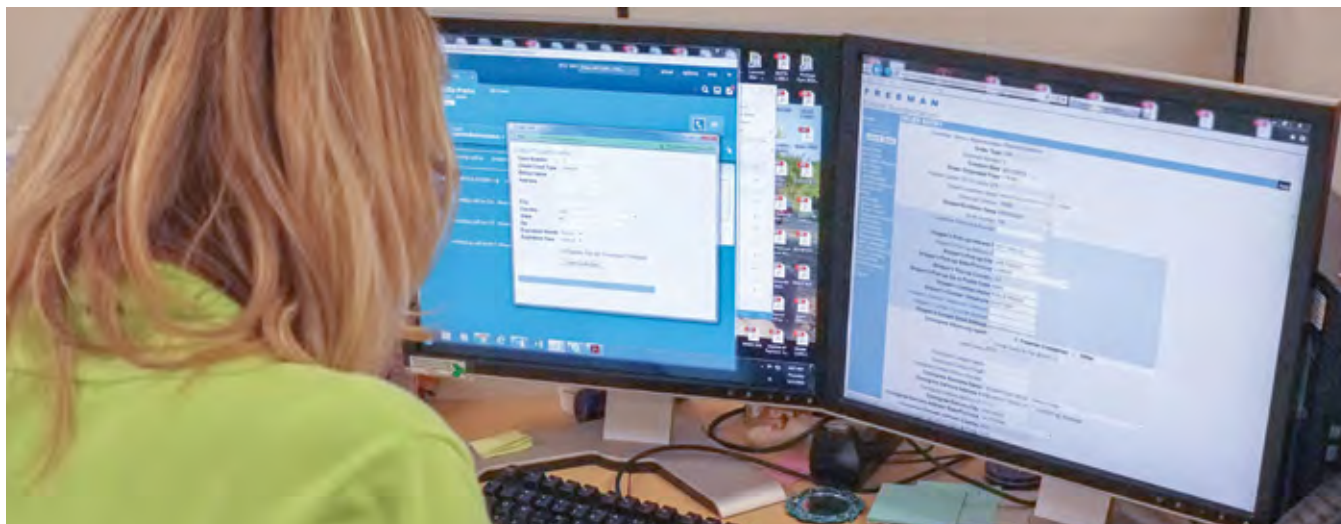
Questions?

For more information regarding our services, rates, shipment deadlines, documentation requirements, ordering and the terms and conditions of our service offerings, please visit **freeman.com**

Continental U.S. Exhibitors: Contact our exhibit transportation experts at **800.995.3579** or via email at **exhibit.transportation@freeman.com**

International Exhibitors: Contact our exhibit transportation experts at **+1.817.607.5183** or via email at **international.freight@freeman.com**

DON'T FORGET ABOUT INBOUND SHIPPING! COMPLETE AND SEND THE ORDER FORM



NAME OF SHOW: **Shoptalk 2023 / March 26 - 29, 2023**

COMPANY NAME:

BOOTH #:

CONTACT NAME :

PHONE #:

E-MAIL ADDRESS :

For fast, easy ordering, go to www.freeman.com/store.

EXHIBIT TRANSPORTATION

TIPS FOR EASY ORDERING

- Credit card information must be on file prior to pick up, as charges will be included on your show services invoice.
- International Exhibitors remember - Shipments originating from countries other than the US must be cleared through customs. Please call for additional information:
(800) 995-3579 Toll Free US & Canada
(817) 607-5183 Local & International

COMPLETE THE FOLLOWING ITEMS ON THIS FORM:

PICK UP INFORMATION

Requested Pick Up Date:

SHIPPER NAME

SHIPPER ADDRESS

(City)

(State)

(Zip Code)

DESTINATION

- ☐ I will be shipping to **WAREHOUSE**
FREEMAN / Exhibiting Company Name / Booth #
Shoptalk 2023
C/O: Freeman
6675 W Sunset Rd
Las Vegas, NV 89118
MUST BE DELIVERED BY MARCH 23, 2023

- ☐ I will be shipping to **SHOW SITE**
FREEMAN / Exhibiting Company Name / Booth #
Shoptalk 2023
C/O: Freeman
Mandalay Bay Convention Resort
3970 Las Vegas Blvd S
Las Vegas, NV 89119
CANNOT BE DELIVERED BEFORE MARCH 25, 2023

TYPE OF SERVICE

- ☐ Next Day Air: Delivery next business day by 5:00 PM
☐ Second Day Air: Delivery second business day by 5:00 PM
☐ 3-5 Day Service: Delivery within 3 - 5 business days
☐ Declared Value \$ _____

Air Transportation charges are billed by Dimensional or Actual Weight, whichever is greater.

- ☐ Standard Ground: Dependent on distance
☐ Expedited Ground: Tailored to specific requirements
☐ Specialized: Pad wrapped, uncrated, truck load

SHIPPING INFORMATION

Items to be shipped

Number of Pieces	Est. Weight
____ Crates (wooden)	_____
____ Cartons (cardboard)	_____
____ Cases/Trunks (fiber) (color _____)	_____
____ Skids/Pallets	_____
____ Carpet (color _____)	_____
____ Other (_____)	_____
____ Total	_____

Size of largest piece: (H) _____ (W) _____ (L) _____

NOTE: Shipments will be weighed and measured prior to delivery.

OUTBOUND SHIPPING

- ☐ I would like to schedule outbound Freeman Exhibit Transportation. Please provide me with a Material Handling Agreement at show site for my shipping instructions and signature. So we may print your Outbound Material Handling Agreement and labels, please complete the following information **if different from pick up address:**

Ship to address:

Number of Labels : _____

FAX THIS COMPLETED FORM VIA:

E-mail:

exhibit.transportation@freeman.com

or

Fax: (469) 621-5810

**A TRANSPORTATION SPECIALIST
WILL CALL YOU TO CONFIRM
RECEIPT OF SHIPMENT REQUEST
AND FINALIZE DETAILS.**

SHOW # (514030)

WHAT ARE FREIGHT SERVICES?

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As the official service contractor, Freeman is the exclusive provider of freight services. Material handling includes unloading your exhibit material, storing up to 30 days in advance at the warehouse address, delivering to the booth, the handling of empty containers to and from storage, and removing of material from the booth for reloading onto outbound carriers. It should not be confused with the cost to transport your exhibit material to and from the convention or event. You have two options for shipping your advance freight — either to the warehouse or directly to show site.

HOW DO I SHIP TO THE WAREHOUSE?

- We will accept freight beginning 30 days prior to show move-in.
- To check on your freight arrival, call Exhibitor Services at the location listed on the Quick Facts.
- To ensure timely arrival of your materials at show site, freight should arrive by the deadline date listed on the Quick Facts. Your freight will still be received after the deadline date, but additional charges will be incurred.
- The warehouse will receive shipments Monday through Friday, except holidays. Refer to the Quick Facts for warehouse hours. No appointment is necessary.
- The warehouse will accept crates, cartons, skids, trunks/cases and carpets/pads. Loose or pad-wrapped material must be sent directly to show site.
- All shipments must have a bill of lading or delivery slip indicating the number of pieces, type of merchandise and weight.
- Shipments received without receipts or freight bills, such as Federal Express and UPS, will be delivered to the booth without guarantee of piece count or condition.
- Certified weight tickets must accompany all shipments.
- Warehouse freight will be delivered to the booth prior to exhibitor set up.

HOW DO I SHIP TO SHOW SITE?

- Freight will be accepted only during exhibitor move-in. Please refer to the Quick Facts for the specific exhibitor move-in dates and times.
- All shipments must have a bill of lading or delivery slip indicating the number of pieces, type of merchandise and weight.
- Shipments received without receipts or freight bills, such as Federal Express and UPS, will be delivered to the booth without guarantee of piece count or condition.
- Certified weight tickets must accompany all shipments.

WHAT ABOUT PREPAID OR COLLECT SHIPPING CHARGES?

- Collect shipments will be returned to the delivery carrier.
- To ensure that your freight does not arrive collect, mark your bill of lading “prepaid.”
- “Prepaid” designates that the transportation charges will be paid by the exhibitor or a third party.

HOW SHOULD I LABEL MY FREIGHT?

- The label should contain the exhibiting company name, the booth number and the name of the event.
- The specific shipping address for either the warehouse or show site is located on the Quick Facts.

HOW DO I ESTIMATE MY MATERIAL HANDLING CHARGES?

- Charges will be based on the weight of your shipment. Each shipment received is billed individually. All shipments are subject to reweigh.
- On the Material Handling Form, locate the rate that applies to your shipment and multiply that rate by the weight of your shipment in pounds.
- The above services, whether used completely or in part, are offered as a package and the charges will be based on the total inbound weight of the shipment.

WHAT HAPPENS TO MY EMPTY CONTAINERS DURING THE SHOW?

- Pick up “Empty Labels” at the Freeman Service Center. Once the container is completely empty, place a label on each container individually. Labeled empty containers will be picked up periodically and stored in non-accessible storage during the event.
- At the close of the show, the empty containers will be returned to the booth in random order. Depending on the size of the show, this process may take several hours.

HOW DO I PROTECT MY MATERIALS AFTER THEY ARE DELIVERED TO THE SHOW OR BEFORE THEY ARE PICKED UP AFTER THE SHOW?

- Consistent with trade show industry practices, there may be a lapse of time between the delivery of your shipment(s) to your booth and your arrival. The same is true for the outbound phase of the show — the time between your departure and the actual pick-up of your materials. During these times, your materials will be left unattended. We recommend that you arrange for a representative to stay with your materials or that you hire security services to safeguard your materials.

HOW DO I SHIP MY MATERIALS AFTER THE CLOSE OF THE SHOW?

- Each shipment must have a completed Material Handling Agreement in order to ship materials from the show. All pieces must be labeled individually.
- To save time, complete and submit the Outbound Shipping Form in advance, or you may contact the Freeman Service Center at show site for your shipping documents.
- Once we receive your outbound shipping information we will create your Material Handling Agreement and shipping labels. If the shipping information is provided in advance, the Material Handling Agreement will be delivered to your booth with your invoice. Otherwise the Material Handling Agreement and labels will be available for pick up at the Freeman Service Center.
- After materials are packed, labeled and ready to be shipped, the completed Material Handling Agreement must be turned in at the Freeman Service Center.
- Call your designated carrier with pick-up information. Please refer to the Quick Facts for specific dates, times, and address for pick up. In the event your selected carrier fails to show by the final move-out day, your shipment will be rerouted on Freeman's carrier choice at the exhibitor's expense.
- For your convenience, approved show carriers will be on site to book outbound transportation if you have not made arrangements in advance.

WHERE DO I GET A FORKLIFT?

- Forklift orders to install or dismantle your booth after materials are delivered may be ordered in advance or at show site. We recommend that you order in advance to avoid additional charges at show site. Refer to the Rigging Order Form for available equipment.
- Advance and show site orders for equipment and labor will be dispatched once a company representative signs the labor order at the Freeman Service Center.
- Start time is guaranteed only when equipment is requested for the start of the working day.

DO I NEED INSURANCE?

- Be sure your materials are insured from the time they leave your firm until they are returned after the show. It is suggested that exhibitors arrange all-risk coverage. This can be done by riders to your existing policies.
- All materials handled by Freeman are subject to the Terms and Conditions, which can be found in the exhibit service manual or online at www.freeman.com.

OTHER AVAILABLE FREIGHT SERVICES

(may not be available in all locations)

- Cranes
- Accessible storage at show site
- Exhibit transportation services (see enclosed brochure)
- Security storage at show site
- Short-term and long-term warehouse storage
- Local pick-up and delivery
- Priority empty return

FREEMAN®

material handling simplified

Our new straight forward pricing makes pre-show budgeting easier. Pay for your actual weight per-pound with no invoice surprises.

- × No minimums
- × No crated
- × No special handling
- × No carpet & pad only
- × No uncrated
- × No hundred-weight billing
- × No reweigh fees
- × No overtime
- × No marshalling yard fees
- × No rounding - pay only for actual weight

It's just easier!



MATERIAL HANDLING

Freeman is the exclusive provider of material handling services. Material handling includes unloading your exhibit material, storing up to 30 days in advance at the warehouse address, delivering to the booth, the handling of empty containers to and from storage, and removing of material from the booth for reloading onto outbound carriers. You have two options for shipping your advance freight - either to the warehouse or directly to show site. Material handling charges will automatically be applied to your account upon receipt of each shipment. It is not necessary to return this form to receive material handling services.

RATES

Material Handling..... \$ **1.49 per pound**
Rate applies to shipments sent to either the warehouse or directly to show site.

Material Handling - After Deadline \$ **1.86 per pound**
Rate applies to shipments arriving at the warehouse after **MARCH 23, 2023**.

Material Handling - 10 lbs and under **Free of Charge**
This rate is per shipment. A qualifying shipment totals any number of pieces delivered to the same booth, by the same carrier, from the same shipper, on the same day, weighing 10 pounds or less.

IMPORTANT SHIPPING INFORMATION

Freeman Exhibit Transportation offers fast and easy service! Please call (800) 995-3579 to have one of our representatives help arrange all your shipment needs.

Warehouse:

- Avoid wait times at show site; ship to our warehouse!
- Warehouse receiving begins on **FEBRUARY 23, 2023**.
- Warehouse address: Exhibiting Company Name / Booth #
Shoptalk 2023
C/O Freeman
6675 W Sunset Rd
Las Vegas, NV 89118
- Please note that the Freeman warehouse does not accept uncrated freight (loose, pad-wrapped material and/or unskidded machinery), COD shipments, hazardous materials, freight requiring refrigeration or frozen storage, a single piece of freight weighing more than 5,000 pounds or a single piece of freight beyond the dimensions of 108"H x 93"W x 92"L.

Show Site:

- Show site receiving begins on **MARCH 25, 2023**.
- Show Site address: Exhibiting Company Name / Booth #
Shoptalk 2023
Mandalay Bay Convention Resort
C/O Freeman
3970 Las Vegas Blvd S
Las Vegas, NV 89119

Outbound:

- Submit your outbound shipping information in advance and we will deliver your paperwork to your booth during the show. If no outbound information is submitted, Freeman reserves the right to return the freight back to the company address on file at the exhibitor's expense.

ADVANCE WAREHOUSE

**6675 West Sunset Road
Las Vegas, NV 89118**

Hours of Operation:

Warehouse hours are Monday through Friday from 7:00 AM to 2:30 PM, Holidays excluded.

Directions:

From I-15 Northbound or Southbound

Exit 1-215 West
Exit Jones Boulevard (stay in center lanes)
Cross over Jones Blvd staying to the right
Continue on Raphael Rivera Way
Freeman will be on right

From US-93 / I-515 Northbound

Exit I-215 West
Exit Jones Boulevard (stay in center lanes)
Cross over Jones Blvd staying to the right
Continue on Raphael Rivera Way
Freeman will be on right



MARSHALLING YARD

6555 West Serene Avenue
Las Vegas, NV 89139

This location does not accept deliveries.

This location is only for the staging of trucks delivering to and picking up from show site facilities.

Please note:

- All carriers delivering to or picking up from the facility must check in at the Marshalling Yard.
- Drivers will be assigned a number according to check-in time and will be dispatched once dock space is available.
- Please be advised that certified weight tickets are required when checking into the Marshalling Yard. For your convenience, Freeman has available a full-size certified scale at the Marshalling Yard. If your driver has valid certified weight tickets, Freeman will accept these tickets and your driver will not have to scale at the Freeman Marshalling Yard.

Directions:

From I-15 Northbound

Exit NV160 W/Blue Diamond Rd
Left onto Blue Diamond Rd
West on Blue Diamond Rd
(approximately 4 miles)
Left on S Torrey Pines Dr
From stop sign at Serene, go straight
Marshalling Yard is directly ahead

From I-15 Southbound

Exit NV160 W/Blue Diamond Rd
West on Blue Diamond Rd
(approximately 4 miles)
Left on S Torrey Pines Dr
From stop sign at Serene, go straight
Marshalling Yard is directly ahead

From US-93 / I-515 Northbound

Exit I-215 West
Exit I-15 South
Merge on NV160 W/Blue Diamond
West on Blue Diamond Rd
(approximately 4 miles)
Left on S Torrey Pines Dr
From stop sign at Serene, go straight
Marshalling Yard is directly ahead





(888) 508-5054

Fax: (469) 621-5604

SHOPTALK

Place your order online at

www.freeman.com/store

Submit order forms [here](#)

NAME OF SHOW: **Shoptalk 2023 / March 26 - 29, 2023**

COMPANY NAME:

BOOTH #:

CONTACT NAME :

PHONE #:

E-MAIL ADDRESS :

EVERY OUTBOUND SHIPMENT WILL REQUIRE A MATERIAL HANDLING AGREEMENT AND SHIPPING LABELS. WE WOULD BE HAPPY TO PREPARE THESE FOR YOU AND DELIVER THEM TO YOUR BOOTH PRIOR TO SHOW CLOSE. TO TAKE ADVANTAGE OF THIS SERVICE, PLEASE COMPLETE AND RETURN THIS FORM TO THE FREEMAN SERVICE CENTER.

SHIPPING INFORMATION

SHIP TO: COMPANY NAME:

DELIVERY ADDRESS:

CITY: STATE/ PROVINCE: ZIP/ POSTAL CODE:

PHONE#: ATTN:

SPECIAL INSTRUCTIONS:

BILL TO: ☐ Same as Ship to:

COMPANY NAME:

DELIVERY ADDRESS:

CITY: STATE/ PROVINCE: ZIP/ POSTAL CODE:

METHOD OF SHIPMENT

Select a Carrier:

☐ Freeman Exhibit Transportation

☐ Other Carrier

No need to schedule your outbound shipment.
Charges will appear on your Freeman invoice.

Carrier Name:

Carrier Phone:

Freeman will make arrangements for all Freeman Exhibit Transportation shipments.

Arrangements for pick-up by other carriers is the responsibility of the exhibitor.

Select a Level of Service:

☐ 1 Day: Delivery next business day

☐ Standard Ground

☐ 2 Day: Delivery by 5:00 PM second business day

☐ Specialized: Pad wrapped, uncrated, or truckload

☐ Deferred: Delivery within 3-5 business days

Select Shipment Options (if applicable)

☐ Have loading dock

☐ Lift gate required

☐ Inside delivery

☐ Air ride required

☐ Pad wrap required

☐ Residential

☐ Do not stack

Select Desired Number of Labels:

Once your shipment is packed and ready to be picked up from your booth, please return completed the Material Handling Agreement to the Freeman Service Center. If no outbound information is submitted, Freeman reserves the right to return the freight back to the company address on file at the exhibitor's expense.

Freeman¹

R U S H

DO NOT DELAY

RECEIVING DATE BEGINS: FEBRUARY 23, 2023

DEADLINE DATE IS: MARCH 23, 2023

TO: _____

EXHIBITOR NAME

C/O: Freeman

6675 W Sunset Rd

Las Vegas, NV 89118

WAREHOUSE

(514030)

EVENT: ***Shoptalk 2023***

BOOTH NO: _____ NO. _____ OF _____ PCS

Freeman¹

R U S H

DO NOT DELAY

RECEIVING DATE BEGINS: FEBRUARY 23, 2023

DEADLINE DATE IS: MARCH 23, 2023

TO: _____

EXHIBITOR NAME

C/O: Freeman

6675 W Sunset Rd

Las Vegas, NV 89118

WAREHOUSE

(514030)

EVENT: ***Shoptalk 2023***

BOOTH NO: _____ NO. _____ OF _____ PCS

THE ABOVE LABELS ARE PROVIDED FOR YOUR CONVENIENCE.
PLACE ONE ON EACH PIECE SHIPPED TO ENSURE PROPER DELIVERY.
IF MORE LABELS ARE NEEDED, COPIES ARE ACCEPTABLE.

Freeman⁷

R U S H

DO NOT DELAY

CANNOT DELIVER BEFORE MARCH 25, 2023

TO:

EXHIBITOR NAME

C/O: Freeman

Mandalay Bay Convention Resort

3970 Las Vegas Blvd S

Las Vegas, NV 89119

SHOW SITE

(514030)

EVENT: Shoptalk 2023

BOOTH NO: _____ NO. _____ OF _____ PCS

Freeman⁷

R U S H

DO NOT DELAY

CANNOT DELIVER BEFORE MARCH 25, 2023

TO:

EXHIBITOR NAME

C/O: Freeman

Mandalay Bay Convention Resort

3970 Las Vegas Blvd S

Las Vegas, NV 89119

SHOW SITE

(514030)

EVENT: Shoptalk 2023

BOOTH NO: _____ NO. _____ OF _____ PCS

THE ABOVE LABELS ARE PROVIDED FOR YOUR CONVENIENCE.
PLACE ONE ON EACH PIECE SHIPPED TO ENSURE PROPER DELIVERY.
IF MORE LABELS ARE NEEDED, COPIES ARE ACCEPTABLE.

Freeman⁷

R U S H

DO NOT DELAY

RECEIVING DATE BEGINS: FEBRUARY 23, 2023

DEADLINE DATE IS: MARCH 23, 2023

TO: _____

EXHIBITOR NAME

C/O: Freeman

6675 W Sunset Rd

Las Vegas, NV 89118

HANGING SIGN

(514030)

EVENT: **Shoptalk 2023**

BOOTH NO: _____ NO. _____ OF _____ PCS

Freeman⁷

R U S H

DO NOT DELAY

RECEIVING DATE BEGINS: FEBRUARY 23, 2023

DEADLINE DATE IS: MARCH 23, 2023

TO: _____

EXHIBITOR NAME

C/O: Freeman

6675 W Sunset Rd

Las Vegas, NV 89118

HANGING SIGN

(514030)

EVENT: **Shoptalk 2023**

BOOTH NO: _____ NO. _____ OF _____ PCS

THE ABOVE LABELS ARE PROVIDED FOR YOUR CONVENIENCE.
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IF MORE LABELS ARE NEEDED, COPIES ARE ACCEPTABLE.

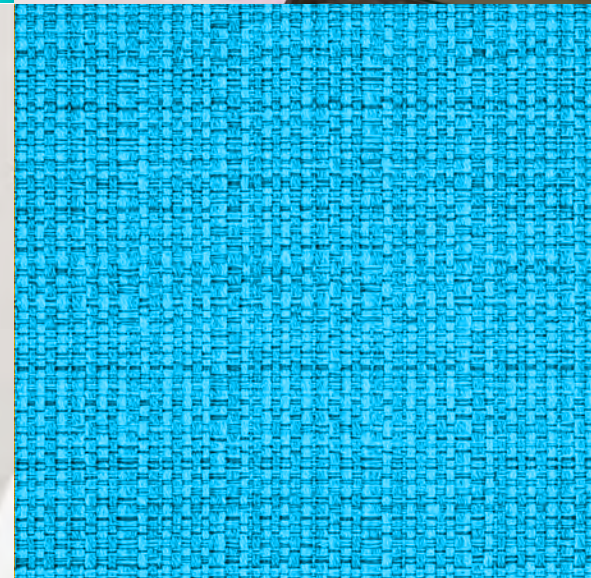
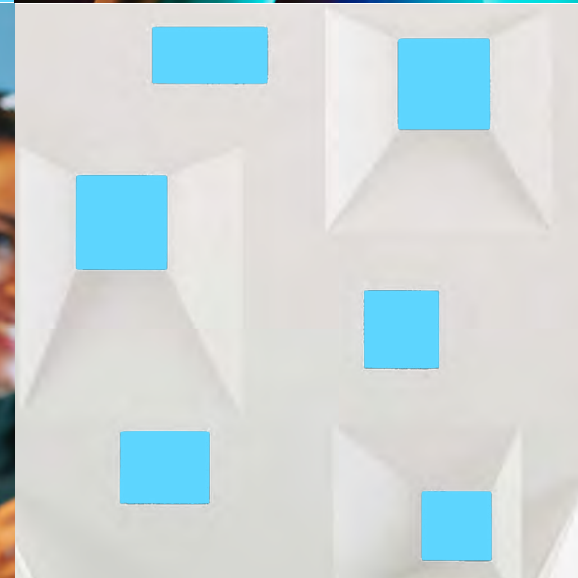
Freeman⁷

Summer 2022 – Spring 2023

Furniture catalog

Set the scene for engagement.

Visit us at freeman.com/find-show © 2022 Freeman. All Rights Reserved.





Make a statement

The right furniture sets the stage to educate attendees about your brand, inspire audiences to partner with you, display your products elegantly, or connect through conversation.

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43 Accent tables



06 Soft seating



32 Ottomans





The secret lies in designing your exhibit's engagement around your business goals, choosing and using the right solutions to design your space, design your experience, and design your results.

Things to consider:

- Exhibit space and size
- Engagement type
- Presentation lengths
- Product displays

**Maximize your
engagement**



Top design tips

for well executed exhibit spaces.

1

Spin Around.

Swivel chairs in small spaces maximize functionality and allow you to engage with those all around!



2

Get Connected.

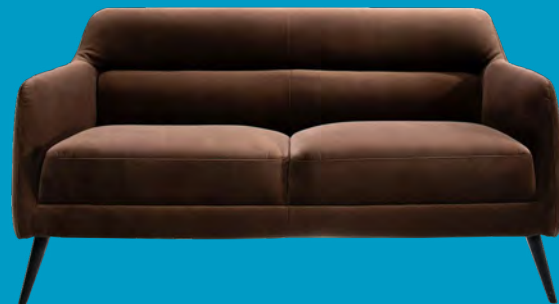
Communal tables help facilitate networking opportunities and build connections.



3

Creature Comforts.

Design a comfortable "living room" space with soft lounge seating to relax clients and encourage conversation.



4

Demo Down.

Square or circular ottomans are a great way to design small theaters for quick demonstrations.



5

Keep it Green.

Don't forget the greenery to warm up your booth environment by bringing nature indoors.

6

Level the field.

Low and casual seating makes clients more comfortable and open to learning.



7

Provide a Pop!

Colorful furnishings attract attention and help reinforce brand themes.



8

Charge it!

Powered tables and seating encourages clients to linger in the booth and recharge.



9

Talk details.

Accent tables provide perfect work spaces for more in-depth conversations.



10

Stay Social.

Stylize furnishings to create shareable moments worthy of Instagram.



Soft seating

Invite your guests to stay a while.



Allegro sofa
p. | 11



Conversate casually.

Create a welcoming environment with a soft seating collection that provides flexibility in style, color, and function.

Soft seating

Pair neutral colors for a cohesive look.



81037 Sterling Chair
(gray fabric)
33"L 33.5"D 32"H

8309 Sterling Sofa
(gray fabric)
82"L 33.5"D 32"H



830949 Fairfax Sofa
(white vinyl, brushed metal)
62"L 26"D 30"H



810949 Fairfax Chair
(white vinyl, brushed metal)
27"L 26"D 30"H

Soft seating

Perfect for more in-depth conversations.



810180 Valencia Chair
(spice orange velvet)
28"L 30.5"D 31"H



83045 Valencia Sofa
(coffee brown velvet)
63"L 30.5"D 31"H



Soft seating

Mix and match chairs and sofas to create comfort in any sized space.



830951 Key Largo Sofa
(black fabric)
79"L 35"D 34"H



83019 Baja Sofa
(white vinyl)
86"L 30.5"D 28"H



810950 Key Largo Chair
(black fabric)
35"L 35"D 34"H



830950 Key Largo Loveseat
(black fabric)
57"L 35"D 34"H



81050 Baja Chair
(white vinyl)
36"L 30.5"D 28"H



83020 Baja Loveseat
(white vinyl)
61"L 30.5"D 28"H

Soft seating

Set a new standard in seating with soft curves.



83015 Allegro Sofa
(blue fabric)
73"L 34.5"D 30"H



81019 Allegro Chair
(blue fabric)
36"L 34.5"D 30"H



83040 Palm Beach Sofa
(white vinyl, brushed metal)
69"L 29"D 33"H



Soft seating

Modern and industrial details to satisfy your seating senses.




830119 Naples Sofa
(black vinyl) 87"L 30"D 33.25"H
830121 Available in power 



810119 Naples Chair
(black vinyl) 36"L 30"D 33.25"H
810120 Available in power 



830120 Naples Loveseat
(black vinyl) 62"L 30"D 33.25"H
830122 Available in power 



83013 Cordoba Loveseat
(taupe fabric, black)
60.5"L 32"D 33"H



81048 Cordoba Chair
(taupe fabric, black)
37"L 32"D 33"H

Accent chairs

Add a little pop of color.



Bowery swivel chair

p. | 15



Make a lasting impression.

Style, comfort, and seating that scales. Complement your brand identity with an assortment of accent chairs.

Accent chairs

Merge design, innovation, and purpose into each detail.



810874 La Brea Chair
(charcoal gray fabric, chrome)
35"L 27"D 40"H



81034 Bowery Chair
(yellow fabric, chrome) 29.75"L 31" D27.25"H



810875 Swanson Swivel Chair
(white vinyl) 28"L 25"D 30"H



810145 Wentworth Chair
(brown vinyl) 31"L 24"D 31.5"H



81036 Lena Chair
(green leather, bronze) 27"L 25"D 31"H

Accent chairs

Let comfort and quality take the lead.



810816 Madrid Chair
(white, chrome)
30"L 30"D 31"H



81031 Montreal Chair
(blue, black metal) 30"L 23.25"D 30"H



810948 Meeting Chair
(white vinyl) 25.5"L 23.5"D 34"H



810949 Fairfax Chair
(white vinyl, brushed metal) 27"L 26"D 30"H



81037 Sterling Chair
(gray fabric) 33"L 33.5"D 32"H

Accent chairs

Versatile statement pieces that stand out on a stage or in your exhibit.



81048 Cordoba Chair
(taupe fabric, black)
37"L 32"D 33"H



81046 Brooklyn Meeting Chair
(white, oak)
24.5"L 25.5"D 31.75"H

81047 Brooklyn Swivel Chair
(white, black)
24.5"L 25.5"D 31.75"H

Accent chairs

Quality upholstery to stand the test of time.

81024 Atherton Chair
(distressed brown leather,
blackened steel)
27"L 31"D 30"H



81032 Pasadena Chair
(white molded plastic, chrome tower base)
27"L 25"D 26"H



810151 Munich Armless Chair
(gray fabric)
22.5"L 27"D 28.5"H



810947 Pro Executive Guest Chair
(black vinyl)
24"L 26"D 36"H



81035 Century Chair
(gray velvet)
30"L 30"D 31"H

Side seating

Add a little something extra.



Laguna chair

p. | 22



Design intentionally

Create an atmosphere that brings your vision to life with a diverse selection of chairs.

Side chairs

Give your space a fresh look with clean lines.

810164 Marina Chair
(white vinyl , brushed metal)
17.5"L 19.5"D 35"H



810161 Marina Chair
(brown fabric, brushed metal)
17.5"L 19.5"D 35"H



810160 Marina Chair
(black vinyl, brushed metal)
17.5"L 19.5"D 35"H



810162 Marina Chair
(ocean blue fabric, brushed metal)
17.5"L 19.5"D 35"H



810163 Marina Chair
(red fabric , brushed metal)
17.5"L 19.5"D 35"H



Side chairs

Add seating to any area, from a café to a theater space.



820241 Madison Hydraulic Café Table
(chrome base, gray acajou top)
30"RND 29"H

210108 LIMERICK® Chair
BY HERMAN MILLER™
(gray) 18"W X 17.75"L X 33"H



810861 Laguna Chair
(maple, chrome) 18"L 19"D 34"H



810841 Rustique Chair w/ arms
(gunmetal) 20"L 18"D 31"H



71090 Black Diamond Arm Chair
(black) 20"L 21"D 33"H



81093 Lucent Chair
(frosted acrylic, chrome) 19.5"L 19.75"D 32.5"H



810851 Zenith Chair
(white, chrome) 18.25"L 22"D 32"H



71089 Black Diamond Side Chair
(black) 21"L 23"D 32"H

Side chairs

Bring out the personality of your event with stylish and colorful seating.

8201223 Round Café Table
(white laminate top, chrome hydraulic base)
30" RND 29"H



Blade Chair
20.5"L 19"D 30.5"H
81083 (sky blue)
81082 (red) pictured left



810837 Razor Armless Chair
(white)
15.5"L 23.5"D 30.5"H



810846 Christopher Chair
(white vinyl, chrome)
17"L 19"D 35"H



Malba Chair
20"L 20"D 32"H
810131 (gray)
810130 (green) pictured left

Barstools

Meet and greet, casually.



Zoey barstool
p. | 28



Versatility defined.

Whether it be at a kiosk, bar, demo station or table, bar stools set the foundation for connecting. Pair with side seating to maximize seating options for your attendees.

Barstools

For quick and casual conversations.



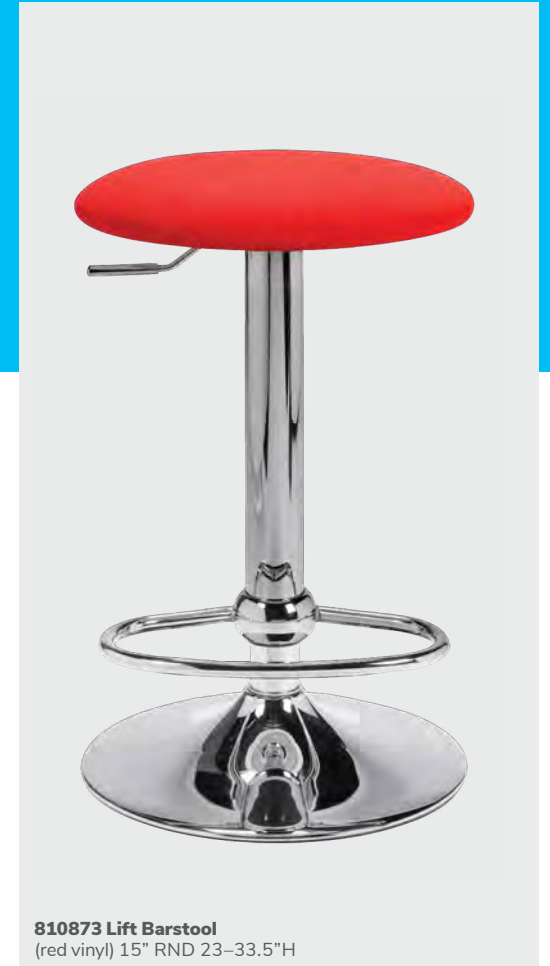
810871 Lift Barstool
(black vinyl)
15" RND 23–33.5"H



810870 Lift Barstool
(white vinyl) 15" RND 23–33.5"H



810872 Lift Barstool
(gray vinyl) 15" RND 23–33.5"H



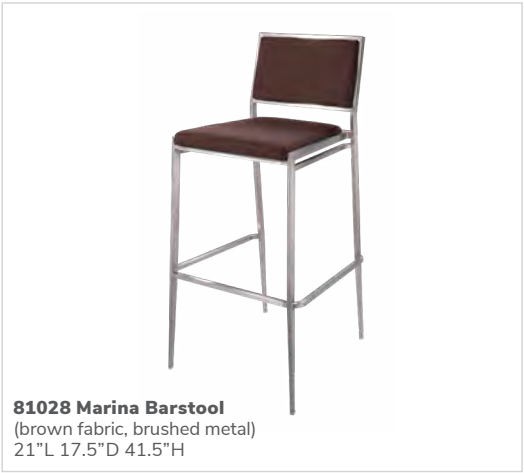
810873 Lift Barstool
(red vinyl) 15" RND 23–33.5"H

Barstools

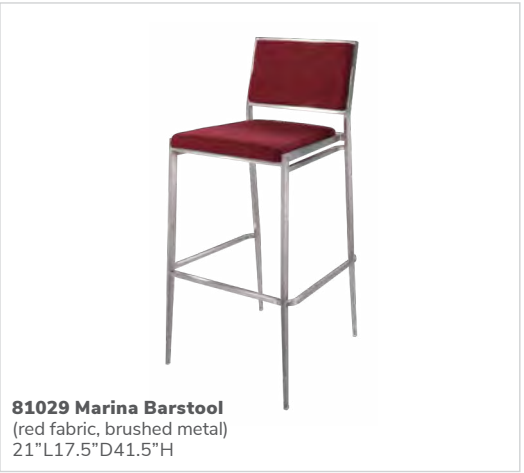
A timeless silhouette reliable for any setting.



81026 Marina Barstool
(ocean blue fabric, brushed metal)
21"L 17.5"D 41.5"H



81028 Marina Barstool
(brown fabric, brushed metal)
21"L 17.5"D 41.5"H



81029 Marina Barstool
(red fabric, brushed metal)
21"L 17.5"D 41.5"H



81030 Marina Barstool
(white vinyl, brushed metal)
21"L 17.5"D 41.5"H



81027 Marina Barstool
(black vinyl, brushed metal)
21"L 17.5"D 41.5"H

Barstools

Elevate your space with bold colors.



Blade Barstool
20.5"L 20.125"D 40.5"H
81081 (sky blue)
81080 (red)



810840 Zoey Barstool
(white vinyl, chrome) 15"L 16"D 30-34.75"H



810860 Laguna Barstool
(maple, chrome) 18"L 20"D 47"H



71088 Black Diamond Stool
(black) 22"W X 18"L X 46"H



810839 Rustique Barstool
(gunmetal) 13"L 13"D 30"H

Barstools

Neutral options to complement your brand.

210109 LIMERICK® Stool
by HERMAN MILLER™
(white)
18" X 17.75"L X 44"H



720163 Butcher Block-Top Bistro
(oak)
30"L RND 42"H
also available
720164 36" RND 42"H



810104 Banana Barstool
(black, chrome)
21"L 22"D 41.75"H



810103 Banana Barstool
(white, chrome)
21"L 22"D 41.75"H



810848 Christopher Barstool
(white vinyl, chrome)
19"L 19"D 41"H



810202 Shark Barstool
(white, chrome)
22"L 19"D 34-44"H



810850 Zenith Barstool
(white, chrome)
19"L 20"D 44"H



81092 Lucent Barstool
(frosted acrylic, chrome)
22"L 22.5"D 45.5"H



Bars & Counters

Meet and greet essentials.



Midtown bar

p. | 31

Bars & Counters

Connect and socialize with guests.
Functional solutions for entertaining
and hosting demos.



Midtown Powered Counter
60"L 18"D 42"H (pewter, glass)
850103 (unlighted)
850102 (lighted with plug-in)

Metallic pewter gray curved counter with taupe-colored glass top features two AC outlets, three USB charging outlets, locking storage cabinet and two shelves.



**810860
Laguna Barstool**
(maple, chrome)
18"L 20"D 47"H

85050 Clear Divider Bar Counter
(clear acrylic)
48-70"L 12"D 31.5"H



For personalization contact
exhibitorsolutions@freeman.com

850101 Midtown Bar
(pewter, unlighted)
60"L 18"D 42"H



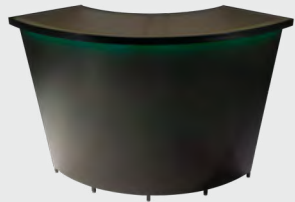
72056 Bar & Display Counter
(black) 24"L 24"D 42"H



(blue-lit)



(red-lit)



(green-lit)



(white-lit)

850100 Midtown Bar
(pewter, lighted with plug-in)
60"L 18"D 42"H

Ottomans

Perfectly positioned comfort
anywhere, anytime.



Beverly, Marche & Vibe ottomans

p. | 35, 36, 33

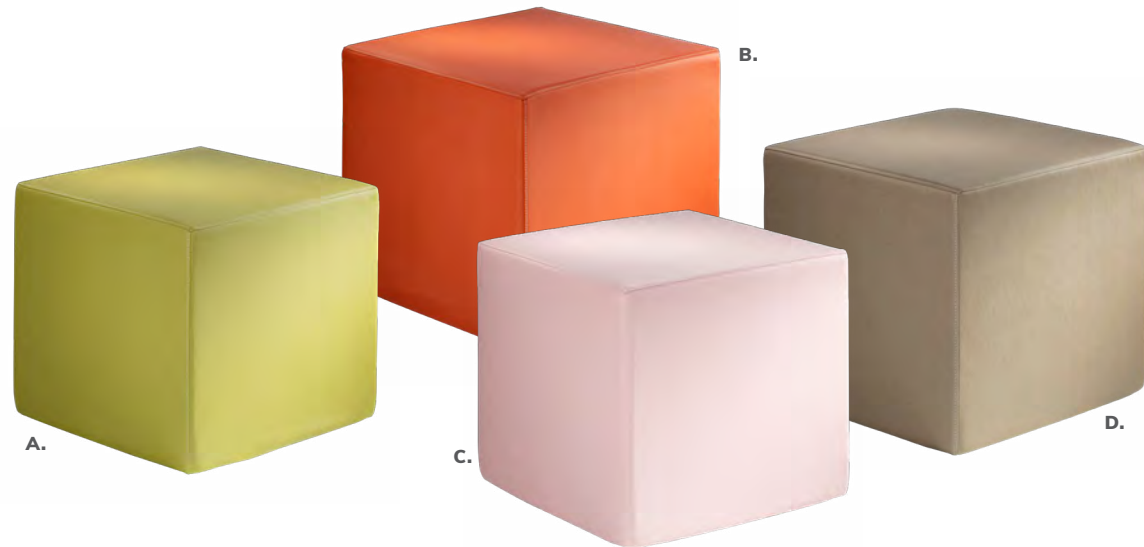
Vibe Cube Ottomans

Bright and cheerful designs liven up your space.

Vibe Cube Ottomans

18"L 18"D 18"H

- A) 81535 (citrus green vinyl)
- B) 81537 (spice orange vinyl)
- C) 81538 (desert rose vinyl)
- D) 81536 (taupe vinyl)



81531 (white vinyl)



81530 (black vinyl)



81532 (steel blue vinyl)



81534 (purple vinyl)



81533 (silver vinyl)



81519 (red vinyl)



81517 (yellow vinyl)



81518 (blue vinyl)



81525 (orange vinyl)

Beverly Small Bench Ottomans

Adaptable, versatile, and colorful for any show occasion.

Beverly Small Bench Ottomans

30"L 20"D 18"H

- A) **81567** (orange fabric)
B) **81563** (green fabric)



81569 (white vinyl)



81560 (black vinyl)



81561 (blue fabric)



81562 (brown fabric)



81564 (gray fabric)



81565 (linen fabric)



81566 (lavender fabric)



81568 (red fabric)



81570 (yellow fabric)

Beverly Bench Ottomans

Add elegance and style to any environment with classic designs.

Beverly Bench Ottomans

60"L 20"D 18"H

81555 (red fabric)



81550 (black vinyl)



81551 (brown fabric)



81552 (gray fabric)



81553 (linen fabric)



81554 (ocean blue fabric)

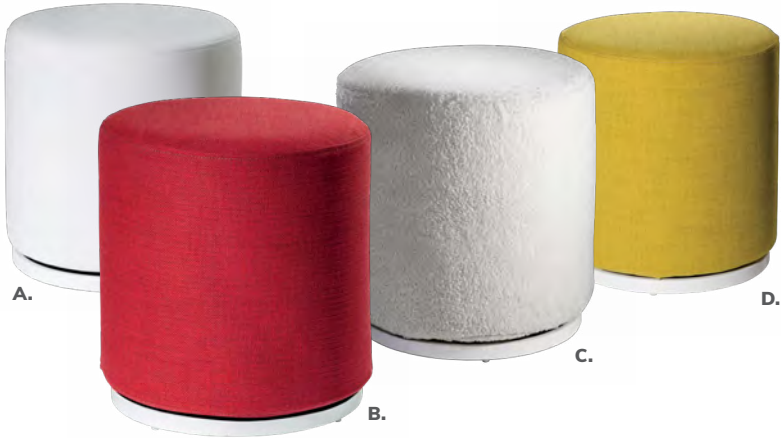


81556 (white vinyl)

Marche Swivel Ottomans

Your go-to accessory that works for small groups, large gatherings, or theater-style seating.

Marche Swivel Ottomans
17" RND 18"H
A) 815150 (white vinyl)
B) 815154 (red fabric)
C) 81539 (ivory faux sheep fur)
D) 815158 (pear yellow fabric)



815156 (plum fabric)



815151 (gray fabric)



815159 (blue fabric)



815155 (rose quartz fabric)



815152 (linen fabric)



815153 (raspberry fabric)



815157 (meadow green fabric)



815160 (orange fabric)



81543 (black vinyl)



81540 (forest green vinyl)



81541 (teal velvet)



81542 (distressed brown vinyl)

Ottoman styles

Creative configurations that let everyone
know they're welcome.



815123 Endless Square
(black) 34"L 34"D 15"H



815122 Endless Square
(white) 34"L 34"D 15"H



815952 Endless Curved
(black) 60.5"L 37.5"D 15"H



815953 Endless Curved
(white) 60.5"L 37.5"D 15"H

Power seating and tables

Convenience that guests can plug into.




Tech Tablet chair

p. | 42

Power seating and tables

Never run out of battery.

 Denotes AC and USB charging outlets



85035 4' Boxwood Hedge
46"L 9"D 47"H



 **830121 Naples Sofa, Powered**
(black vinyl) 87"L 30"D 33.25"H




 **810120 Naples Chair, Powered**
(black vinyl)
36"L 30"D 33.25"H

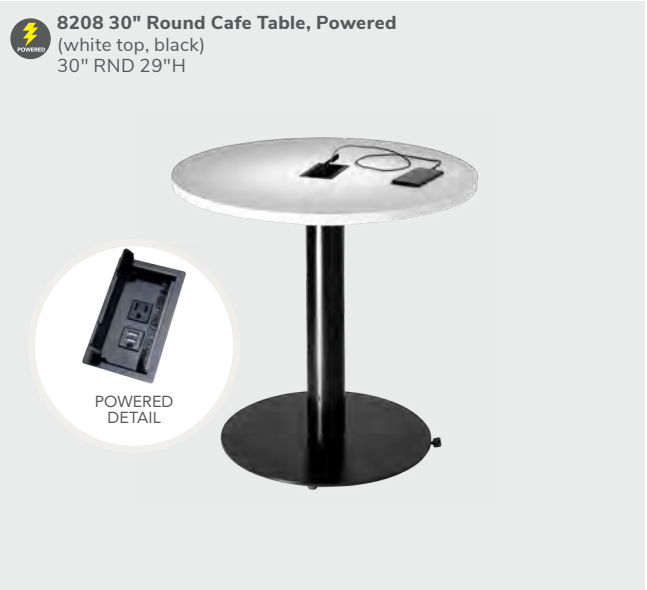
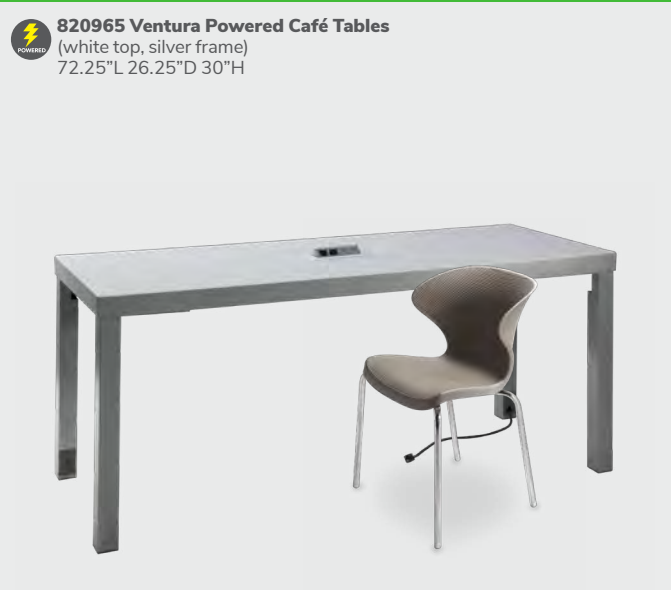


 **830122 Naples Loveseat, Powered**
(black vinyl)
62"L 30"D 33.25"H

Power seating and tables

Demos displayed powerfully.

 Denotes AC and USB charging outlets




Please Note: Customer is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy-chained together. 10A max per charging panel.

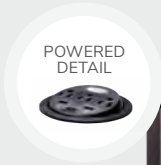
Power seating and tables


Invite attendees to recharge.

 Denotes AC and USB charging outlets



 **Sydney Powered Cocktail Tables**
48"L 26"D 18"H (brushed steel)
82073 (white)
82076 (black)



 **Powered Locking Pedestal**
White
85061 24"L 24"D 36"H
85063 24"L 24"D 42"H
Black
85060 24"L 24"D 36"H
85062 24"L 24"D 42"H

(The flip top electrical units rotate 180 degrees, allowing devices to be charged from inside the locked cabinet or on the surface.)



 **84083 Tech Desk, Powered with 3 Drawer File Cabinet**
(black metal, laminate)
60"L 30"D 30"H



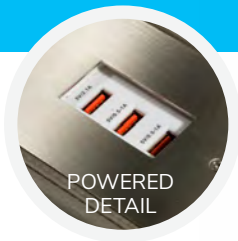
 **84084 Tech Desk, Powered**
(black metal, laminate)
60"L 30"D 30"H


Please Note: Customer is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy-chained together. 10A max per charging panel.

Power seating and tables


Convenience at your fingertips.

 Denotes AC and USB charging outlets




 **81039 Tech Tablet Chair**
(gray vinyl, white metal tablet, chrome base)
30.5"L 29"D 33.5"H



 **820710 Wireless Charging Table, Powered**
(white, AC plug-in)
20"L 20"D 18"H
Mobile devices must have Qi wireless charging capability.



 **8502 Village Charging Hub**
(cream)
12"L 12"D 28.25"H



Please Note: Customer is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy-chained together. 10A max per charging panel.

Accent tables

Work in style.



Mesa cocktail table

p. | 47



Table talks.


When you want to facilitate more in-depth conversations and provide handy work surfaces, accent tables are the perfect tool to provide your attendees with the flexibility they need.

Accent tables

Get more work done with more space.

 Denotes AC and USB charging outlets



 **Sydney Powered Cocktail Tables**
48"L 26"D 18"H (brushed steel)
82073 (white)
82076 (black)
Available in non-powered.



Sydney Tables cocktail 48"L 26"D 18"H | end 27"L 23"D 22"H
82053 Cocktail (white, brushed steel) available in powered.
82055 End (white, brushed steel)



Sydney Tables cocktail 48"L 26"D 18"H | end 27"L 23"D 22"H
82052 Cocktail (black, brushed steel) available in powered.
82054 End (black, brushed steel)




Sydney Tables cocktail 48"L 26"D 18"H | end 27"L 23"D 22"H
82077 Cocktail (blue, brushed steel)
82079 End (blue, brushed steel)




Sydney Tables cocktail 48"L 26"D 18"H | end 27"L 23"D 22"H
82078 Cocktail (wood, brushed steel)
82080 End (wood, brushed steel)

Accent tables

Add room and style to your work space.

 Denotes AC and USB charging outlets

 **820710 Wireless Charging Table, Powered**
(white, AC plug-in)
20"L 20"D 18"H



820844 Aura Round Table
(white metal)
15" Round 22"H



Silverado
(glass, chrome)
82014 Cocktail Table 36" RND 17"H
82015 End Table 24" RND 22"H



Taos Side Tables
(bronze finish) 15.75"L 15.75"D 24"H
820322 (white top)
820320 (black top)
820321 (wood top)



Regis
(brushed metal)
82074 Bench Table 47"L 15.5"D 16"H
82075 End Table 16"L 15.5"D 16.5"H



Sedona Side Table
(bronze finish) 15.75"L 15.75"D 24"H
820312 (white top)
820310 (black top)
820311 (wood top)

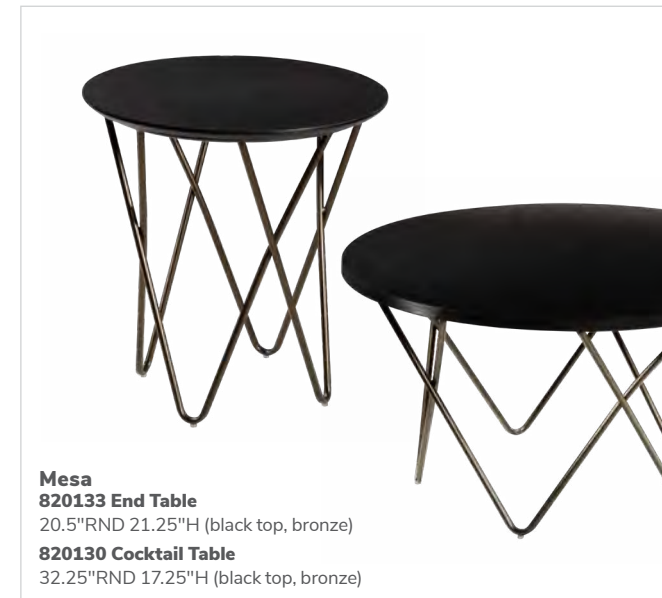


Accent tables

Relax and have a nice conversation.



Mesa
820135 End Table
20.5"RND 21.25"H (wood top, bronze)
820132 Cocktail Table
32.25"RND 17.25"H (wood top, bronze)



Mesa
820133 End Table
20.5"RND 21.25"H (black top, bronze)
820130 Cocktail Table
32.25"RND 17.25"H (black top, bronze)



Mesa
820134 End Table
24"RND 21.25"H (glass top, bronze)
820131 Cocktail Table
36"RND 17.25"H (glass top, bronze)

Accent tables

Sleek conversation pieces.



Alondra
(wood, chrome)
820253 End Table 20"L 20"D 20"H
820251 Cocktail Table 47"L 24"D 16"H



Café tables

The perfect place to connect.



Café tables

p. | 50

Café tables

Comfort plus connections make for lasting impressions.



8201233 Hydraulic Café Table
(orange top, chrome) 30" RND 29"H
810861 Laguna Chair
(maple, chrome) 18"L 19"D 34"H



820241 Madison Hydraulic Café Table
(chrome base, gray acajou top) 30" RND 29"H
810130 Malba Chair (green) 20"L 20"D 32"H



820940 Blue Hydraulic Café Table
(chrome base, blue top) 30" RND 29"H
810131 Malba Chair (gray) 20"L 20"D 32"H



820941 30" Round Café Table Standard Black Base
(blue top) 30" RND 29"H
81093 Lucent Chair
(frosted acrylic, chrome) 19.5"L 19.75"D 32.5"H

85030 7' Boxwood Hedge
36.5"L 12"D 84"H

Café tables

The right balance to elevate your brand.



81082 Blade Chair
(red) 20.5"L 19"D 30.5"H

72069 Soho Black-Top Café Table
(black) 24" RND 30"H
also available **72067** 36" RND 30"H | **72066** 18" RND 18"H

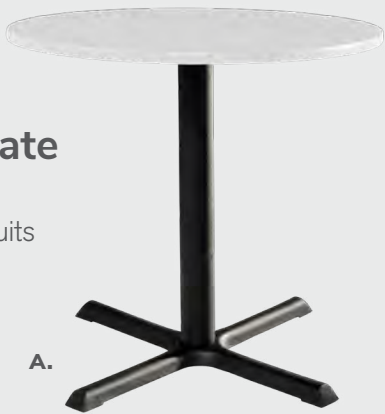


810164 Marina Chair
(white vinyl, brushed metal) 17.5"L 19.5"D 35"H

72063 Chelsea Butcher Block-Top Café Table
(oak) 30" RND 30"H
also available **72064** 36" RND 30"H

Customize and create

Choose your base, black or chrome, then pick a color that suits your design.



A.

8201220 (white)



B.

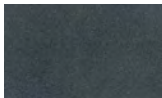
820923 (graphite nebula)

Café Tables

A) Standard Black Base
30" RND 29"H

820265 (madison/gray acajou)
820941 (blue)
820943 (wood)
8201236 (black)
8201235 (brushed gunmetal)
8201239 (brushed yellow)
8201237 (green)
8201238 (orange)
8201220 (white)

36" RND 29"H
8201243 (black)



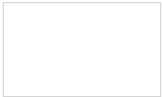
Graphite Nebula



Maple



Red



White



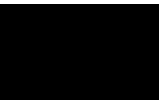
Madison/Gray Acajou



Blue



Barnwood



Black



Brushed Gunmetal



Orange



Brushed Yellow



Green

Café Tables

B) Hydraulic Chrome Base
30" RND 29"H

820241 (madison/gray acajou)
8201208 (maple)
820921 (red)
820940 (blue)
820942 (barnwood)
8201223 (white)
8201231 (black)
8201230 (brushed gunmetal)
8201234 (brushed yellow)
8201232 (green)
8201233 (orange)
820923 (graphite nebula)

36" RND 29"H
820126 (white)
8201209 (graphite nebula)
8201206 (maple)
8201242 (black)

Bar tables

Network, successfully.



Bar tables
p. | 53

Bar tables

Make that chat last a little longer.



820930 30" Round Bar Table (blue top, chrome hydraulic base) 30" RND 45"H
810860 Laguna Barstool (maple, chrome) 18"L 20"D 47"H



8201222 30" Round Bar Table
 (white top, chrome hydraulic base) 30" RND 45"H
81080 Blade Barstool (red) 20.5"L 20.125"D 40.5"H



8201226 Rustique Square Metal Bar Table
 (gunmetal) 23.75"L 23.75"D 41.25"H
810839 Rustique Barstool (gunmetal) 13"L 13"D 30"H



85030 7' Boxwood Hedge
 36.5"L 12"D 84"H

820240 30" Round Bar Table w/ Hydraulic Chrome Base
 (Madison/gray acajou) 30" RND 45"H
810848 Christopher Barstool (white vinyl, chrome) 19"L 19"D 41"H

Bar tables

Endless options to make the perfect combination.

Customize and create

Choose your base, black or chrome, then pick a color that suits your design.



820919 (brushed yellow)



820920 (red)

81092 Lucent Barstool
(frosted acrylic, chrome)
22"L 22.5"D 45.5"H



720163 Chelsea Butcher Block-Top Bistro Table
(oak) 30" RND 42"H
also available **720164** 36" RND 42"H

810840 Zoey Barstools
(white, chrome) Adjustable height
15"L 16"D 30-34.75"H



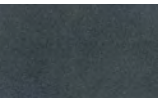
72070 Soho Black-Top Bistro Table
(black) 24" RND 42"H
also available **72068** 36" RND 42"H

Bar Tables

A) Standard Black Base 30" RND 42"H

8201221 (white)
820919 (brushed yellow)
820264 (madison/gray acajou)
820915 (brushed gunmetal)
820916 (black)
820917 (green)
820918 (orange)
820931 (blue)
820933 (barnwood)

36" RND 42"H
8201241 (black)



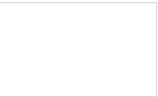
Graphite Nebula



Maple



Red



White



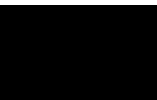
Madison/Gray Acajou



Blue



Barnwood



Black



Brushed Gunmetal



Orange



Brushed Yellow



Green

Bar Tables

B) Hydraulic Chrome Base 30" RND 45"H

820920 (red)
8201222 (white)
8201207 (maple)
820922 (graphite nebula)
820910 (brushed gunmetal)
820911 (black)
820912 (green)
820913 (orange)
820914 (brushed yellow)
820240 (madison/gray acajou)
820930 (blue)
820932 (wood)

36" RND 45"H
820125 (white)
8201211 (graphite nebula)
8201205 (maple)
8201240 (black)

Conference tables

Take care of business.



Conference tables
p. | 56

Conference tables

Made for connecting with new business opportunities.



Round Conference Tables
42"RND 29"H
A) 820708 (white laminate)
B) 820260 (madison/gray acajou)
C) 8201244 (black top, black)



Geo Rectangular Tables
60"L 36"D 29"H
82041 (glass, black)
82051 (glass, chrome)



Atomic Round Tables
(glass, chrome)
8201225 42" RND 30"H
8201224 36" RND 30"H



Geo-Square Round Tables
42"L 42"D 29"H
82044 (glass, chrome)
82043 (glass, black)



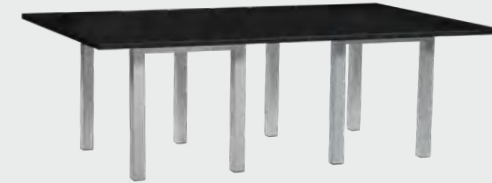
820706 Work Table
(white laminate, white)
48"L 24"D 30"H

Conference tables

Make an impression.



8201 10' Black Rectangular Conference Table
(black top, silver) 120"L 48"D 29"H
8202 Powered



8205 8' Black Rectangular Conference Table
(black top, silver) 96"L 48"D 29"H
8206 Powered



8203 5' Black Rectangular Conference Table
(black top, silver) 60"L 48"D 29"H
8204 Powered



820263 Madison 10' Table
(gray acajou) 120"L 48"D 29"H

810175 Genesis Chair
(black fabric, black)
27.5"L 27.5"D 40-43.5"H Adjustable.




820262 Madison 8' Table
(gray acajou) 96"L 60"D 29"H




820261 Madison 5' Table
(gray acajou) 60"L 48"D 29"H

Communal and powered tables


Choose from a variety of powered, solid, or grommet hole table tops.

 Denotes AC and USB charging outlets



 **Ventura Powered Bar Tables**
(silver frame) 72.25"L 26.25"D 42"H
820950 (black top)
820955 (white top)



 **Ventura Powered Café Tables**
(silver frame) 72.25"L 26.25"D 30"H
820964 (black top)
820965 (white top)



Ventura Communal Café Tables
(silver frame)
72.25"L 26.25"D 30"H

Maple Top
820963 (solid)
820960 (grommets)

Black Top
820962 (solid)

White Top
820961 (grommets)
820966 (solid)



Ventura Communal Bar Tables
(silver frame)
72.25"L 26.25"D 42"H

Maple Top
820954 (solid)
820951 (grommets)

White Top
820953 (grommets)
820956 (solid)

Black Top
820952 (solid)



Table top options   
BLACK WHITE MAPLE

Colors not available in all table options. Please check options listed above.

Please Note: Customer is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy-chained together. 10A max per charging panel.

Executive seating

Make a statement.



Executive seating

p. | 60

Executive seating

VIPs welcome.



Pro Executive High Back Chair
25"L 24"D 45-48"H
810844 (white vinyl)
810946 (black vinyl)
Adjustable height

810170 Cupertino Mid Back Chair
(black vinyl, chrome)
27"L 30.5"D 40-43"H
Adjustable height



810175 Genesis Chair
(black fabric, black)
27.5"L 27.5"D 40-43.5"H
Adjustable height



810947 Pro Executive Guest Chair
(black vinyl)
24"L 22"D 36"H



810944 Pro Executive Mid Back Chair
(black vinyl)
24"L 22"D 36.75-39.75"H
Adjustable height



810945 Pro Executive Mid Back Chair
(white vinyl)
24"L 22"D 36.75-39.75"H
Adjustable height



810135 Task Stool
(black fabric)
27.5"L 27.5" D 32.75" -40.25"H
Adjustable height



Office essentials

Be ready for success.



Madison Executive Desk

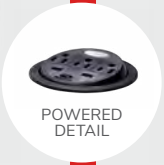
p. | 62

Office essentials

Stay organized. Stay ahead of the game.



84083 Tech Desk, Powered, with 3 Drawer File Cabinet
(black metal, laminate)
Tech Desk 60"L 30"D 30"H
File Cabinet 16"L 20"D 28"H
File cabinet also available separately 84080



POWERED
DETAIL



84084 Tech Desk, Powered
(black metal, laminate) 60"L 30"D 30"H



71045 Gray Gaslift Chair
(gray, black) 20"L 26"D 38"H

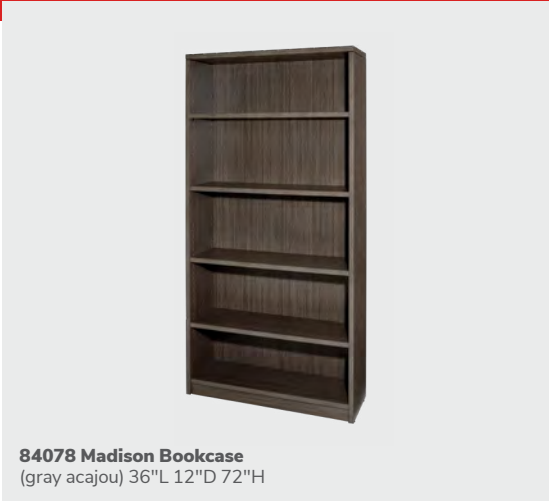


DESK BACK



DESK FRONT

84075 Madison Executive Desk
(gray acajou) 60"L 30"D 29"H
810844 Pro Executive High Back Chair
(white vinyl) 25"L 24"D 45-48"H
Adjustable height



84078 Madison Bookcase
(gray acajou) 36"L 12"D 72"H



85020 Posh Shelving
(chrome, acrylic) 36"L 18"D 72"H



71047 Gray Gaslift Stool
(gray, black) 20"L 24"D 46"H

Please Note: Customer is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy-chained together. 10A max per charging panel.

Office essentials



10201484 Floor Standing Bulletin Board
(white laminate, black) 48"W 96"L 78"H

220134 Brushed Aluminum Easel
(open 5 1/4"W X 64 1/4"H)
26"W X 62"H



220110 Chrome Bag Rack
(3" at center)
1"W 41"H 26"W



220109 Chrome Coat Tree
(21"w at the base)
8 1/4"W 69 1/2"H

85091 Freestanding White Board
(silver, white)
40"L 9"D 72"H



220106 Corrugated Wastebasket
(black)

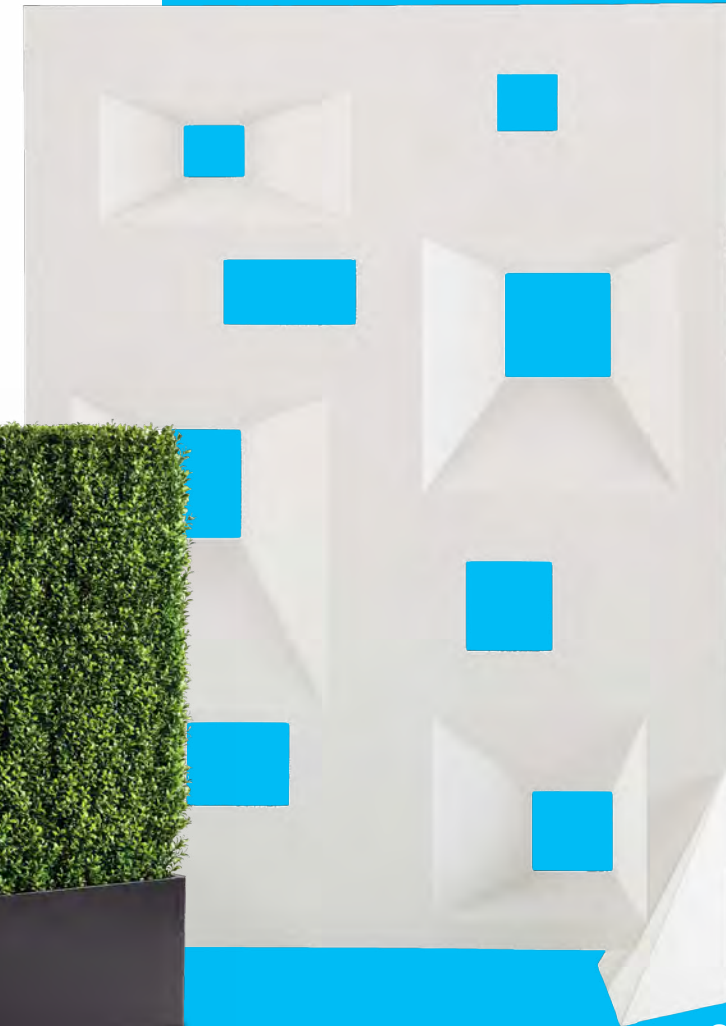


850708 Mason Floor Lamp
(brushed silver) 18" RND 55"H
850707 Mason Table Lamp
(brushed silver) 16" RND 26"H



Show essentials

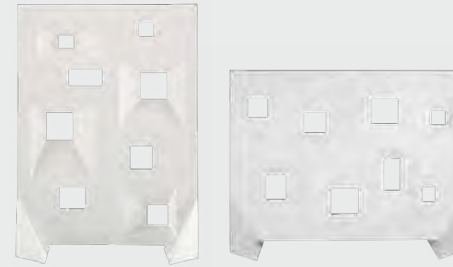
Give your show that
something “extra.”



Greenery & Dividers
p. | 65

Show essentials

Create the space you need with
greenery and dividers.



85040 Miramar Dividers (molded plastic, white)
Vertical: 63"L 23"D 83"H
Horizontal: 83"L 23"D 63"H



85030 7' Boxwood Hedge
36.5"L 12"D 84"H
85035 4' Boxwood Hedge
46"L 9"D 47"H



820930 30" Round Bar Table
(blue top, chrome hydraulic base) 30" RND 45"H

810860 Laguna Barstool
(maple, chrome) 18"L 20"D 47"H

Show essentials

Add essential elements that showcase
your brand during the show.



Product Kiosk & Display

- 75032 Display Cube–Large**
(black) 24"W 24"L 42"H
- 75031 Display Cube–Medium**
(black) 18"W 18"L 36"H
- 75030 Display Cube–Small**
(black) 12"W 12"L 42"H



220121 Chrome Stanchion with 8' Retractable Belt
(black, belt) 42"H



220118 Chrome Sign Holder
(sign holds) 22"W 28"H

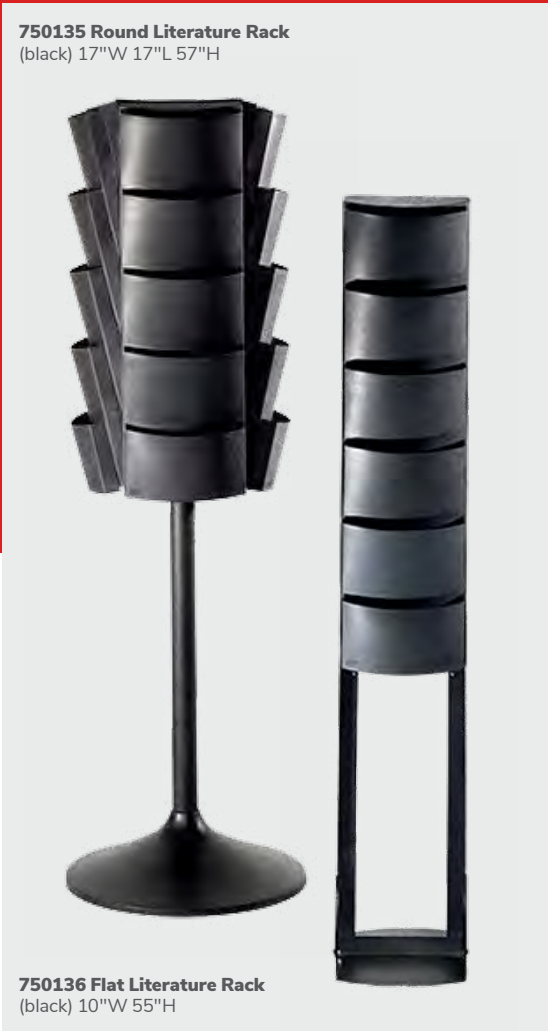


84080 3 Drawer File Cabinet on Castors
(black metal, laminate) 16"L 20"D 28"H



8503001 Large Refrigerator
(white) 14.0 cubic feet
28"W 28"L 64"H

8983000 Mini Refrigerator
(white) 4.0 cubic feet
20"W 22"L 33"H



750135 Round Literature Rack
(black) 17"W 17"L 57"H

750136 Flat Literature Rack
(black) 10"W 55"H

Show essentials

Live event basics.

Draped or Undraped Tables & Counters



Corrugated Risers

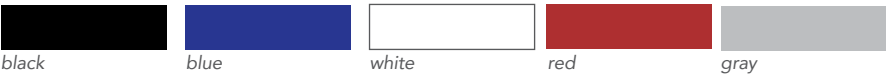
4'L 7"H Corrugated Riser
1504100 (black) | 1504101 (white)
4'L 14"H Corrugated Riser
1504200 (black) | 1504201 (white)

6'L 7"H Corrugated Riser
1506100 (black) | 1506101 (white)
6'L 14"H Corrugated Riser
1506200 (black) | 1506201 (white)

8'L 7"H Corrugated Riser
1508100 (black) | 1508101 (white)
8'L 14"H Corrugated Riser
1508200 (black) | 1508201 (white)



Table Drape Colors



Visit us at freeman.com/store to view full product line and place order.

Sizing Chart

24"D X 30"H Tables Draped			24"D X 42"H Counter Draped		
124330	Tables Draped	3'L x 24"D x 30"H	124342	Counter Draped	3'L x 24"D x 42"H
124430	Tables Draped	4'L x 24"D x 30"H	124442	Counter Draped	4'L x 24"D x 42"H
124630	Tables Draped	6'L x 24"D x 30"H	124642	Counter Draped	6'L x 24"D x 42"H
124830	Tables Draped	8'L x 24"D x 30"H	124842	Counter Draped	8'L x 24"D x 42"H
24"D X 30"H Tables Undraped			24"D X 42"H Counter Undraped		
125330	Tables Undraped	3'L x 24"D x 30"H	125342	Counter Undraped	3'L x 24"D x 42"H
125430	Tables Undraped	4'L x 24"D x 30"H	125442	Counter Undraped	4'L x 24"D x 42"H
125630	Tables Undraped	6'L x 24"D x 30"H	125642	Counter Undraped	6'L x 24"D x 42"H
125830	Tables Undraped	8'L x 24"D x 30"H	125842	Counter Undraped	8'L x 24"D x 42"H
4th Side Table Draped 30"			4th Side Table Draped 42"		
12404630	Drape Table 4th Side	6' X 30"	12404642	Drape Table 4th Side	6' X 42"
12404830	Drape Table 4th Side	8' X 30"	12404842	Drape Table 4th Side	8' X 42"

Freeman⁷

Order before the discount deadline.

Ordering early gives you access to a wider selection of products at discounted prices, saving you time and money so you can rest at ease.

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NAME OF SHOW: **Shoptalk 2023 / March 27 - 28, 2023**

COMPANY NAME:

BOOTH #:

CONTACT NAME :

PHONE #:

E-MAIL ADDRESS :

Take advantage of the Online price by ordering at www.freeman.com/store by FEBRUARY 27, 2023.

Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
SOFT SEATING						
Naples Group - Black Vinyl						
	810119	Chair.....	625.00	687.50	875.00	
	830120	Loveseat.....	725.00	797.50	1,015.00	
	830119	Sofa.....	825.00	907.50	1,155.00	
Munich Group - Gray Fabric						
	810151	Armless Chair.....	400.00	440.00	560.00	
Baja Group - White Vinyl						
	81050	Chair.....	625.00	687.50	875.00	
	83020	Loveseat.....	725.00	797.50	1,015.00	
	83019	Sofa.....	825.00	907.50	1,155.00	
Valencia - Velvet						
	810180	Chair - Spice Orange.....	500.00	550.00	700.00	
	83045	Sofa - Coffee Brown.....	650.00	715.00	910.00	
Key Largo Group - Black Fabric						
	830950	Loveseat.....	600.00	660.00	840.00	
	830951	Sofa.....	700.00	770.00	980.00	
	810950	Chair.....	500.00	550.00	700.00	
Allegro Group - Blue Fabric						
	81019	Chair.....	500.00	550.00	700.00	
	83015	Sofa.....	700.00	770.00	980.00	
Fairfax Group - White Vinyl						
	810949	Chair.....	400.00	440.00	560.00	
	830949	Sofa.....	600.00	660.00	840.00	
Palm Beach - White Vinyl						
	83040	Sofa.....	725.00	797.50	1,015.00	
Sterling Group - Gray Fabric						
	81037	Chair.....	725.00	797.50	1,015.00	
	8309	Sofa.....	975.00	1,072.50	1,365.00	
Cordoba Group - Taupe/Black						
	81048	Chair.....	600.00	660.00	840.00	
	83013	Loveseat.....	700.00	770.00	980.00	

CASUAL SEATING

Ottomans						
	815122	Endless Square - White Vinyl.....	410.00	451.00	574.00	
	815123	Endless Square - Black Vinyl.....	410.00	451.00	574.00	
	815953	Endless Curve - White Vinyl.....	435.00	478.50	609.00	
	815952	Endless Curve - Black Vinyl.....	435.00	478.50	609.00	
	81518	Vibe Cube - Blue Vinyl.....	150.00	165.00	210.00	
	81519	Vibe Cube - Red Vinyl.....	150.00	165.00	210.00	
	81525	Vibe Cube - Orange Vinyl.....	150.00	165.00	210.00	
	81517	Vibe Cube - Yellow Vinyl.....	150.00	165.00	210.00	
	81530	Vibe Cube - Black Vinyl.....	150.00	165.00	210.00	
	81531	Vibe Cube - White Vinyl.....	150.00	165.00	210.00	

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Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
Ottomans (continued)						
	81532	Vibe Cube - Steel Blue Vinyl.....	150.00	165.00	210.00	
	81533	Vibe Cube - Silver Vinyl.....	150.00	165.00	210.00	
	81534	Vibe Cube - Purple Vinyl.....	150.00	165.00	210.00	
	81535	Vibe Cube -Citrus Green Vinyl.....	150.00	165.00	210.00	
	81536	Vibe Cube - Taupe Vinyl.....	150.00	165.00	210.00	
	81537	Vibe Cube - Spice Orange Vinyl.....	150.00	165.00	210.00	
	81538	Vibe Cube - Desert Rose Vinyl.....	150.00	165.00	210.00	
	815151	Marche Swivel - Gray Fabric.....	210.00	231.00	294.00	
	815154	Marche Swivel - Red Fabric.....	210.00	231.00	294.00	
	815159	Marche Swivel - Blue Fabric.....	210.00	231.00	294.00	
	815152	Marche Swivel - Linen Fabric.....	210.00	231.00	294.00	
	815157	Marche Swivel - Meadow Green Fabric.....	210.00	231.00	294.00	
	815158	Marche Swivel - Pear Yellow Fabric.....	210.00	231.00	294.00	
	815156	Marche Swivel - Plum Fabric.....	210.00	231.00	294.00	
	815153	Marche Swivel - Raspberry Fabric.....	210.00	231.00	294.00	
	815155	Marche Swivel - Rose Quartz Fabric.....	210.00	231.00	294.00	
	815150	Marche Swivel - White Vinyl.....	210.00	231.00	294.00	
	815160	Marche Swivel - Orange Fabric.....	210.00	231.00	294.00	
	81540	Marche Swivel - Forest Green Vinyl.....	210.00	231.00	294.00	
	81541	Marche Swivel - Teal Velvet.....	210.00	231.00	294.00	
	81542	Marche Swivel - Distressed Brown Vinyl.....	210.00	231.00	294.00	
	81543	Marche Swivel - Black Vinyl.....	210.00	231.00	294.00	
	81539	Marche Swivel - Ivory Faux Sheep Fur.....	210.00	231.00	294.00	
Beverly Bench Ottomans						
	81550	Black Vinyl.....	410.00	451.00	574.00	
	81551	Brown Fabric.....	410.00	451.00	574.00	
	81552	Gray Fabric.....	410.00	451.00	574.00	
	81553	Linen Fabric.....	410.00	451.00	574.00	
	81554	Ocean Blue Fabric.....	410.00	451.00	574.00	
	81555	Red Fabric.....	410.00	451.00	574.00	
	81556	White Vinyl.....	410.00	451.00	574.00	
Beverly Small Bench Ottomans						
	81560	Black Vinyl.....	310.00	341.00	434.00	
	81561	Blue Fabric.....	310.00	341.00	434.00	
	81562	Brown Fabric.....	310.00	341.00	434.00	
	81563	Green Fabric.....	310.00	341.00	434.00	
	81565	Linen Fabric.....	310.00	341.00	434.00	
	81568	Red Fabric.....	310.00	341.00	434.00	
	81569	White Vinyl.....	310.00	341.00	434.00	
	81566	Lavender Fabric.....	310.00	341.00	434.00	
	81567	Orange Fabric.....	310.00	341.00	434.00	
	81564	Gray Fabric.....	310.00	341.00	434.00	
	81570	Yellow Fabric.....	310.00	341.00	434.00	
Accent Chairs						
	71089	Black Diamond Side Chair.....	135.00	148.50	189.00	
	71090	Black Diamond Arm Chair.....	150.00	165.00	210.00	
	810861	Laguna Chair - Maple/Chrome.....	160.00	176.00	224.00	

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Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
Accent Chairs (continued)						
	210108	Limerick® Chair by Herman Miller.....	90.00	99.00	126.00	
	810816	Madrid Chair - White Vinyl/Chrome.....	625.00	687.50	875.00	
	810948	Meeting Chair - White Vinyl.....	325.00	357.50	455.00	
	810164	Marina Chair - White Vinyl.....	180.00	198.00	252.00	
	810160	Marina Chair - Black Vinyl.....	180.00	198.00	252.00	
	810161	Marina Chair - Brown Fabric.....	180.00	198.00	252.00	
	810162	Marina Chair - Ocean Blue Fabric.....	180.00	198.00	252.00	
	810163	Marina Chair - Red Fabric.....	180.00	198.00	252.00	
	810131	Malba Chair - Gray Molded Plastic.....	115.00	126.50	161.00	
	810130	Malba Chair - Green Molded Plastic.....	115.00	126.50	161.00	
	810846	Christopher Chair - White Vinyl/Chrome.....	150.00	165.00	210.00	
	810851	Zenith Chair - White/Chrome.....	160.00	176.00	224.00	
	810841	Rustique Chair - Gunmetal.....	150.00	165.00	210.00	
	810837	Razor Armless Chair - White High Density Plastic.....	110.00	121.00	154.00	
	810875	Swanson Swivel Chair - White Vinyl.....	325.00	357.50	455.00	
	81083	Blade Chair - Sky Blue.....	110.00	121.00	154.00	
	81082	Blade Chair - Red.....	110.00	121.00	154.00	
	81093	Lucent Chair - Frosted Acrylic.....	200.00	220.00	280.00	
	810145	Wentworth Chair - Brown Vinyl.....	325.00	357.50	455.00	
	81024	Atherton Chair - Brown Leather.....	725.00	797.50	1,015.00	
	81034	Bowery Chair - Yellow Fabric.....	500.00	550.00	700.00	
	81035	Century Chair - Gray Velvet.....	500.00	550.00	700.00	
	81036	Lena Chair - Green Leather.....	500.00	550.00	700.00	
	81031	Montreal Chair - Blue Fabric.....	625.00	687.50	875.00	
	81032	Pasadena Chair - White Plastic.....	315.00	346.50	441.00	
	81038	Tech Chair - Gray Vinyl.....	625.00	687.50	875.00	
	81039	Tech Tablet Chair - Gray Vinyl.....	625.00	687.50	875.00	
	81046	Brooklyn Swivel Meeting Chair - White/Oak.....	400.00	440.00	560.00	
	81047	Brooklyn Swivel Meeting Chair - White/Black.....	400.00	440.00	560.00	
Executive Seating						
	71045	Gray Gaslift Chair Without Arms.....	240.00	264.00	336.00	
	810874	La Brea Swivel Chair - Charcoal Gray Fabric.....	400.00	440.00	560.00	
	810175	Genesis Chair - Black.....	250.00	275.00	350.00	
	810844	Pro Executive High Back Chair - White Vinyl.....	350.00	385.00	490.00	
	810946	Pro Executive High Back Chair - Black Vinyl.....	350.00	385.00	490.00	
	810945	Pro Executive Mid Back Chair - White Vinyl.....	350.00	385.00	490.00	
	810944	Pro Executive Mid Back Chair - Black Vinyl.....	350.00	385.00	490.00	
	810947	Pro Executive Guest Chair - Black Vinyl.....	350.00	385.00	490.00	
	810170	Cupertino Mid Back Chair - Black Vinyl.....	450.00	495.00	630.00	
Barstools						
	71088	Black Diamond Stool.....	195.00	214.50	273.00	
	71047	Gray Gaslift Stool without Arms.....	295.00	324.50	413.00	
	810860	Laguna Barstool - Maple/Chrome.....	210.00	231.00	294.00	
	210109	Limerick® Stool by Herman Miller.....	140.00	154.00	196.00	
	810872	Lift Barstool - Gray Vinyl/Chrome.....	195.00	214.50	273.00	
	810873	Lift Barstool - Red Vinyl/Chrome.....	195.00	214.50	273.00	

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Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
Barstools (continued)						
_____	810871	Lift Barstool - Black Vinyl/Chrome.....	195.00	214.50	273.00	_____
_____	810870	Lift Barstool - White Vinyl/Chrome.....	195.00	214.50	273.00	_____
_____	810103	Banana Barstool - White Vinyl/Chrome.....	220.00	242.00	308.00	_____
_____	810104	Banana Barstool - Black Vinyl/Chrome.....	220.00	242.00	308.00	_____
_____	810850	Zenith Barstool - White/Chrome.....	210.00	231.00	294.00	_____
_____	810840	Zoey Barstool - White Vinyl/Chrome.....	340.00	374.00	476.00	_____
_____	810848	Christopher Barstool - White Vinyl/Chrome.....	210.00	231.00	294.00	_____
_____	810202	Shark Swivel Barstool - White Plastic/Chrome.....	350.00	385.00	490.00	_____
_____	810839	Rustique Barstool - Gunmetal.....	150.00	165.00	210.00	_____
_____	81080	Blade Barstool - Red.....	160.00	176.00	224.00	_____
_____	81081	Blade Barstool - Sky Blue.....	160.00	176.00	224.00	_____
_____	81092	Lucent Barstool - Frosted Acrylic.....	260.00	286.00	364.00	_____
_____	810135	Task Stool - Black Fabric.....	305.00	335.50	427.00	_____
_____	81026	Marina Barstool - Ocean Blue.....	240.00	264.00	336.00	_____
_____	81027	Marina Barstool - Black Vinyl.....	240.00	264.00	336.00	_____
_____	81028	Marina Barstool - Brown Fabric.....	240.00	264.00	336.00	_____
_____	81029	Marina Barstool - Red Fabric.....	240.00	264.00	336.00	_____
_____	81030	Marina Barstool - White Vinyl.....	240.00	264.00	336.00	_____

Draped Tables & Counters

Draped Tables - Tables are 24" wide
☐ Black ☐ Blue ☐ White ☐ Gray ☐ Red

_____	124330	Draped Table 3'L x 30"H.....	175.00	192.50	245.00	_____
_____	124430	Draped Table 4'L x 30"H.....	175.00	192.50	245.00	_____
_____	124630	Draped Table 6'L x 30"H.....	210.00	231.00	294.00	_____
_____	124830	Draped Table 8'L x 30"H.....	225.00	247.50	315.00	_____
_____	12404630	4th Side Drape 6'L x 30"H.....	50.00	55.00	70.00	_____
_____	12404830	4th Side Drape 8'L x 30"H.....	50.00	55.00	70.00	_____
_____	124342	Draped Counter 3'L x 42"H.....	210.00	231.00	294.00	_____
_____	124442	Draped Counter 4'L x 42"H.....	210.00	231.00	294.00	_____
_____	124642	Draped Counter 6'L x 42"H.....	230.00	253.00	322.00	_____
_____	124842	Draped Counter 8'L x 42"H.....	260.00	286.00	364.00	_____
_____	12404642	4th Side Drape 6'L x 42"H.....	60.00	66.00	84.00	_____
_____	12404842	4th Side Drape 8'L x 42"H.....	60.00	66.00	84.00	_____

Undraped Tables & Counters

_____	125330	Undraped Table 3'L x 30"H.....	125.00	137.50	175.00	_____
_____	125430	Undraped Table 4'L x 30"H.....	125.00	137.50	175.00	_____
_____	125630	Undraped Table 6'L x 30"H.....	160.00	176.00	224.00	_____
_____	125830	Undraped Table 8'L x 30"H.....	175.00	192.50	245.00	_____
_____	125342	Undraped Counter 3'L x 42"H.....	150.00	165.00	210.00	_____
_____	125442	Undraped Counter 4'L x 42"H.....	150.00	165.00	210.00	_____
_____	125642	Undraped Counter 6'L x 42"H.....	170.00	187.00	238.00	_____
_____	125842	Undraped Counter 8'L x 42"H.....	200.00	220.00	280.00	_____

Table Top Risers - Risers are 8" wide

_____	1504100	Black 4'L x 7"H Corrugated Riser.....	50.00	55.00	70.00	_____
_____	1504101	White 4'L x 7"H Corrugated Riser.....	50.00	55.00	70.00	_____
_____	1506100	Black 6'L x 7"H Corrugated Riser.....	50.00	55.00	70.00	_____
_____	1506101	White 6'L x 7"H Corrugated Riser.....	50.00	55.00	70.00	_____

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Table Top Risers - Risers are 8" wide (continued)						
	1508100	Black 8'L x 7"H Corrugated Riser.....	50.00	55.00	70.00	
	1508101	White 8'L x 7"H Corrugated Riser.....	50.00	55.00	70.00	
	1504200	Black 4'L x 14"H Corrugated Riser.....	50.00	55.00	70.00	
	1504201	White 4'L x 14"H Corrugated Riser.....	50.00	55.00	70.00	
	1506200	Black 6'L x 14"H Corrugated Riser.....	50.00	55.00	70.00	
	1506201	White 6'L x 14"H Corrugated Riser.....	50.00	55.00	70.00	
	1508200	Black 8'L x 14"H Corrugated Riser.....	50.00	55.00	70.00	
	1508201	White 8'L x 14"H Corrugated Riser.....	50.00	55.00	70.00	
Pedestal Tables - Soho Series						
	72069	Black Top Cafe Table - 30"H x 24"W.....	250.00	275.00	350.00	
	72067	Black Top Cafe Table - 30"H x 36"W.....	265.00	291.50	371.00	
	72066	Black Top Mini Table - 18"H x 18"W.....	169.25	186.20	236.95	
	72070	Black Top Bistro Table - 42"H x 24"W.....	250.00	275.00	350.00	
	72068	Black Top Bistro Table - 42"H x 36"W.....	265.00	291.50	371.00	
Pedestal Tables - Chelsea Series						
	72063	Butcher Block Top Cafe Table - 30"H x 30"W.....	250.00	275.00	350.00	
	72064	Butcher Block Top Cafe Table - 30"H x 36"W.....	265.00	291.50	371.00	
	720163	Butcher Block Top Bistro Table - 42"H x 30"W.....	250.00	275.00	350.00	
	720164	Butcher Block Top Bistro Table - 42"H x 36"W.....	265.00	291.50	371.00	
Pedestal Tables						
	8201208	Hydraulic Base Cafe Table - Maple.....	395.00	434.50	553.00	
	8201207	Hydraulic Base Bar Table - Maple.....	395.00	434.50	553.00	
	8201209	Hydraulic Base Cafe Table - Graphite.....	410.00	451.00	574.00	
	8201211	Hydraulic Base Bar Table - Graphite.....	410.00	451.00	574.00	
	8201206	Hydraulic Base Cafe Table - Maple.....	410.00	451.00	574.00	
	8201205	Hydraulic Base Bar Table - Maple.....	410.00	451.00	574.00	
	820126	Hydraulic Base Cafe Table - White Laminate.....	410.00	451.00	574.00	
	820125	Hydraulic Base Bar Table - White Laminate.....	410.00	451.00	574.00	
	820241	Madison Hydraulic Base Cafe Table - Gray Acajou.....	395.00	434.50	553.00	
	820240	Madison Hydraulic Base Bar Table - Gray Acajou.....	395.00	434.50	553.00	
	820265	Madison Cafe Table - Gray Acajou.....	295.00	324.50	413.00	
	820264	Madison Bar Table - Gray Acajou.....	295.00	324.50	413.00	
	8201220	30" Cafe Table Black Base - White Laminate.....	295.00	324.50	413.00	
	8201221	30" Bar Table Black Base - White Laminate.....	295.00	324.50	413.00	
	8201222	30" Bar Table Chrome Base - White Laminate.....	395.00	434.50	553.00	
	8201223	30" Cafe Table Chrome Base - White Laminate.....	395.00	434.50	553.00	
	820920	30" Bar Table Chrome Hydraulic Base - Red.....	395.00	434.50	553.00	
	820921	30" Cafe Table Chrome Hydraulic Base - Red.....	395.00	434.50	553.00	
	820922	30" Bar Table Chrome Hydraulic Base - Graphite.....	395.00	434.50	553.00	
	820923	30" Cafe Table Chrome Hydraulic Base - Graphite.....	395.00	434.50	553.00	
	820930	30" Bar Table w/ Hydraulic Base - Blue.....	395.00	434.50	553.00	
	820931	30" Bar Table w/ Black Base - Blue.....	295.00	324.50	413.00	
	820932	30" Bar Table w/ Hydraulic Base - Wood.....	395.00	434.50	553.00	
	820933	30" Bar Table w/ Black Base - Wood.....	295.00	324.50	413.00	
	820940	30" Cafe Table w/ Hydraulic Base - Blue.....	395.00	434.50	553.00	
	820941	30" Cafe Table w/ Black Base - Blue.....	295.00	324.50	413.00	

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Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
Pedestal Tables (continued)						
	820942	30" Cafe Table w/ Hydraulic Base - Wood.....	395.00	434.50	553.00	
	820943	30" Cafe Table w/ Black Base - Wood.....	295.00	324.50	413.00	
	820910	30" Bar Table w/ Hydraulic Base - Gunmetal.....	395.00	434.50	553.00	
	820911	30" Bar Table w/ Hydraulic Base - Black.....	395.00	434.50	553.00	
	820912	30" Bar Table w/ Hydraulic Base - Green.....	395.00	434.50	553.00	
	820913	30" Bar Table w/ Hydraulic Base - Orange.....	395.00	434.50	553.00	
	820914	30" Bar Table w/ Hydraulic Base - Yellow.....	395.00	434.50	553.00	
	820915	30" Bar Table w/ Black Base - Gunmetal.....	295.00	324.50	413.00	
	820916	30" Bar Table w/ Black Base - Black.....	295.00	324.50	413.00	
	820917	30" Bar Table w/ Black Base - Green.....	295.00	324.50	413.00	
	820918	30" Bar Table w/ Black Base - Orange.....	295.00	324.50	413.00	
	820919	30" Bar Table w/ Black Base - Yellow.....	295.00	324.50	413.00	
	8201230	30" Cafe Table w/ Hydraulic Base - Gunmetal.....	395.00	434.50	553.00	
	8201231	30" Cafe Table w/ Hydraulic Base - Black.....	395.00	434.50	553.00	
	8201232	30" Cafe Table w/ Hydraulic Base - Green.....	395.00	434.50	553.00	
	8201233	30" Cafe Table w/ Hydraulic Base - Orange.....	395.00	434.50	553.00	
	8201234	30" Cafe Table w/ Hydraulic Base - Yellow.....	395.00	434.50	553.00	
	8201235	30" Cafe Table w/ Black Base - Gunmetal.....	295.00	324.50	413.00	
	8201236	30" Cafe Table w/ Black Base - Black.....	295.00	324.50	413.00	
	8201237	30" Cafe Table w/ Black Base - Green.....	295.00	324.50	413.00	
	8201238	30" Cafe Table w/ Black Base - Orange.....	295.00	324.50	413.00	
	8201239	30" Cafe Table w/ Black Base - Yellow.....	295.00	324.50	413.00	
	8201240	36" Bar Table w/ Hydraulic Base - Black.....	410.00	451.00	574.00	
	8201241	36" Bar Table w/ Black Base - Black.....	325.00	357.50	455.00	
	8201242	36" Cafe Table w/ Hydraulic Base - Black.....	410.00	451.00	574.00	
	8201243	36" Cafe Table w/ Black Base - Black.....	325.00	357.50	455.00	
Accent Tables						
	82015	Silverado End Table - Tempered Glass/Painted Steel.....	295.00	324.50	413.00	
	82014	Silverado Cocktail Table - Tempered Glass/Painted Steel.....	375.00	412.50	525.00	
	820252	Alondra End Table - Glass/Chrome.....	295.00	324.50	413.00	
	820250	Alondra Cocktail Table - Glass/Chrome.....	375.00	412.50	525.00	
	820253	Alondra End Table - Wood/Chrome.....	295.00	324.50	413.00	
	820251	Alondra Cocktail Table - Wood/Chrome.....	375.00	412.50	525.00	
	8201224	Atomic 36" Round Table - Glass/Chrome.....	380.00	418.00	532.00	
	8201225	Atomic 42" Round Table - Glass/Chrome.....	395.00	434.50	553.00	
	82028	Geo End Table - Wood/Black Steel.....	250.00	275.00	350.00	
	82027	Geo Cocktail Table - Wood/Black Steel.....	325.00	357.50	455.00	
	82035	Geo End Table - Glass/Chrome.....	250.00	275.00	350.00	
	82034	Geo Cocktail Table - Glass/Chrome.....	325.00	357.50	455.00	
	82054	Sydney End Table - Black Laminate/Brushed Steel..	250.00	275.00	350.00	
	82055	Sydney End Table - White Laminate/Brushed Steel..	250.00	275.00	350.00	
	82052	Sydney Cocktail Table - Black Laminate/Brushed Steel.....	325.00	357.50	455.00	
	82053	Sydney Cocktail Table - White Laminate/Brushed Steel.....	325.00	357.50	455.00	
	82079	Sydney End Table - Blue Laminate/Brushed Steel.....	250.00	275.00	350.00	

NAME OF SHOW: **Shoptalk 2023 / March 26 - 29, 2023**

COMPANY NAME:

BOOTH #:

CONTACT NAME :

PHONE #:

E-MAIL ADDRESS :

Take advantage of the Online price by ordering at www.freeman.com/store by FEBRUARY 27, 2023.

Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
Accent Tables (continued)						
	82080	Sydney End Table - Wood Laminate/Brushed Steel..	250.00	275.00	350.00	
	82077	Sydney Cocktail Table - Blue Laminate/Brushed Steel.....	325.00	357.50	455.00	
	82078	Sydney Cocktail Table - Wood Laminate/Brushed Steel.....	325.00	357.50	455.00	
	82075	Regis End Table - Brushed Metal.....	295.00	324.50	413.00	
	82074	Regis Bench Table - Brushed Metal.....	375.00	412.50	525.00	
	820844	Aura Round Table - White Metal.....	175.00	192.50	245.00	
	82043	Geo Square-Round Table - Glass/Black Steel.....	395.00	434.50	553.00	
	82044	Geo Square-Round Table - Glass/Chrome.....	395.00	434.50	553.00	
	8201226	Rustique Square Metal Bar Table - Gray.....	350.00	385.00	490.00	
	820130	Mesa Cocktail Table - Black/Bronze.....	325.00	357.50	455.00	
	820131	Mesa Cocktail Table - Glass/Bronze.....	325.00	357.50	455.00	
	820132	Mesa Cocktail Table - Wood/Bronze.....	325.00	357.50	455.00	
	820133	Mesa End Table - Black/Bronze.....	250.00	275.00	350.00	
	820134	Mesa End Table - Glass/Bronze.....	250.00	275.00	350.00	
	820135	Mesa End Table - Wood/Bronze.....	250.00	275.00	350.00	
	820310	Sedona Side Table - Black/Bronze.....	175.00	192.50	245.00	
	820311	Sedona Side Table - Wood/Bronze.....	175.00	192.50	245.00	
	820312	Sedona Side Table - White/Bronze.....	175.00	192.50	245.00	
	820320	Taos Side Table - Black/Bronze.....	175.00	192.50	245.00	
	820321	Taos Side Table Wood/Bronze.....	175.00	192.50	245.00	
	820322	Taos Side Table - White/Bronze.....	175.00	192.50	245.00	
Conference Tables						
	82041	Geo Conference Table - Glass/Black Steel.....	495.00	544.50	693.00	
	82051	Geo Conference Table - Glass/Chrome.....	495.00	544.50	693.00	
	820260	Madison Conference Table - Gray Acajou.....	450.00	495.00	630.00	
	820708	42" Round Conference Table - White Laminate.....	450.00	495.00	630.00	
	820261	Madison 5' Conference Table - Gray Acajou.....	595.00	654.50	833.00	
	820262	Madison 8' Conference Table - Gray Acajou.....	1,050.00	1,155.00	1,470.00	
	820263	Madison 10' Conference Table - Gray Acajou.....	1,050.00	1,155.00	1,470.00	
	820951	Ventura Bar Table - Maple w/ Grommets.....	700.00	770.00	980.00	
	820952	Ventura Communal Bar Table - Black.....	700.00	770.00	980.00	
	820953	Ventura Bar Table - White w/ Grommets.....	700.00	770.00	980.00	
	820954	Ventura Communal Bar Table - Maple.....	700.00	770.00	980.00	
	820956	Ventura Communal Bar Table - White.....	700.00	770.00	980.00	
	820963	Ventura Communal Cafe Table - Maple.....	600.00	660.00	840.00	
	820960	Ventura Cafe Table - Maple w/ Grommets.....	600.00	660.00	840.00	
	820961	Ventura Cafe Table - White w/ Grommets.....	600.00	660.00	840.00	
	820966	Ventura Communal Cafe Table - White.....	600.00	660.00	840.00	
	820962	Ventura Communal Cafe Table - Black.....	600.00	660.00	840.00	
	8201244	42" Round Conference Table - Black Laminate.....	450.00	495.00	630.00	
	8201	10' Table - Black Laminate.....	1,050.00	1,155.00	1,470.00	
	8203	5' Table - Black Laminate.....	595.00	654.50	833.00	
	8205	8' Table - Black Laminate.....	1,050.00	1,155.00	1,470.00	

NAME OF SHOW: **Shoptalk 2023 / March 26 - 29, 2023**

COMPANY NAME: _____ BOOTH #: _____

CONTACT NAME : _____ PHONE #: _____

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Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
Office						
_____	84075	Madison Desk - Gray Acajou.....	670.00	737.00	938.00	_____
_____	84078	Madison Bookcase - Gray Acajou.....	495.00	544.50	693.00	_____
Computer Desks/Tables						
_____	820706	Work Desk - White Laminate.....	395.00	434.50	553.00	_____
POWERED						
Powered Seating						
_____	810120	Naples Chair, Powered - Black Vinyl.....	725.00	797.50	1,015.00	_____
_____	830122	Naples Loveseat, Powered - Black Vinyl.....	825.00	907.50	1,155.00	_____
_____	830121	Naples Sofa, Powered - Black Vinyl.....	925.00	1,017.50	1,295.00	_____
Powered Tables						
_____	820950	Ventura Communal Bar Table, Powered - Black.....	800.00	880.00	1,120.00	_____
_____	820955	Ventura Communal Bar Table, Powered - White.....	800.00	880.00	1,120.00	_____
_____	820964	Ventura Communal Cafe Table, Powered - Black.....	700.00	770.00	980.00	_____
_____	820965	Ventura Communal Cafe Table, Powered - White.....	700.00	770.00	980.00	_____
_____	84083	Tech Desk w/ 3 Drawer File Cabinet, Powered - Black Metal.....	670.00	737.00	938.00	_____
_____	84084	Tech Desk, Powered - Black Metal.....	535.00	588.50	749.00	_____
_____	82076	Sydney Cocktail Table, Powered - Black.....	425.00	467.50	595.00	_____
_____	82073	Sydney Cocktail Table, Powered - White.....	425.00	467.50	595.00	_____
_____	8202	10' Table, Powered - Black Laminate.....	1,150.00	1,265.00	1,610.00	_____
_____	8204	5' Table, Powered - Black Laminate.....	695.00	764.50	973.00	_____
_____	8206	8' Table, Powered - Black Laminate.....	1,150.00	1,265.00	1,610.00	_____
Powered Pedestals						
_____	85060	Powered Locking Pedestal 36" H, Black.....	585.00	643.50	819.00	_____
_____	85061	Powered Locking Pedestal 36" H, White.....	585.00	643.50	819.00	_____
_____	85062	Powered Locking Pedestal 42" H, Black.....	690.00	759.00	966.00	_____
_____	85063	Powered Locking Pedestal 42" H, White.....	690.00	759.00	966.00	_____
_____	820710	Wireless Charging Table, Powered.....	395.00	434.50	553.00	_____
Midtown Counters & Bars						
_____	850103	Midtown Powered Counter Unlighted - Pewter.....	1,535.00	1,688.50	2,149.00	_____
_____	850102	Midtown Powered Counter Lighted w/ Plug-In - Pewter.....	1,625.00	1,787.50	2,275.00	_____
_____	850101	Midtown Bar Unlighted - Pewter.....	1,360.00	1,496.00	1,904.00	_____
_____	850100	Midtown Bar Lighted w/ Plug-In - Pewter.....	1,625.00	1,787.50	2,275.00	_____
DISPLAY & ACCESSORIES						
Product Storage						
_____	84080	3 Door File Cabinet on Castors - Black	190.00	209.00	266.00	_____
_____	85020	Posh Shelving w/ Chrome Frame - White.....	565.00	621.50	791.00	_____
Refrigerator						
_____	8503001	Refrigerator - White.....	1,825.00	2,007.50	2,555.00	_____
_____	8983000	Small Refrigerator.....	750.00	825.00	1,050.00	_____
Lighting						
_____	850707	Mason Table Lamp - White/Brushed Silver.....	140.00	154.00	196.00	_____
_____	850708	Mason Floor Lamp - White/Brushed Silver.....	255.00	280.50	357.00	_____

NAME OF SHOW: **Shoptalk 2023 / March 26 - 29, 2023**

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Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
Display						
	75030	Display Cube - Black - 12" Small.....	275.00	302.50	385.00	
	75031	Display Cube - Black - 18" Medium.....	295.00	324.50	413.00	
	75032	Display Cube - Black - 24" Large.....	315.00	346.50	441.00	
	72056	Display Counter - Black.....	481.55	529.70	674.15	
Boxwood Hedges						
	85030	7' Boxwood Hedge.....	640.00	704.00	896.00	
	85035	4' Boxwood Hedge.....	350.00	385.00	490.00	
Accessories						
	220121	Chrome Stanchion w/ 8' Retractable Belt.....	125.00	137.50	175.00	
	220118	Chrome Sign Holder.....	125.00	137.50	175.00	
	750135	Round Literature Rack.....	377.00	414.70	527.80	
	750136	Flat Literature Rack.....	245.00	269.50	343.00	
	220109	Chrome Coat Tree.....	75.00	82.50	105.00	
	220134	Aluminum Easel.....	70.00	77.00	98.00	
	220110	Chrome Bag Rack.....	145.00	159.50	203.00	
	10201484	Floor Standing Bulletin Board.....	250.00	275.00	350.00	
	220106	Corrugated Wastebasket.....	25.00	27.50	35.00	
	8502	Village Charging Hub.....	385.00	423.50	539.00	
Special Drape						
<input type="checkbox"/> Black <input type="checkbox"/> Blue <input type="checkbox"/> White <input type="checkbox"/> Gray <input type="checkbox"/> Red						
	12103	Special Drape 3'H (per ft.).....	18.95	20.85	26.55	
	12108	Special Drape 8'H (per ft.).....	21.65	23.80	30.30	

TOTAL COST

Total Cost = \$ _____

Applicable taxes will be applied to your order and invoiced accordingly based on specific venue jurisdiction but may also be based on the jurisdiction of where services are performed or your headquarters.

Freeman[™]

Flooring solutions

Stand out in style.

Visit us at freeman.com



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Your exhibit's flooring should complement your brand

- The largest selection of exhibit flooring in the industry with a wide choice of colors and sizes
- New vinyl and turf solutions added to broaden your options and freshen your space
- Colorfast carpeting boasts a consistent shade every time
- All carpet and padding is manufactured with 100% recycled material
- Rental prices include delivery, installation, carpet removal and material handling fees

Most popular flooring options

Freeman offers the widest selection of flooring options, ensuring you can take your booth to the next level.
Choose from varying carpet weights to fit your level of comfort and durability or stand out with vinyl and turf.
Continue reading for more detail on each flooring option.

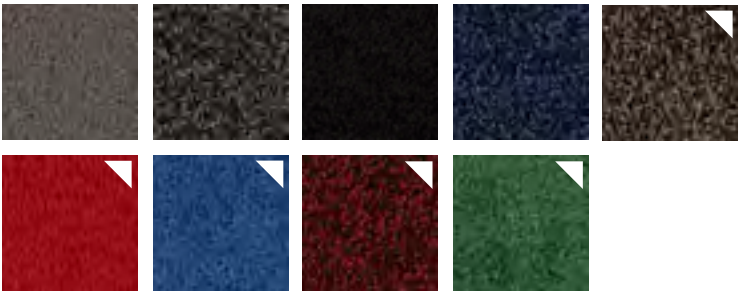
Be sure to order before the discount deadline!

Ordering early gives you access to a wider selection of products at discounted prices, saving you time and money so you can rest at ease.

▼ = Available only before the discount deadline

Classic Collection

16oz carpet



Designer Plus Collection

30oz carpet

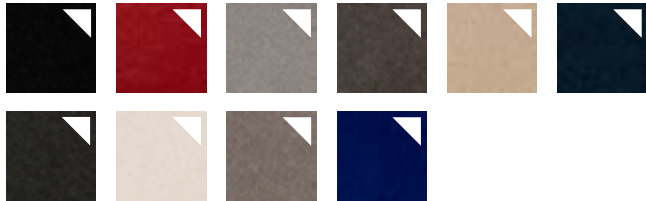
NEW



Supreme Collection

45oz carpet

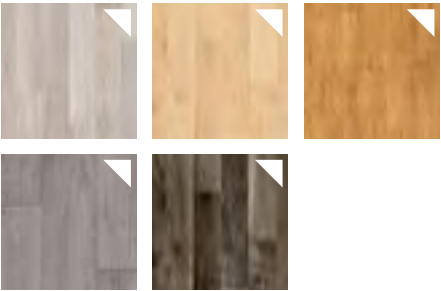
NEW



Expo Flex Collection

10ft vinyl

NEW



Event Flex Collection

12ft vinyl

NEW



Riviera + Parkside Collections

Turf

NEW



Classic Collection

16oz

- Best value and best seller
- Available in 10ft width and in the most common exhibit spaces including 10x10, 10x20, and 10x30
- 100% recyclable
- For extra comfort, add padding for an additional fee

For fast, easy ordering, visit us at freeman.com/find-show



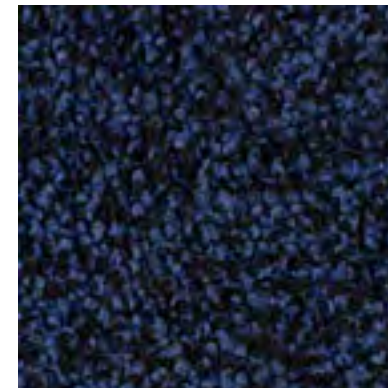
Gray



Tuxedo



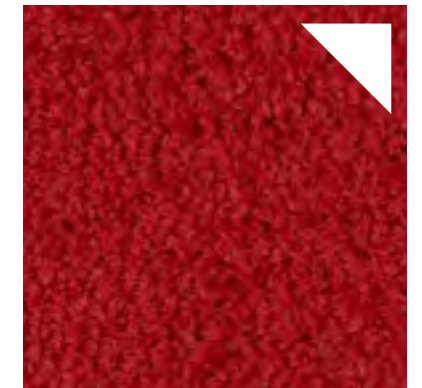
Black



Midnight



Blue



Red

▽ = Available only before the discount deadline

Custom Cut Classic Collection

16oz

- 10ft width and custom cut to size
- Priced per sq.ft., minimum of 100 sq.ft.
- 100% recyclable
- Exhibit spaces are protected with Visqueen plastic floor covering
- For extra comfort, add padding for an additional fee

For fast, easy ordering, visit us at freeman.com/find-show



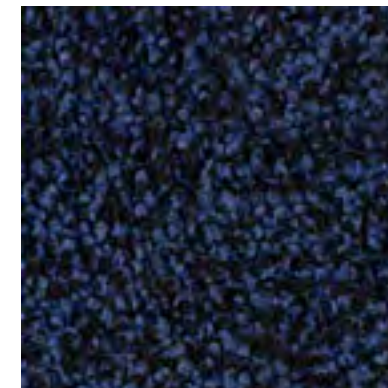
Gray



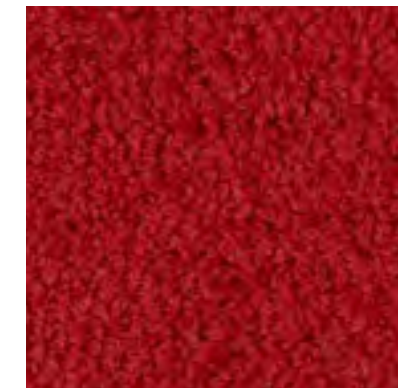
Tuxedo



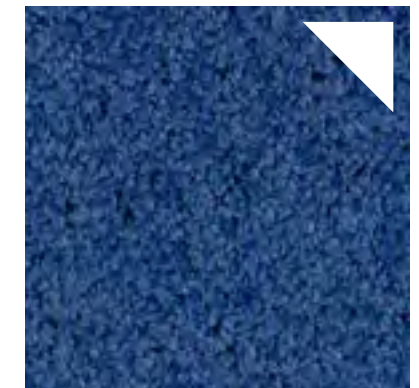
Black



Midnight



Red



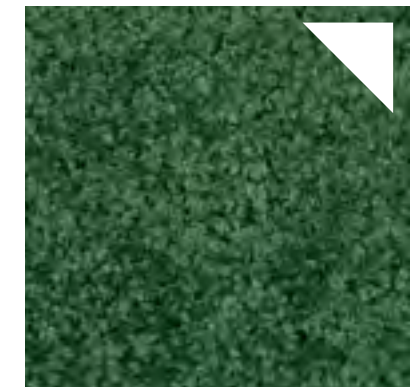
Blue



Latte



Red Pepper



Green

▼ = Available only before the discount deadline

NEW

Designer Plus Collection

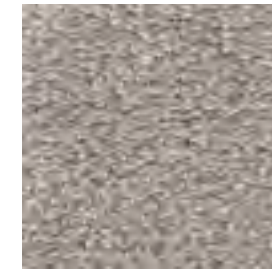
30oz

- Step up the comfort and durability with the Designer plus carpet
- 10ft width designed and cut to size
- Priced per sq.ft., minimum of 100 sq.ft.
- 100% recyclable
- Exhibit spaces are protected with Visqueen plastic floor covering
- For extra comfort, add padding for an additional fee

For fast, easy ordering, visit us at freeman.com/find-show



Black



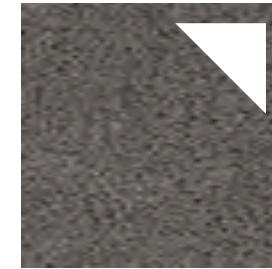
Grey Pearl



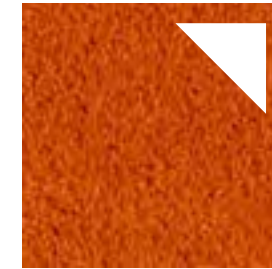
Red



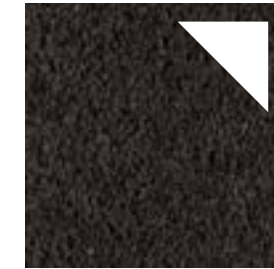
Navy



Lava Rock



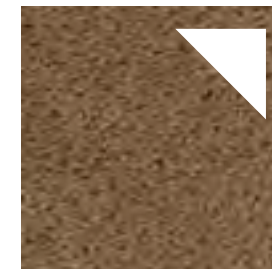
Paprika



Graphite



Royal Blue



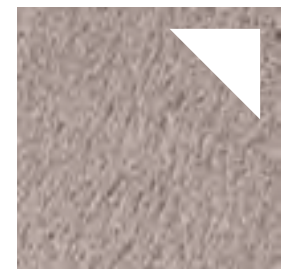
Silky Beige



Ivory



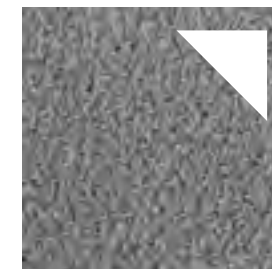
Smoke



Sword



White



Silver Cloud

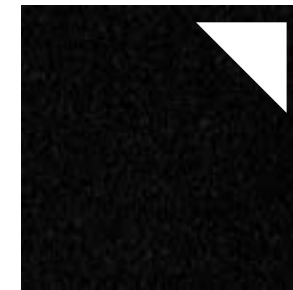
▼ = Available only before the discount deadline

NEW

Supreme Collection

45oz

- The most plush flooring option with added durability
- 10ft width designed and cut to size
- Priced per sq.ft., minimum of 100 sq.ft.
- 100% recyclable
- Exhibit spaces are protected with Visqueen plastic floor covering
- For extra comfort, add padding for an additional fee



Black



Red



Silver Cloud



Navy



Charcoal



Reflex Blue



Cream



Silver Mist



Smoke



White

▼ = Available only before the discount deadline

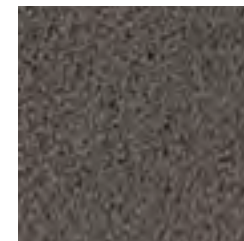
Ordering after the discount deadline? Don't fret.

You can select from these options.

For fast, easy ordering, visit us at freeman.com/find-show

Classic Collection

16oz



Gray



Tuxedo



Black



Midnight

Custom Cut Classic Collection

16oz



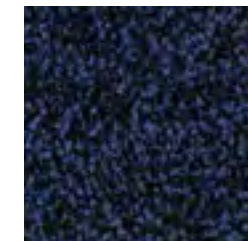
Gray



Tuxedo



Black



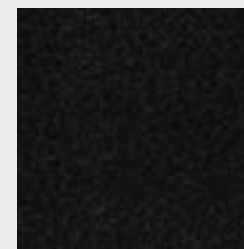
Midnight



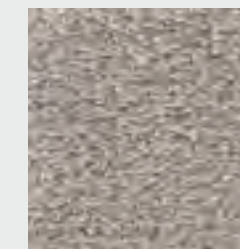
Red

Designer Plus Collection

30oz



Black



Gray Pearl



Want to try something other than carpet? We have it!

Now offering vinyl and turf
flooring solutions.

NEW

Expo Vinyl Collection

- Get the upgraded appearance of wood or tile
- Standard 10ft width and can be custom cut to size
- Great for exhibit spaces in common sizes of 10x10, 10x20 and 10x30
- Priced per sq.ft., minimum of 100 sq.ft.
- 100% recyclable
- For extra comfort, add padding for an additional fee



Birch



Light Maple



Dark Maple



Ash



Smoke

▼ = Available only before the discount deadline

NEW

Event Flex Collection

- Get the look of classic wood, tile, or laminate – with easier installation
- 12ft width designed and cut to size
- Great for island exhibit spaces or aisle flooring designs
- Priced per sq.ft., minimum of 100 sq.ft.
- 100% recyclable
- For extra comfort, add padding for an additional fee

For fast, easy ordering, visit us at freeman.com/find-show



Whitewood



Silverwood



Dark Maple



Blackwood



Barnwood

▼ = Available only before the discount deadline

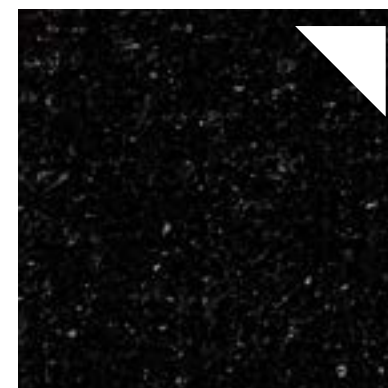
NEW

Turf

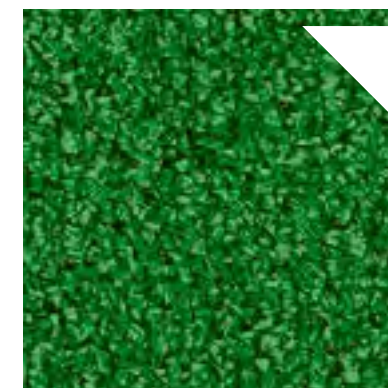
- Bring the outdoors to you with these synthetic grass flooring solutions
- Available in many shades of green and durable for both indoor and outdoor use
- Standard 12ft width and can be custom cut to size
- Priced per sq.ft., minimum of 100 sq.ft.

For fast, easy ordering, visit us at freeman.com/find-show

Riviera synthetic grass brings an outdoor feel to your event space. Optimized for durability and resistance that is ideal for indoor or outdoor use.

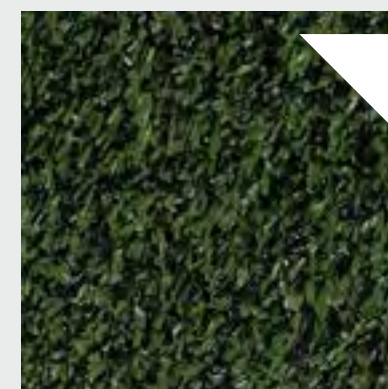


Riviera Black



Riviera Green

Parkside Parkside high-quality synthetic grass provides the real look and feel of your backyard. Colorfast and UV technology makes this the most durable turf solution for both indoor and outdoor use.



Parkside Green

▼ = Available only before the discount deadline

Want to take your flooring to the next level?

Custom flooring options can be ordered for borders, patterns, logos and specific sizes. Contact your Freeman Sales Team member for more information about specialty and custom flooring selections.

Contact solutions@freeman.com



Freeman⁷

Order before the discount deadline.

Ordering early gives you access to a wider selection of products at discounted prices, saving you time and money so you can rest at ease.

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NAME OF SHOW: **Shoptalk 2023 / March 26 - 29, 2023**

COMPANY NAME:

BOOTH #:

CONTACT NAME :

PHONE #:

E-MAIL ADDRESS :

Take advantage of the Online Price by ordering at www.freeman.com/store by FEBRUARY 27, 2023.

FLOORING

- Orders received after the deadline date or without payment will be charged the Standard Price and are subject to availability.
- Products or colors with limited availability after the discount deadline are denoted with an asterisk *
- All utility lines must be installed before carpet installation. Utilities should be ordered in advance.
- Pricing includes delivery, material handling, installation and removal.
- All carpets, padding and plastic covering contain recycled content and are recyclable.

10' Classic Carpet, Padding & Plastic Covering

CHOOSE YOUR CARPET COLOR:

☐ Black ☐ Blue* ☐ Gray ☐ Midnight Blue ☐ Red* ☐ Tuxedo

Qty	Description	Online Price	Discount Price	Standard Price	Total
	10' x 10' Classic Carpet	\$ 260.00	\$ 286.00	\$ 364.00	
	10' x 20' Classic Carpet	\$ 520.00	\$ 572.00	\$ 728.00	
	10' x 30' Classic Carpet	\$ 780.00	\$ 858.00	\$ 1,092.00	
	10' x 10' Carpet Padding - Single Layer.....	\$ 160.00	\$ 176.00	\$ 224.00	
	10' x 20' Carpet Padding - Single Layer.....	\$ 320.00	\$ 352.00	\$ 448.00	
	10' x 30' Carpet Padding - Single Layer.....	\$ 480.00	\$ 528.00	\$ 672.00	
	10' x 10' Carpet Padding - Double Layer.....	\$ 320.00	\$ 352.00	\$ 448.00	
	10' x 20' Carpet Padding - Double Layer.....	\$ 640.00	\$ 704.00	\$ 896.00	
	10' x 30' Carpet Padding - Double Layer.....	\$ 960.00	\$ 1,056.00	\$ 1,344.00	
	Plastic Covering (price per sqft).....	\$.90	\$ 1.00	\$ 1.25	

Custom Cut Classic Carpet

- Order Custom Cut Classic Carpeting by the sqft if your size is not listed on the standard size order form.
- Pricing includes plastic covering, delivery, material handling, installation and removal.

CHOOSE YOUR CARPET COLOR:

☐ Black ☐ Blue* ☐ Gray ☐ Green* ☐ Latte* ☐ Midnight ☐ Red ☐ Red pepper* ☐ Tuxedo

16 oz. Carpet Rental - Price per sqft (100 sqft minimum)

Per sqft	Booth Size: _____ X _____ = _____ sqft	Online Price	Discount Price	Standard Price	Total
		\$ 5.20	\$ 5.70	\$ 7.30	

Vinyl*

- Pricing includes delivery, material handling, installation and removal.

10 ft Expo Event Vinyl, choose your flooring color:

☐ Ash ☐ Birch ☐ Dark Maple ☐ Light Maple ☐ Smoke

10 ft wide Vinyl - Price per sqft (100 sqft minimum)

Per sqft	Booth Size: _____ X _____ = _____ sqft	Online Price	Discount Price	Standard Price	Total
		\$ 7.80	\$ 8.60	\$ 10.90	

12 ft Event Flex Vinyl, choose your flooring color:

☐ Barnwood ☐ Blackwood ☐ Dark Maple ☐ Silverwood ☐ Whitewood

12 ft wide Vinyl - Price per sqft (100 sqft minimum)

Per sqft	Booth Size: _____ X _____ = _____ sqft	Online Price	Discount Price	Standard Price	Total
		\$ 9.75	\$ 10.75	\$ 13.65	

NAME OF SHOW: **Shoptalk 2023 / March 26 - 29, 2023**

COMPANY NAME: _____ BOOTH #: _____

CONTACT NAME : _____ PHONE #: _____

E-MAIL ADDRESS : _____



Upgraded Carpet*

- Pricing includes plastic covering, delivery, material handling, installation and removal.

30 oz Designer Plus Carpet, choose your carpet color:

☐ Black ☐ Graphite* ☐ Gray Pearl ☐ Ivory* ☐ Lava Rock* ☐ Navy* ☐ Paprika* ☐ Red* ☐ Royal Blue* ☐ Silky Beige*
☐ Silver Cloud ☐ Smoke* ☐ Sword* ☐ White*

30 oz. Carpet Rental - Price per sq. ft. (100 sqft minimum)

					Online Price	Discount Price	Standard Price	Total
1 - 700 sqft	Booth Size:	_____	x	_____	=	_____	sqft	\$ 6.20 \$ 6.80 \$ 8.70
Over 700 sqft	Booth Size:	_____	x	_____	=	_____	sqft	\$ 5.60 \$ 6.15 \$ 7.85

45 oz Supreme Carpet, choose your carpet color:

☐ Black* ☐ Charcoal* ☐ Cream* ☐ Navy* ☐ Red* ☐ Reflex Blue* ☐ Silver Cloud* ☐ Silver Mist* ☐ Smoke* ☐ White*

45 oz. Carpet Rental - Price per sq. ft. (100 sqft minimum)

45 oz. <u>Carpet Rental</u> - Price per sq. ft. (100 sqft minimum)					Online Price	Discount Price	Standard Price	Total
1 - 700 sqft	Booth Size:	_____	x _____	= _____ sqft	\$ 7.10	\$ 7.80	\$ 9.95	_____
Over 700 sqft	Booth Size:	_____	x _____	= _____ sqft	\$ 6.40	\$ 7.05	\$ 8.95	_____



Carpet Padding

- Pricing includes delivery, material handling, installation and removal.
- Order padding by the sqft if your size is not listed on the standard size order form.

Carpet Padding- Price per sqft (100 sqft minimum)

<u>Carpet Padding-</u> Price per sqft (100 sqft minimum)					Online Price	Discount Price	Standard Price	Total
100 - 700 sqft	Booth Size:	_____	x _____	= _____ sqft	\$ 1.60	\$ 1.75	\$ 2.25	_____
Over 700 sqft	Booth Size:	_____	x _____	= _____ sqft	\$ 1.45	\$ 1.60	\$ 2.05	_____

Double Carpet Padding- Price per sqft. (100 sqft minimum)

<u>Double Carpet Padding</u> - Price per sqft. (100 sqft minimum)					Online Price	Discount Price	Standard Price	Total
100 - 700 sqft	Booth Size:	_____	x _____ = _____	sqft	\$ 3.20	\$ 3.50	\$ 4.50	_____
Over 700 sqft	Booth Size:	_____	x _____ = _____	sqft	\$ 2.90	\$ 3.20	\$ 4.05	_____

Vinyl Flooring Padding - Price per sqft (100 sqft minimum)

<u>Vinyl Flooring Padding</u> - Price per sqft (100 sqft minimum)					Online Price	Discount Price	Standard Price	Total
Per sqft	Booth Size:	x	=	sqft	\$ 4.70	\$ 5.15	\$ 6.60	

Turf*

- Pricing includes delivery, material handling, installation and removal.

Riviera Turf, choose your color:

☐ Black ☐ Ivy Green

Riviera Turf - Price per sqft (100 sqft minimum)

<u>Riviera Turf</u> - Price per sqft (100 sqft minimum)					Online Price	Discount Price	Standard Price	Total
Per sqft	Booth Size:	x	=	sqft	\$ 5.70	\$ 6.25	\$ 8.00	

Parkside Turf, choose your color:

☐ Green

Parkside Landscape Turf - Price per sqft (100 sqft minimum)

Parkside Landscape Turf - Price per sqft (100 sqft minimum)					Online Price	Discount Price	Standard Price	Total
Per sqft	Booth Size:	X	=	sqft	\$ 11.70	\$ 12.85	\$ 16.40	

TOTAL COST

Total Cost = \$ _____

Applicable taxes will be applied to your order and invoiced accordingly based on specific venue jurisdiction but may also be based on the jurisdiction of where services are performed or your headquarters.

SEEING IS BELIEVING

.....

Quality graphics contribute significantly to the impact of your exhibit. With state-of-the-art design and printing capabilities, Freeman brings your banners, signage, and exhibit graphics to life in a larger-than-life way. Our graphics products redefine "high definition," which means your brand has never been seen like this before.

- Photo-quality / high-resolution printing on a variety of rigid and rolled material including honeycomb, foam, Polyfoam, PVC, acrylic, fabric, vinyl and mesh materials
- Grand Format printers provide high-resolution digital printing of single and double-sided banners in virtually any size
- Electronic file transfer, in-house printing, and company-wide procedure standardization allow us to control quality, cost and scheduling on a nationwide basis
- Extensive resources ensure that last minute repairs and replacements are handled efficiently as needed, no matter where your event may be located



Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to freeman.com

CREATING VISUAL EXCITEMENT

Quality graphics contribute significantly to the impact of your exhibit. Vivid colors and sharp images attract attention, build traffic, and communicate messages more effectively. Freeman has invested in the latest printing technology and has the skills to provide you with the finest high-resolution digital graphic reproduction available.

STATE-OF-THE-ART CAPABILITIES

Freeman can provide four-color, photo-quality, high-resolution digital printing in virtually any size for banners, signage, exhibit graphics, and more. Each Freeman location has stand-alone printing capabilities, along with two additional graphic locations for additional support and for special requirements.

SUPERIOR QUALITY CONTROL

Electronic file transfer, in-house printing, and company-wide standardization of procedures allow us to control quality, cost and scheduling for our customers on a nationwide basis. Last minute repairs and replacements are handled efficiently through our nationwide resources.

DEPTH OF RESOURCES

- 5M UV roll printers provide grand format, four-color, high-resolution digital printing of single and double-sided banners up to 16' wide and virtually any size with seams.
- 3M Dye Sublimation printers provide 10' fabric graphics that work perfectly in our SmartWall panel system.
- UV flatbeds print directly to a variety of ridged materials and offer a 100% recyclable graphic when using a cardboard substrate.
- Freeman offers 100% recyclable substrates that can save you money and the environment.
- Large format Eco-Solvent printers produce high quality graphics for wall, carpet and window applications.
- 3M high speed digital cutters allow for precise cutting of multiple panel applications and also custom router graphic panels.
- Computer-aided graphic design & layout available for your assistance.

REPRODUCTION AND INSTALLATION

- Suspended banners
- Accent graphic photo panels
- Large format signage and banners
- Logo reproduction
- Backlit displays and murals
- Four-color carpet image printing



NAME OF SHOW: **Shoptalk 2023 / March 26 - 29, 2023**

COMPANY NAME:

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Take advantage of the Discount Price by ordering at www.freeman.com/store by FEBRUARY 27, 2023.

GRAPHICS

To order your graphics, complete this order form and attach your sign copy or electronic file.
Please see artwork guidelines for electronic files on page 2 of this form.

DIGITAL GRAPHICS

Freeman has the capabilities to provide you with the finest digital graphic reproduction available. Capabilities include four-color, photo-quality, high-resolution digital printing virtually any size for banners, signage, exhibit graphics and more.

_____ L X _____ W = _____ sqft
\$ 19.50 per sqft discount price
sqft _____ x or _____ = \$ _____
\$ 29.25 per sqft standard price

- Minimum order per graphic 9 sqft (1296 sqin)
- Double sqft for double-sided graphics
- Round sqft to next whole increment
- File conversion, retouching, cloning or color correcting may incur additional labor charges. (See reverse side for graphic guidelines.)

LARGE DIGITAL GRAPHICS

Please call an Exhibitor Sales Specialist for price quotes on graphics over 80 sqft.

File Information:

Electronic File Name _____

Application _____

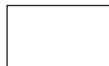
PMS Colors _____

Backing Material:

- | | |
|---|--|
| <input type="checkbox"/> Freeman Foam (Foamcore) | <input type="checkbox"/> Masonite |
| <input type="checkbox"/> Freeman PVC (PVC) | <input type="checkbox"/> Plexi |
| <input type="checkbox"/> Freeman HD Foam (Gatorfoam) | <input type="checkbox"/> Freeman Honeycomb (Eco-Board) |
| <input type="checkbox"/> Freeman Polyfoam (Ultra Board) | <input type="checkbox"/> Other |

The product offered has recycled content or has eco-friendly attributes and is 100% recyclable according to the manufacturer's specifications.

Vertical Horizontal Use Your Judgment For Sign Layout



Special Instructions _____

STANDARD SIZES

CHOOSE YOUR SIZE:

QTY.	Discount Price	Standard Price	TOTAL
7" x 11"	57.35	86.05 =	_____
7" x 22"	67.60	101.40 =	_____
7" x 44"	82.50	123.75 =	_____
9" x 44"	90.35	135.55 =	_____
11" x 14"	70.60	105.90 =	_____
14" x 22"	82.50	123.75 =	_____
14" x 44"	114.10	171.15 =	_____
22" x 28"	114.10	171.15 =	_____
28" x 44"	232.85	349.30 =	_____
20" x 60"	225.50	338.25 =	_____

(white only)

Note: File conversion, retouching, cloning or color may incur additional labor charges. (See reverse side for graphic guidelines.)

INDICATE YOUR SIGN COPY HERE:

* Please feel free to attach additional sign copy on separate page.

Vertical

Horizontal

Use Your Judgment For Sign Layout



Background Color: _____

Lettering Color: _____

TOTAL COST

Total Cost = \$ _____

Applicable taxes will be applied to your order and invoiced accordingly based on specific venue jurisdiction but may also be based on the jurisdiction of where services are performed or your headquarters.

CUSTOMER GUIDELINES FOR SUBMITTING GRAPHICS ARTWORK

Our goal is to provide you with the best possible quality graphics for your event or exhibit. You can help us in that effort by providing digital art files using the following guidelines. If you are sending us completed, print-ready files, please pass the following information on to your graphics designer or art department. Artwork must be submitted in the proper resolution and/or file size to produce quality images. Please provide proper color matching information and proofs to ensure accurate color reproduction.

PLEASE PROVIDE THE FOLLOWING WHEN SUBMITTING ART

RASTER ART (photos, logos containing any continuous tone images):

- Art submitted at 1:1 (100%), resolution should be no less than 60 dpi (100 dpi preferred)
- Art submitted at 2:1 (50%), resolution should be no less than 120 dpi (200 dpi preferred)
- Art submitted at 4:1 (25%), resolution should be no less than 240 dpi (400 dpi preferred)

VECTOR ART:

- Logos should be vector and have outlined fonts (if provided as bitmap, please use high-res images)

FONTS and LINKS

- Supply all fonts used in your design (zip Mac fonts). If unsure how to collect fonts, convert them to outlines
- Supply all links used in your document. Use packaging feature if available. If unsure how to collect links, embed them in the file when saving.

COLOR

- If PMS color matching is required, please use original Pantone + Solid Coated swatches in your artwork. Modifying Pantone names will result in printing default color (CMYK)
- CMYK artwork will be produced "As Is". Our color output is balanced and vibrant.
- Convert RGB art to CMYK if possible.
- If you are sending Certified Color Proofs (Gracol, Swop, Fogra), please provide ICC file information used to print your samples. Best option would be to include ICC chart on your prints.

ARTWORK IN THE STRUCTURE

- Please note that any panels going in the metal frame will hide 1/4" of your art all the way around. If you have a continuous wall where individual panels are divided by metal, use 1.25" spacing in between each panel to account for gaps and the natural flow of the graphics.

ACCEPTABLE FILE SOFTWARE

We are capable of working with both PC and MAC based software, and can accept art created with the ADOBE Creative Suite - Illustrator, InDesign, and Photoshop

Always provide the following:

- Native files with fonts and links (zipped)
- High-res PDF-X/4 exports of the files

ACCEPTABLE FILE TYPES and SUPPORT FILES

NATIVE FILES:

- AI CLOUD (CC) file with Packaged supporting links and fonts. You may keep images linked but Packaging feature must be used.
- AI (CS6, CS5, CS4...) file with embedded links and outlined fonts
- EPS file with embedded links and outlined fonts
- INDD file with Packaged supporting links and fonts

PRINT FILES:

- High-res PDF-X/4 (preferred)
- AI with PDF content (choose this option when saving file)
- EPS files with embedded links and outlined fonts

RASTER OR BITMAP ART:

- Photoshop EPS (preferred, use 8-bit preview, Max, Quality JPG compression)
- PSD (make sure font layers are rasterized)
- TIFF, JPG (quality 8 and higher)

Mac users: Use Zip or Stuffit programs when submitting fonts other than OTF (Open Type Fonts)

WAYS TO SEND ARTWORK

- When placing an order online, your order confirmation will include a link to our secure file sharing library so you may upload your graphic files. If your order is faxed in, or if you are working directly with a Freeman team member, a link will be emailed to you when your order is processed.

LET US DO THE HEAVY LIFTING

Freeman specialists are ready to assist you with all of your exhibit requests, from beginning to end. And when it comes to installing and dismantling exhibits, we make no exceptions. Whether it's shipping and storage, emergency on-site repairs, basic installation and dismantling or support service coordination, including electrical, furnishings and more, Freeman has the resources and capabilities to ensure the most successful show experience possible.



Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to www.freeman.com

Freeman installation & dismantling experts work closely with you to coordinate every phase of your trade show participation, including:

- Pre-planning and budget consultation
- Skilled labor coupled with support services coordination - electrical, furnishings, floral, transportation, and audio visual
- On-site supervisors with dedicated floor managers
- Full, in-house carpentry for emergency repairs and refurbishing
- Post-show evaluations focused on incremental improvement to meet rapidly changing market conditions based upon customer feedback
- Post-show evaluations that help identify small changes that make big impacts

ON-SITE SUPERVISION

You may wish to supervise labor on your own, but if you need assistance, Freeman installation & dismantling experts will get the job done as an extension of your team.

If You Use Freeman Staff

Exhibits can be set up prior to your arrival under the direction of Freeman I&D supervisors.



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COMPANY NAME:

BOOTH #:

CONTACT NAME:

PHONE #:

E-MAIL ADDRESS:

For fast, easy ordering, go to www.freeman.com/store.

INSTALLATION & DISMANTLE LABOR

Description	Advance Price	Show Site Price
Straight Time: 8:00 AM to 5:00 PM Monday through Friday.....	\$125.75	\$176.25
Overtime: 5:00 PM to 8:00 AM Monday through Friday	\$202.50	\$283.50
All day Saturday, Sunday and recognized holidays		

• **Show Site prices will apply to all labor orders placed at show site.**

- Price is per person/per hour.
- Start time guaranteed only at start of working day.
- One hour minimum per person - labor thereafter is charged in half (1/2) hour increments.
- When scheduling dismantle labor, be sure to allow sufficient time for empty containers to be returned to your booth.
- Freeman supervised jobs will be completed at our discretion prior to show opening and before the hall must be cleared. **Please include setup plan/photo, special instructions & inbound shipping information with this order.**

INSTALLATION LABOR

☐ **Freeman Supervised Labor - Please complete the reverse side of this form.**

- Installation of your exhibit will be completed at our discretion prior to show opening.
- The charge for this service is 30% of the total installation labor bill.

Emergency contact: _____ Phone Number: _____

☐ **Exhibitor Supervised Labor** (Supervisor must check in at the Freeman Service Center to pick up labor)

Supervisor will be: _____ Phone Number: _____

Date	Start Time	No. of People	Approx. Hrs. per Person	Total Hrs.	Hourly Rate	Estimated Total Cost
_____	_____	_____	x _____	= _____	x _____	= \$ _____
_____	_____	_____	x _____	= _____	x _____	= \$ _____
Freeman Supervision (30%) = \$ _____						
Total Installation = \$ _____						

DISMANTLE LABOR

☐ **Freeman Supervised Labor - Please complete the reverse side of this form.**

- Freeman is not responsible for product or literature that is not properly packed and labeled by exhibitor.
- The charge for this service is 30% of the total dismantle labor bill.

Emergency contact: _____ Phone Number: _____

☐ **Exhibitor Supervised Labor** (Supervisor must check in at the Freeman Service Center to pick up labor)

Supervisor will be: _____ Phone Number: _____

Date	Start Time	No. of People	Approx. Hrs. per Person	Total Hrs.	Hourly Rate	Estimated Total Cost
_____	_____	_____	x _____	= _____	x _____	= \$ _____
_____	_____	_____	x _____	= _____	x _____	= \$ _____
Freeman Supervision (30%) = \$ _____						
Total Dismantle = \$ _____						

NAME OF SHOW: **Shoptalk 2023 / March 26-29, 2023**

COMPANY NAME:

BOOTH #:

CONTACT NAME:

PHONE #:

E-MAIL ADDRESS:

FREEMAN SUPERVISED LABOR

IN ORDER TO BETTER SERVE YOU - Please complete the following information if your display is to be set-up and/or dismantled by Freeman I&D and you will not be present to supervise the installation and/or dismantle.

INBOUND SHIPPING & SET-UP INFORMATION

Freight will be shipped to: Warehouse _____ Show Site _____ Date Shipped _____

Total No. of Pieces: Crates _____ Cartons _____ Fiber Cases _____

Setup Plan/Photo: Attached _____ To Be Sent With Exhibit _____ In Crate No. _____

Carpet: With Exhibit _____ Rented From Freeman _____ Color _____ Size _____

Electrical Placement: Drawing Attached _____ Drawing With Exhibit _____ Electrical Under Carpet _____

Comments: _____

Graphics: With Exhibit _____ Shipped Separately _____

Comments: _____

Special Tools/Hardware Required: _____

OUTBOUND SHIPPING INFORMATION

SHIP TO: _____

Select a Carrier:

☐ Freeman Exhibit Transportation:

No need to schedule your outbound shipment.
Charges will appear on your Freeman invoice.
Freeman will make arrangements for all
Freeman Exhibit Transportation shipments.

☐ Other Carrier:

Carrier Name: _____

Carrier Phone: _____

Arrangements for pick-up by other carriers is the responsibility of the exhibitor.

Select Level of Service:

☐ 1 Day: Delivery next business day

☐ 2 Day: Delivery by 5:00 PM second business day

☐ Deferred: Delivery within 3-5 business days

☐ Standard Ground

☐ Specialized: Pad wrapped, uncrated or truckload

Freight Charges:

☐ Same as ship to

Bill To: _____

Select Shipment Options (if applicable)

☐ Have loading dock

☐ Inside delivery

☐ Pad wrap required

☐ Do not stack

☐ Lift gate required

☐ Air ride required

☐ Residential

In the event your selected carrier fails to show on final move-out day, Freeman reserves the right to re-route your freight onto another carrier.

PLEASE NOTE: Freeman is not responsible for product or literature that is not properly packed and labeled by the exhibitor.

installation & dismantle labor

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COMPANY NAME:

BOOTH #:

CONTACT NAME:

PHONE #:

E-MAIL ADDRESS:

For fast, easy ordering, go to www.freeman.com/store.

FORKLIFT & RIGGING LABOR

Straight Time: 8:00 AM to 5:00 PM Monday through Friday

Overtime: 5:00 PM to 8:00 AM Monday through Friday and all day Saturday, Sunday and recognized holidays

• **Show site prices will apply to all labor orders placed at show site**

- Start time guaranteed only at start of working day
- One hour minimum - labor thereafter is charged in half (1/2) hour increments
- Supervisor must check in at the Freeman Service Center to pickup labor
- When scheduling dismantle labor, be sure to allow sufficient time for empty containers to be returned to your booth

Part #	Description	Advance Price	Show Site Price
FORKLIFT LABOR			
304050	Forklift w/operator - up to 5,000 lbs - ST.....	\$249.50	\$349.50
304051	Forklift w/operator - up to 5,000 lbs - OT.....	\$391.25	\$547.75
3040100	Forklift w/operator - up to 10,000 lbs - ST.....	\$265.25	\$371.50
3040101	Forklift w/operator - up to 10,000 lbs - OT.....	\$414.00	\$579.75
3040150	Forklift w/operator - up to 15,000 lbs - ST.....	\$302.75	\$424.00
3040151	Forklift w/operator - up to 15,000 lbs - OT.....	\$442.75	\$620.00
304040	Forklift w/operator - 4-Stage - ST.....	\$345.75	\$484.25
304041	Forklift w/operator - 4-Stage - OT.....	\$476.75	\$667.50
RIGGING LABOR			
3020100	Rigger - ST.....	\$126.75	\$177.50
3020101	Rigger - OT.....	\$190.25	\$266.50
EQUIPMENT			
3090600	Forklift Cage.....	\$45.00	
3090700	Forklift Boom.....	\$45.00	
3090800	Pallet Jack.....	\$45.00	

INSTALLATION

Part #	Description	Start Date	Start Time	No. Equip/ People	Approx. Hrs. per Person	Total Hours	Hourly Rate	Estimated Total Cost

Describe work to be done: _____

Total Installation \$ _____

DISMANTLE

Part #	Description	Start Date	Start Time	No. Equip/ People	Approx. Hrs. per Person	Total Hours	Hourly Rate	Estimated Total Cost

Describe work to be done: _____

Total Dismantle \$ _____

NAME OF SHOW: **Shoptalk 2023 / March 26-29, 2023**

COMPANY NAME:

BOOTH #:

CONTACT NAME:

PHONE #:

E-MAIL ADDRESS:

For fast, easy ordering, go to www.freeman.com/store.

HANGING SIGN LABOR

INSTRUCTIONS

- Overhead hanging signs are to be sent in separate containers directly to advance warehouse using the enclosed [Hanging Sign Labels](#). This container MUST arrive by the warehouse shipping deadline. If these procedures are not followed, Freeman cannot guarantee the hanging of your sign or advance pricing.
- All ceiling rigging must conform to show management rules and regulations and facility limitations.
- All electrical hanging signs must be assembled and installed by Mandalay Bay. Please order hanging sign services through Mandalay Bay.
- All non-electrical overhead hanging must be assembled, installed, and removed by Freeman.
- Set up instructions must be provided for signs needing assembly.
- All hanging hardware must be shouldered, forged, stamped, and rated for overhead lifting. This hardware must be sourced domestically. Freeman will inspect and replace all non-compliant hardware. All additional hardware will be charged accordingly.
- Electrical signs must be in working order and in accordance with the National Electrical Code. Electrical service requirements must be ordered in advance through Mandalay Bay.
- If any hang point supports over 200 lbs., please order hanging sign services through Mandalay Bay.

SUPERVISION

Supervision for assembly and disassembly of overhead hanging sign can be provided by Freeman, or by your company representative, display house, independent or lighting contractor.

Please indicate method of supervision you require for assembly/disassembly:

- ☐ Freeman
☐ Exhibitor Personnel
☐ Display House

If Freeman will not be supervising, please provide the contact information for the onsite supervisor:

Name: _____
Phone Number: _____
Email: _____

Additional crew and/or equipment will be used if the supervisor deems it necessary to safely complete the installation and/or dismantling of a job and it will be charged accordingly.

PLEASE NOTE:

- Freeman will begin to assemble and hang the signs as soon as the hall is accessible as long as the order and the sign are received by the appropriate deadline dates.
- In the event the order and sign are not received by the deadline date, Standard Prices will apply and the sign will be hung when the equipment and labor become available.

EQUIPMENT AND LABOR RATES TO HANG SIGNS

Equipment With Crew

- Standard Prices will apply to all orders placed after FEBRUARY 27, 2023.**
- Standard Prices will apply to all hanging sign orders placed at show site.**
- Rates are per lift and crew per hour.
- Boom with crew consists of boom, operator and rigger.
- Additional crew and/or equipment will be used if the supervisor deems it necessary to safely complete the installation and/or dismantling of a job and it will be charged accordingly.
- Assembly and Ground Labor is an additional charge.
- One hour minimum per lift/crew - lift/crew thereafter is charged in half (1/2) hour increments.
- Freeman components (cable, clamps, etc.) will be used to install all hanging signs and charged accordingly.
- Straight time cannot be guaranteed.

	Discount Price	Standard Price
Boom Lift With Crew		
Discount Price	\$805.00	\$1127.00
Additional Crew/Assembly Labor (Per person / Per hour)		
Discount Price	\$161.25	\$225.75

Rates are blended to include any overtime to accomplish the hanging of all signs in a timely manner prior to the opening of the show.

Installation Estimate

Approx Hours	Hourly Rate	Total Estimated Cost
_____ @ _____		= _____

Dismantle Estimate

Approx Hours	Hourly Rate	Total Estimated Cost
_____ @ _____		= _____

STRUCTURAL INTEGRITY STATEMENT MUST ACCOMPANY ORDER

COMPANY NAME:	BOOTH #:
CONTACT NAME:	PHONE #:
E-MAIL ADDRESS:	

**STRUCTURAL INTEGRITY STATEMENT
THIS FORM MUST BE RETURNED
FOR ALL SUSPENDED STRUCTURES**

_____, the contracted exhibitor at the **Shoptalk 2023 / March 26 - 29, 2023** and (if applicable), the display house or builder for the aforementioned exhibitor, do hereby certify and guarantee that the stress points for the hanging structure have been properly engineered and tested. We further certify that the structure can be hung safely and has been constructed to meet all applicable regulations and safety measures.

We hereby release, indemnify and forever hold harmless the **ASSOCIATION, MANDALAY BAY CONVENTION RESORT, FREEMAN**, and its subsidiaries, their directors, officers, employees, representatives, agents and contractors from and against any and all liability, claims, damage, loss, fines, or penalties arising from the installation, use or dismantling of this structure. All hang points supporting in excess of 200 lbs. may be verified (metered) on site at exhibitor's expense.

Exhibiting Company: _____ Booth #: _____

Authorized Signature: _____

Printed Name: _____ Date: _____

E-Mail: _____

Display House/Builder (if applicable): _____

Authorized Signature: _____

Printed Name: _____ Date: _____

E-Mail: _____

NAME OF SHOW: **Shoptalk 2023 / March 26-29, 2023**

COMPANY NAME:

BOOTH #:

CONTACT NAME:

PHONE #:

E-MAIL ADDRESS:

For fast, easy ordering, go to www.freeman.com/store.

TRUSS & THEATRICAL LIGHTING EQUIPMENT & LABOR

- Orders received after **FEBRUARY 27, 2023** will be charged the Standard Price.
- Mandalay Bay is the exclusive provider of all rigging equipment and services for all items 200 lbs. or more suspended over the exhibit space. This includes: labor, trussing, chain motors, cables, span sets, and all other rigging related equipment.
- Freeman will (unless ordered through Mandalay Bay) assemble, hang and dismantle any items suspended from the suspended truss (i.e. programmable/dimmable lighting fixtures, audio, projection, signs, graphics, fabric solutions, etc.) or anything under 200 lbs. suspended from the ceiling except electrical hanging signs which must be ordered through Mandalay Bay.
- Freeman will (unless ordered through Mandalay Bay) provide the necessary aerial lifts and labor for focus of the above equipment.
- Electrical service requirements to power the motors must be ordered in advance through Mandalay Bay.
- Electrical labor requirements to hang the motors must be ordered in advance through Mandalay Bay.
- Time will commence per exhibitors request. Failure to start at the requested time will result in a 4 hour minimum charge per stagehand person requested, unless 24-hour advance notice is provided in writing.
- Stagehand labor is based on a four hour minimum.

LIGHTING DESIGNER INFORMATION:

Company Name: _____ Contact Name: _____ Phone: _____

Description	Discount Price	Standard Price
-------------	----------------	----------------

RIGGING EQUIPMENT

- Rates are blended to include any overtime to accomplish the hanging of all signs in a timely manner prior to the opening of the show
- Rates are per lift and crew, per hour
- Crew consists of 1 Operator and 1 Ground Man

Scissor Lift w/crew\$530.25 \$742.50

STAGEHAND LABOR (ground riggers, programmers and theatrical stage electricians)

Straight Time: 8:00 AM to 5:00 PM Monday through Friday

Overtime: 5:00 PM to 8:00 AM Monday through Friday and all day Saturday, Sunday and recognized holidays

Additional Crew Member - ST\$164.75 \$230.75

Additional Crew Member - OT\$329.50 \$461.50

Qty	Description	Discount Price	Standard Price	Total
-----	-------------	----------------	----------------	-------

MISCELLANEOUS EQUIPMENT

_____	Ground-Supported 20.5" Box Truss (per foot) *	\$32.45	\$45.45	\$ _____
_____	Ground-Supported 12" Box Truss (per foot) *	\$26.25	\$36.75	\$ _____
_____	Man Lift (per day).....	\$246.00	\$344.40	\$ _____
_____	Genie Hand Crank (per day).....	\$246.00	\$344.40	\$ _____
Total for Miscellaneous Equipment				\$ _____

**STRUCTURAL INTEGRITY STATEMENT
MUST ACCOMPANY ORDER**

Please attach a detailed production schedule that includes a daily list of labor and equipment needed for the duration of the show.

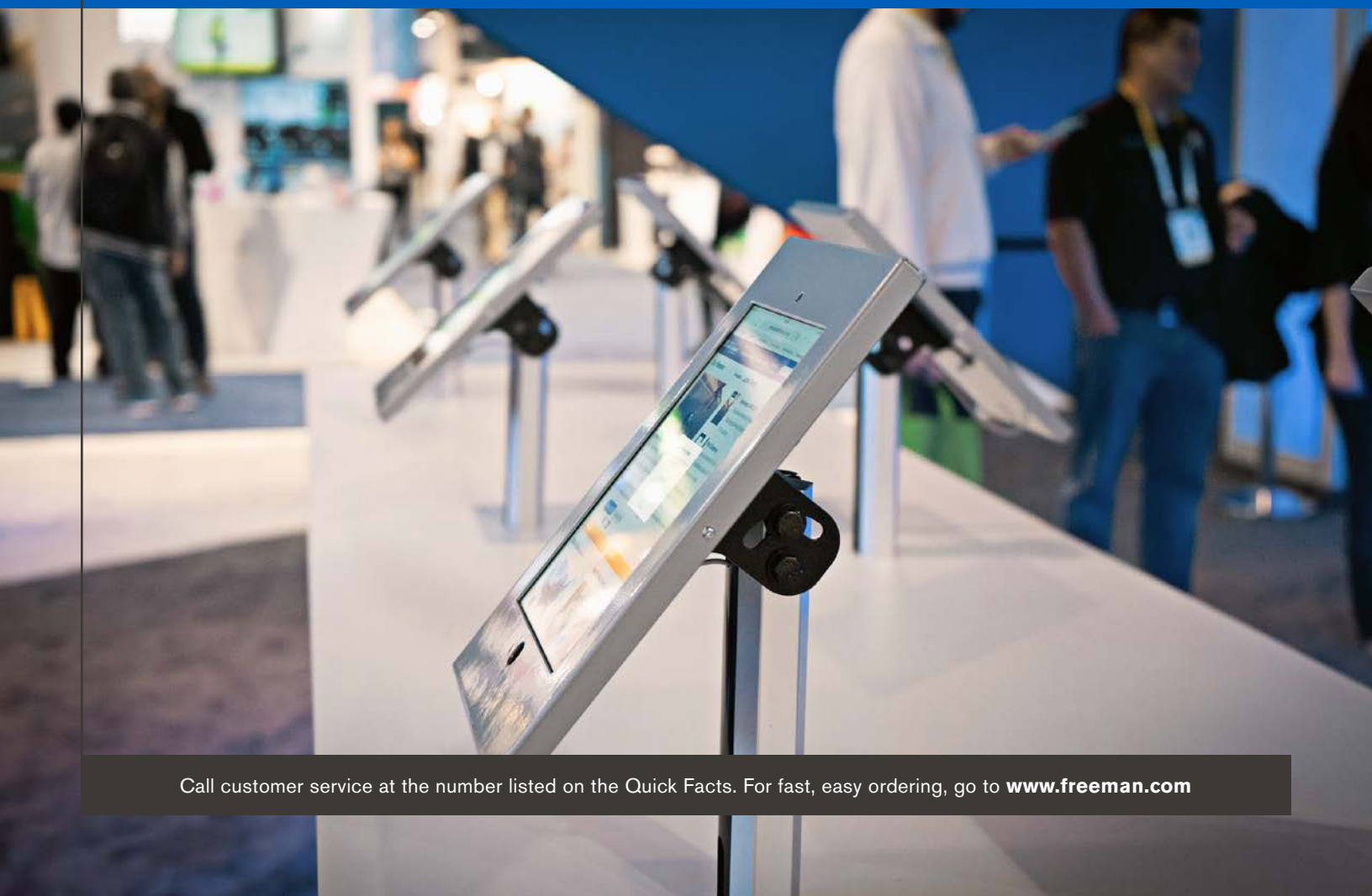
Applicable taxes will be applied to your order and invoiced accordingly based on specific venue jurisdiction but may also be based on the jurisdiction of where services are performed or your headquarters.

EVENT TECHNOLOGIES THAT ENHANCE EXPERIENCES

.....

When it comes to promoting your exhibit, let our technology do the talking. Freeman offers the most extensive inventory of audio visual products available, ensuring a custom experience that excites the senses and breathes life into your booth, giving it the appeal to draw in customers.

- Our audio visual experts can assist with a wide range of technology solutions for custom rental exhibit programs that fit any size or budget
- Full service resources include digital services, flat screen technology, intelligent LED light displays, seamless plasma and LED panel solutions and immersive audio experiences
- Schedule deliveries with advance confirmation to meet your timeline specifications
- Preshow consultation, installation, operation, and comprehensive invoice services provide a streamlined solution for all your rental needs



Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to www.freeman.com

Freeman Event Technology offers the widest array of audio visual products in our expansive network throughout North America. Our exhibit specialists can assist with a full range of audio visual equipment for portable, modular and custom rental exhibit programs to fit any size or budget. Full service resources include digital services, lighting, flat screen technology, computer equipment and LED displays.

Freeman Event Technology establishes the right combination of equipment and services that will command attention while communicating your company's message. Whatever your needs, our dedicated service and technical on-site support teams will be available to ensure your exhibit program's success. With more than 3,500 full-time audio visual experts and \$100 million in inventory, you can always count on Freeman Event Technology to recommend the perfect combination of audio visual solutions to enhance your company's brand.

- PRESHOW CONSULTATION REGARDING EQUIPMENT SPECIFICATIONS AND BUDGETING
- ONE SEAMLESS SOURCE FOR ALL YOUR TECHNOLOGY SOLUTIONS, INCLUDING A COMPLETE RANGE OF AUDIO VISUAL AND COMPUTER EQUIPMENT AND INSTALLATION SERVICES
- INTELLIGENT LIGHTING DESIGN, INSTALLATION AND OPERATION
- SCHEDULED DELIVERIES WITH ADVANCE CONFIRMATION TO MEET YOUR TIMELINES
- AUDIO VISUAL EXPERTS THAT OFFER PERSONALIZED, DEDICATED SERVICE



NAME OF SHOW: **Shoptalk 2023 / March 26 - 29, 2023**

COMPANY NAME:

BOOTH #:

CONTACT NAME:

PHONE #:

ADDRESS:

CITY/ST/ZIP:

E-MAIL ADDRESS:

Take advantage of the Online Price by ordering at www.freeman.com/store by **FEBRUARY 27, 2023**.

AUDIO VISUAL

- Orders received after the deadline date or without payment will be charged the Standard Price.
- Electrical labor and internet services are NOT included in equipment pricing.
- Pricing is for the length of the event and includes product delivery.
- Please call for meeting room support or items that are not listed.

FLAT SCREEN PACKAGES

Qty	Description	Discount Price	Standard Price	Total
• All screens are 1080p with dual post stand				
_____	32" Flat Screen.....	\$775.00	\$1,085.00	\$ _____
_____	42" Flat Screen.....	\$945.00	\$1,323.00	\$ _____
_____	55" Flat Screen.....	\$1,585.00	\$2,219.00	\$ _____
_____	70" Flat Screen.....	\$2,250.00	\$3,150.00	\$ _____
_____	80" Flat Screen.....	\$3,029.00	\$4,240.60	\$ _____
_____	90" Flat Screen (includes hydraulic stand).....	\$4,000.00	\$5,600.00	\$ _____
• All screens are 1080p with dual post stand and external USB media player.				
_____	32" Flat Screen.....	\$915.00	\$1,281.00	\$ _____
_____	42" Flat Screen.....	\$1,075.00	\$1,505.00	\$ _____
_____	55" Flat Screen.....	\$1,715.00	\$2,401.00	\$ _____
_____	70" Flat Screen.....	\$2,385.00	\$3,339.00	\$ _____
_____	80" Flat Screen.....	\$2,927.00	\$4,097.80	\$ _____
_____	90" Flat Screen (includes hydraulic stand).....	\$4,130.00	\$5,782.00	\$ _____
• All screens are 1080p with dual post stand and laptop.				
_____	32" Flat Screen.....	\$1,140.00	\$1,596.00	\$ _____
_____	42" Flat Screen.....	\$1,305.00	\$1,827.00	\$ _____
_____	55" Flat Screen.....	\$1,945.00	\$2,723.00	\$ _____
_____	70" Flat Screen.....	\$2,610.00	\$3,654.00	\$ _____
_____	80" Flat Screen.....	\$3,302.00	\$4,622.80	\$ _____
_____	90" Flat Screen (includes hydraulic stand).....	\$4,365.00	\$6,111.00	\$ _____

TOUCHSCREEN PACKAGES

Qty	Description	Discount Price	Standard Price	Total
• All packages include dual post stand and laptop.				
_____	32" Touchscreen.....	\$1,500.00	\$2,100.00	\$ _____
_____	46" Touchscreen.....	\$1,945.00	\$2,723.00	\$ _____
_____	55" Touchscreen.....	\$2,390.00	\$3,346.00	\$ _____
• All packages include dual post stand.				
_____	32" Touchscreen.....	\$1,140.00	\$1,596.00	\$ _____
_____	46" Touchscreen.....	\$1,585.00	\$2,219.00	\$ _____
_____	55" Touchscreen.....	\$2,025.00	\$2,835.00	\$ _____

NAME OF SHOW: **Shoptalk 2023 / March 26 - 29, 2023**

COMPANY NAME: _____ BOOTH #: _____

CONTACT NAME: _____ PHONE #: _____

E-MAIL ADDRESS: _____

FLAT SCREEN DISPLAYS

Qty	Description	Discount Price	Standard Price	Total
-----	-------------	----------------	----------------	-------

- Please call for pricing on Flat Screens 98" and larger, 4K UHD, & LED Video Wall options.

_____	24" Monitor - 1080p, (no sound).....	\$320.00	\$448.00	\$ _____
	<input type="checkbox"/> Table Top <input type="checkbox"/> Wall Mounted			
_____	32" Flat Screen - 1080p, with Internal Speakers.....	\$530.00	\$742.00	\$ _____
	<input type="checkbox"/> Table Top <input type="checkbox"/> Wall Mounted			
_____	42" Flat Screen - 1080p, with Internal Speakers.....	\$695.00	\$973.00	\$ _____
	<input type="checkbox"/> Table Top <input type="checkbox"/> Wall Mounted			
_____	55" Flat Screen - 1080p, with Internal Speakers.....	\$1,335.00	\$1,869.00	\$ _____
	<input type="checkbox"/> Table Top <input type="checkbox"/> Wall Mounted			
_____	70" Flat Screen - 1080p, with Internal Speakers.....	\$2,000.00	\$2,800.00	\$ _____
	<input type="checkbox"/> Table Top <input type="checkbox"/> Wall Mounted			
_____	80" Flat Screen - 1080p, with Internal Speakers.....	\$2,525.00	\$3,535.00	\$ _____
	<input type="checkbox"/> Table Top <input type="checkbox"/> Wall Mounted			

TOUCHSCREEN DISPLAYS

Qty	Description	Discount Price	Standard Price	Total
-----	-------------	----------------	----------------	-------

- Touchscreens will require a PC/laptop to operate. Not compatible with Mac. Please call for larger sizes.

_____	32" Touchscreen with Internal Speakers.....	\$885.00	\$1,239.00	\$ _____
	<input type="checkbox"/> Table Top <input type="checkbox"/> Wall Mounted			
_____	46" Touchscreen with Internal Speakers.....	\$1,335.00	\$1,869.00	\$ _____
	<input type="checkbox"/> Table Top <input type="checkbox"/> Wall Mounted			
_____	55" Touchscreen with Internal Speakers.....	\$1,780.00	\$2,492.00	\$ _____
	<input type="checkbox"/> Table Top <input type="checkbox"/> Wall Mounted			

VIDEO PLAYERS

Qty	Description	Discount Price	Standard Price	Total
-----	-------------	----------------	----------------	-------

_____	USB Media Player.....	\$130.00	\$182.00	\$ _____
_____	Blu-ray Player.....	\$170.00	\$238.00	\$ _____
	HDCP Compliant, compatible with Blu-ray and DVD			

COMPUTERS & ACCESSORIES

Qty	Description	Discount Price	Standard Price	Total
-----	-------------	----------------	----------------	-------

_____	Desktop Computer with 24" Monitor.....	\$305.00	\$427.00	\$ _____
	includes wired keyboard and mouse			
_____	Laptop Computer.....	\$360.00	\$504.00	\$ _____
_____	Wireless Keyboard with Mouse.....	\$110.00	\$154.00	\$ _____
_____	Apple 21.5" iMac (includes wired keyboard and mouse).....	\$330.00	\$462.00	\$ _____
_____	Apple 15" MacBook Pro.....	\$500.00	\$700.00	\$ _____
_____	iPad Stands - White.....	\$170.00	\$238.00	\$ _____
	<input type="checkbox"/> Table Stand <input type="checkbox"/> Floor Stand			

NAME OF SHOW: **Shoptalk 2023 / March 26 - 29, 2023**

COMPANY NAME:

BOOTH #:

CONTACT NAME:

PHONE #:

E-MAIL ADDRESS:

AUDIO EQUIPMENT

Qty	Description	Discount Price	Standard Price	Total
_____	Sound Bar - 2.1 Full Range, with Built-in Subwoofer	\$85.00	\$119.00	\$ _____
	Compatible with 42" monitors and above			
_____	Small High Performance PA System	\$660.00	\$924.00	\$ _____
	Includes wireless microphone, 2 speakers, 1 Mixer/Amp, computer interface box			
	<input type="checkbox"/> Handheld <input type="checkbox"/> Headset (for best sound quality, choose Headset)			
_____	Small High Performance PA System	\$885.00	\$1239.00	\$ _____
	Includes 2 wireless microphones, 2 speakers, 1 Mixer/Amp, computer interface box			
	<input type="checkbox"/> Handheld <input type="checkbox"/> Headset (for best sound quality, choose Headset)			

EXHIBIT LIGHTING PACKAGES

Qty	Description	Discount Price	Standard Price	Total
• Exhibit lighting packages are ground supported install only. For additional mounting, lighting styles and custom color options, call for a quote.				
_____	Six (6) 12" LED Lighting Fixtures	\$835.00	\$1169.00	\$ _____
	<input type="checkbox"/> Amber <input type="checkbox"/> Blue <input type="checkbox"/> Green <input type="checkbox"/> Red			
_____	Twelve (12) 12" LED Lighting Fixtures	\$1,665.00	\$2,331.00	\$ _____
	<input type="checkbox"/> Amber <input type="checkbox"/> Blue <input type="checkbox"/> Green <input type="checkbox"/> Red			

DELIVERY INFORMATION

Thank you for using Freeman to meet your Audio Visual equipment needs. You can be confident that our Audio Visual Experts will be on-site to deliver, install, and provide any necessary technical support. Your booth must have all supporting elements installed before we can deliver your equipment. All Audio Visual equipment will be installed no later than the last day of move in.

If you find any expected equipment missing from your booth, please visit the Exhibitor Service Center.

On-Site Contact Person: _____ Cell Phone: _____

If You Have a Special Delivery Request, Please Note it Here: _____

PAYMENT INFORMATION

A Freeman representative will provide a secured payment link after receiving your order. A credit card is required to secure all orders, even when paying by ACH, check or wire transfer. Cash payments will no longer be accepted while on show-site. Full payment including applicable tax must be made in advance, in US funds. Equipment may not be provided and installed if payment has not been received prior to show move-in.

PURCHASE TERMS

Freeman's Terms & Conditions apply to all orders submitted to Freeman for any goods or services, and may be amended without notice. To review the current Terms & Conditions, [click here](#).

ELECTRICAL SERVICE

Please contact the electrical contractor to place your electrical order.

READY FOR DELIVERY ONSITE

For delivery of your audio visual equipment, please notify the Freeman Service Center as well as the electrical contractor. We will work with the electrical contractor electricians to deliver and set your equipment order.

TOTAL COST

Total Cost = \$ _____

Applicable taxes will be applied to your order and invoiced accordingly based on specific venue jurisdiction but may also be based on the jurisdiction of where services are performed or your headquarters.

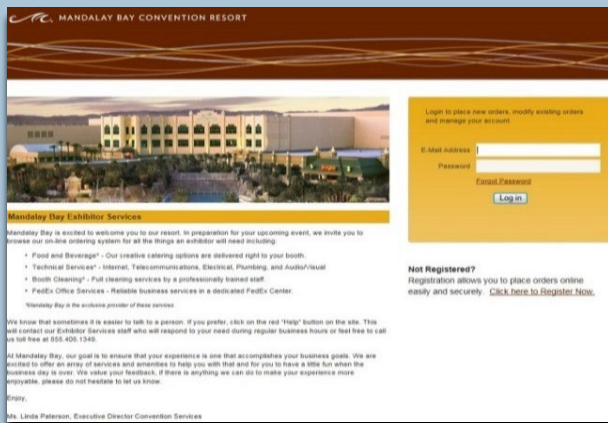
audio visual

Mandalay Bay Exhibitor Services
Welcomes

Shoptalk 2023

Order Online!

Take advantage of discounted pricing until March 5th!



System offers easy ordering of:

Electrical
Booth Cleaning
Food and Beverage
Internet and Telecommunications
Audio Visual, Rigging & Truss
Security
Floral

Our online ordering system is quick, secure and easy to use. Step-by-step instructions are right on the screen, and assistance from one of our representatives is just a click away!

Order online today at mandalaybayexhibitorservices.com



PLANT AND FLORAL

SHOPTALK

Go to www.expoease.com to order online

Exhibiting Company: _____

Booth#: _____

Event/Show Name: **SHOPTALK 2023**

Event Location **MBCC** Dates: **March 27-28, 2023**

Ordered by (Name): _____

Ordering Company: _____

Street Address: _____

City: _____ State: _____ ZIP: _____

Phone: _____ Fax: _____

E-mail: _____

On-site Contact: _____ Phone #: _____

Authorized Signature: _____

Email us at info@expoease.com to arrange a meeting with a customer service representative.

By providing your contact information and signature, you are authorizing Expo Ease to send you promotional materials via mail, fax or e-mail.

PAYMENT INFORMATION

☐ Credit Card ☐ Check - Number and Date: _____
(VISA, MasterCard, or American Express)

Card Number _____

CSCcode (back of card) _____

Name on Card: _____ Exp: ____/____/____

☐ Check here if info is the same as address to the left.

Billing Address: _____

City: _____ State: _____ ZIP: _____

Phone: _____

No adjustments will be made after the close of the show/event — and cancellation fees may be applied as follows: 50% applied within 14 days of the show move-in. No refunds at show site. An additional charge will be applied for any missing items. All materials are on a rental basis except Bubble Bowls. Holidays, seasons & geography may require substitutions.

Signature: _____

	Qty	Adv. Price	Onsite Price	Total		Qty	Adv. Price	Preorder only	Total
					Special Plant Arrangements for Your Exhibit				
					Colorful Accent Arrangements:				
					2 Mums & 1 Medium Fern Plant in a 16" pot		105.99		
					Yel ____ Lav ____ Wht ____ Brz ____				
					Special Plant Arrangements:				
					6' Tree Top Dressed with 2 Mums & 1 Med Fern.		179.99		
					Yel ____ Lav ____ Wht ____				
Flowering Plants	Qty	Adv. Price	Onsite Price	Total	Containers for Your Plants	Qty	Adv. Price	Onsite Price	Total
To add color to your table tops, planter boxes and reception desks.					Standard Selections:				
Mums: Yellow ____ Lavender ____ White ____					Pots: Black ____ White ____				
Bromeliads: Red ____ Orange ____ Purple ____					Baskets: Brown ____ White ____				
Kalanchoes: Red ____ Orange ____ Pink ____					Special Containers:				
					Brass ____ Terra Cotta ____				
Foliage Plants	Qty	Adv. Price	Onsite Price	Total	Specialty Items	Qty	Adv. Price	Onsite Price	Total
For use on tables, counters, to cover wires on the floor, in planter boxes.					Bubble Bowls:				
Foliage plants Fern ____ Pothos ____ Ivy ____					(For Business Cards & Give-aways... Yours to Keep!)				
Large Floor Plants	Qty	Adv. Price	Onsite Price	Total	Design Your Own Floral Arrangements				
Use to emphasize display, create privacy and add color to your booth.					See additional suggestions and images at www.expoease.com				
3 Ft. green plants _____					(An additional \$20.00 delivery charge will be added to floral orders made day of show)				
4 Ft. green plants _____					Exotic Arrangements: (starting at \$105.00)				
5 Ft. green plants _____					Height x Width Qty. Price Total				
6 Ft. green plants _____					Spring Arrangements: (starting at \$85.00)				
7 Ft. and taller \$19 per foot _____					Height x Width Qty. Price Total				
					Or enter a floral arrangement by code from our website:				
					Code/Description Qty. Price Total				
					Code/Description Qty. Price Total				
Comments: Advance pricing ends March 17, 2023					Total Order: _____				
					8.38%(NV) Sales Tax: _____				
					Grand Total: _____				

EXPO EASE PLANT AND FLORAL

SEND FORMS TO:
info@expoease.com

6 E. Charleston Blvd., Las Vegas, NV 89104

PHONE: 702.368.2868

Sponsorships Made Easy For Event Success

If you're struggling to expand your sponsorship pool or have run out of ideas, we've got the perfect digital transformation strategy.

Popshap is an all-in-one digital solution that helps event organizers increase sponsorship revenue and streamline sponsorship management.

Videos, logos, exposure is just the beginning...

Strengthen And Expand Your Sponsorship Opportunities With:

- Wayfinding/ Directions
- Event FAQs
- Customized QR Codes
- Branded Lead Generation Tools
- Include Social Media Links
- Live Chat features
- Real-time Polls, Surveys, Games, etc.
- Showcase Programs, Advertisements, Services – Videos, Specs, Demo, Descriptions, etc.
- Branded Videos
- Testimonials/Reviews
- Place Orders and Schedule Appointments
- Ask a Rep (Live Chat Feature)
- Branded Games, Giveaways, Contest
- Offer Sponsored Promotions and Special Discounts
- Live Stream on Social Media, the Web, and YouTube
- Customized Lead Generation Campaigns
- Branded Photo Booth and Games
- Promote other local businesses (Revenue Generator)
- And So Much More

All kiosks and screen can be used with a windows player and you can load content using USB or Windows, Our software interfaces are available for \$3500 & up , after you place your order please reach out to your rep to set up a demo.



Standing Kiosk

Windows 10 Pro/ Android

[Tech Specs](#) | Available in White & Black

32" - SKU I32TW / I32TB
43" - SKU TK43W01 / TK43W01B
49" - SKU TK49W01 / TK49B01



Double Sided Kiosk

Windows 10 Pro/ Android

[Tech Specs](#) | Available in White & Black

49" - SKU RK49W02

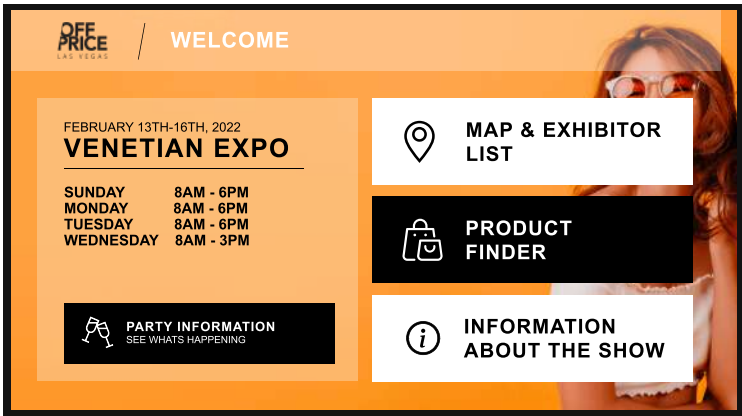


Table Kiosk

Windows 10 Pro/ Android

[Tech Specs](#) | Available in White & Black

27" - SKU TT27W01 / TT27B01
32" - SKU TT32W01 / TT32B01
43" - SKU TT43W02 / TT43B02
49" - SKU TT49W01-K / TT49B01-K
55" - SKU TT55W02-K / TT55B02-K



Wall Mount Touchscreen

Windows 10 Pro/ Android

[Tech Specs](#) | Available in Black

32" - SKU TM32B02
43" - SKU TM43B02
49" - SKU TM49B02
55" - SKU TM55B02
65" - SKU TM65B02
75" - SKU TM75B02



Wall Mount Non-Touchscreen

Windows 10 Pro/ Android

[Tech Specs](#) | Available in Black

32" - SKU NTM32B02
43" - SKU NTM43B02
55" - SKU NTM55B02
65" - SKU NTM65B02
75" - SKU NTM75B02
86" - SKU NTM86B02



Thin Bezel Video Wall

Windows 10 Pro/ Android

[Tech Specs](#) | Available in Black

2x2 - SKU VW46B03-4
2x3 - SKU VW46B03-6
3x3 - SKU VW46B03-9



LED Tile

Windows 10 Pro/ Android

[Tech Specs](#) | Available in Black

2.9mm - SKU LEDTL29
1.9mm - SKU LEDTL19
***Min 10 Tile Order**



Rotating Kiosk

Windows 10 Pro/ Android

[Tech Specs](#) | Available in White

49" - SKU RK49W02



LED Vision Wall

Windows 10 Pro/ Android

[Tech Specs](#) | Available in Black

SKU VxTLED



SHOPTALK

Mandalay Bay, Las Vegas March 24-26

AUDIO VISUAL RENTAL FORM
PLEASE EMAIL OR MAIL FORM WITH PAYMENT TO:
POPSHAP LLC
240 SOUTH MAIN STREET UNIT I SOUTH HACKENSACK, NJ 07606
TEL: 888-317-5531
EMAIL Modi Haninovich sales@popshap.com

EVENT NAME:	EVENT DATES:		FACILITY:	
EXHIBITING COMPANY:			Booth or Room Number	
BILLING STREET ADDRESS				
CITY:	STATE:	ZIP:	COUNTRY:	
ORDERED BY:	PHONE #:		FAX #:	
E-MAIL ADDRESS:				
CARD TYPE:			EXP DATE:	
CARDHOLDERS NAME: (Please Print)	CARDHOLDER SIGNATURE:		CSC CODE:	
A 3% Processing Fee will Be Applied To Orders Placed With Credit Card				
POPSHAP required payment in full at the time order is placed. ORDERS PLACED AFTER THE START OF SHOW LOAD IN MAY BE SUBJECT A \$125.00 SERVICE FEE - We are always available to help you with your project, for a custom quote or personal assistance please call (888)317-5531 or email: sales@popshap.com				
Requested Delivery Date/Time:			Requested Pickup Date/Time:	
Show Site Contact:	Cell Phone:			

SKU	KIOSKS	SHOW RATE	QTY	TOTAL
Standing Kiosk (Available in White and Black) Windows 10 Pro/ Android				
IC32TW	32 Inch Standing Charging Station kiosk (White) (1920x1080)	\$ 2,085.00		-
I32TW	32 Inch Standup touch screen kiosk (White) (1920x1080)	\$ 1,785.00		-
I32TB	32 Inch Standup touch screen kiosk (Black) (1920x1080)	\$ 1,785.00		-
TK43W01	43 Inch Standup touch screen kiosk (White) (1920x1080)	\$ 2,085.00		-
TK43W01B	43 Inch Standup touch screen kiosk (Black) (1920x1080)	\$ 2,085.00		-
TK49W01	49 Inch Standup touch screen kiosk (White) (1920x1080)	\$ 2,385.00		-
TK49W01B	49 Inch Standup touch screen kiosk (Black) (1920x1080)	\$ 2,385.00		-

S-Touch Table Kiosk (Available in White and Black) Windows 10 Pro/ Android					
TT32W01	32 Inch S-touchscreen table kiosk (White) (1920x1080)	\$ 1,785.00		\$	-
TT32B01	32 Inch S-touchscreen table kiosk (Black) (1920x1080)	\$ 1,785.00		\$	-
TT43W02	43 Inch S-touchscreen table kiosk (White) (1920x1080)	\$ 2,085.00		\$	-
TT43B02	43 Inch S-touchscreen table kiosk (Black) (1920x1080)	\$ 2,085.00		\$	-
K-Touch Table Kiosk (Available in White and Black) Windows 10 Pro/ Android					
TT49W01	49 Inch K-touchscreen table kiosk (White) (1920x1080)	\$ 2,385.00		\$	-
TT49B01	49 Inch K-touchscreen table kiosk (Black) (1920x1080)	\$ 2,385.00		\$	-
TT55W02	55 Inch K-touchscreen table kiosk (White) (1920x1080)	\$ 2,685.00		\$	-
TT55B02	55 Inch K-touchscreen table kiosk (Black) (1920x1080)	\$ 2,685.00		\$	-
Touchscreen Displays (Available in Black) Windows 10 Pro/Android Bracket or Stand & PC Included					
M32B02	32 Inch Wall Mount Touchscreen (1920x1080)	\$ 1,090.00		\$	-
M43B02	43 Inch Wall Mount Touchscreen (1920x1080)	\$ 1,290.00		\$	-
M49B02	49 Inch Wall Mount Touchscreen (1920x1080)	\$ 1,550.00		\$	-
Non-Touchscreen Displays (Available in Black) Windows 10 Pro/Android Bracket or Stand & PC Included					
TM43B02	43 Inch Wall Mount Non-Touchscreen (1920x1080)	\$ 865.00		\$	-
TM55B02	55 Inch Wall Mount Non-Touchscreen (4K)	\$ 1,095.00		\$	-
TM65B02	65 Inch Wall Mount Non-Touchscreen (4K)	\$ 1,230.00		\$	-
TM75B02	75 Inch Wall Mount Non-Touchscreen (4K)	\$ 1,670.00		\$	-
TM86B02	85 Inch Wall Mount Non-Touchscreen (4K)	\$ 2,590.00		\$	-
Video Wall (Available in Black) Windows 10 Pro/ Android					
VW46B03-4	2x2	\$ 5,985.00		\$	-
VW46B03-6	2x3	\$ 8,985.00		\$	-
VW46B03-9	3x3	\$ 11,985.00		\$	-
LED Tile (Available in Black) Windows 10 Pro/ Android					
LEDTL19	1.9mm - *min 10 tile order -price per tile	CALL			
LEDTL26	2.6mm - *min 10 tile order -price per tile	CALL			
LEDTL29	2.9mm - *min 10 tile order -price per tile	CALL			
LEDTL39	3.9mm - *min 10 tile order- price per tile	CALL			
LED Vision Wall					
VxTLED	LED Vision Poster (ea. Panel)	CALL			
Rotating Kiosk (Available in White) Windows 10 Pro/ Android					
RK49W02	49 Inch Rotating Kiosk (White) (1920x1080)	\$ 3,846.50		\$	-
We Offer Software Packages To Activate The Interactive Digital Signage. Our modern trade show technology allows you to present with Confidence; Excite, Engage, Connect, and delivering a greater ROI. Contact for a DEMO.			Equipment Total:		
			Subtotal:		
			Grand Total:		

If you have not received confirmation 1 week prior please call. Equipment is subject to availability.	Cancellation - Cancellation of the rental equipment and services must be made up to 7 days prior to delivery. NO REFUND within 7 business days of the scheduled delivery date.
--	---

The Exhibitor is responsible for loss or damage once delivered and until the equipment is picked up by POPSHAP LLC Staff

Video walls, non-touch screens, or LED tiles - POPSHAP can assist with content set up for a rate of \$185 per hour (minimum 2 hours)

Repeat delivery attempts may result in additional charges. Certain equipment may require Union operators.

All billing disputes must be submitted within 7 days of the close of the show

Union Handling & Set UP Fee (if applicable) Union fees will be based on local union jurisdiction and current rates. Delivery and pickup times will also be determined whether you are charged Straight Time, Overtime, or, Double Time.

Note: In venues where union participation is necessary, delivery and pickup times may vary depending on the Union availability of laborers.

Order placed on show loading day may be subject to \$125 service fee to process the order, we are always available to help you with your project, for a custom quote or personal assistant call 888-317-5531 EXT 3 - or email us to sales@popshap.com

Logistics and Installation Services are charged separately

Other Services Available ANYWHERE

**Digital Signage Touch and None_Touch Displays | Digital Kiosks | LED & Video Walls |
Software packages to activate Trade-Show, Conferences, Meeting, and Exhibitor Booth.**

To discuss products not listed contact & multiple show discount contact; Modi Haninovich | sales@popshap.com | 888-317-5531

Booth Monitor Order Form

SHOPTALK

March 26-29, 2023 • Mandalay Bay, Las Vegas

Advance Order Deadline: February 26, 2023

Show Management will provide reasonable security in the exhibit area during installation, show days, and dismantling. However, many Exhibitors elect to use Special Booth Monitoring Services. These services are available at the rate of **\$36.00** per hour when this form and payment for ordered services are received on or before the advance order deadline listed above. These services are available at the rate of **\$41.00** per hour when this form and payment for ordered services are received after the advance order deadline. A minimum of six hours per shift and per security staff is in effect. Holiday rates will apply on all nationally recognized holidays. Rates will vary for executive protection or celebrity security assignments.

Once your order is received you will receive an invoice link to pay the invoice. Orders will not be confirmed, processed or assigned to security personnel until payment in full has been received.

Booth No: _____ Company Name: _____

Address: _____

City: _____ State: _____ Zip: _____ Email Address: _____

Telephone: _____ / _____ / _____ Ext: _____ Fax: _____ / _____ / _____

Authorized Company Representative: _____ Date: _____

Please indicate the dates and hours that you will require Special Booth Monitoring Services

Date In	Start Time	Date out	End Time	Total # of Hours

Security Personnel should remain in booth until released ☐ **Yes** -or- ☐ **No** Exhibitor is responsible for additional charges

If yes or no are unchecked, our personnel will leave your booth at the designated end time.
Please use the area on next page to list representatives who are authorized to release our personnel

2680 Chandler Ave., Suite 4 Las Vegas NV 89120
Phone: 702-650-2298 Fax: 702-920-8340 / order@dtasecurityservices.com
AUTHORIZED TO RELEASE SECURITY OFFICER (EMERGENCY CONTACT)

The following CLIENT representatives are authorized by CLIENT to release security personnel. In the event of an emergency, it is requested that the following persons be notified on behalf of the CLIENT.

1. _____ Telephone _____ / _____ / _____
2. _____ Telephone _____ / _____ / _____

LIABILITY

CLIENT acknowledges and agrees that neither DTA, nor its agents, are insurers of persons and/or property and that insurance, if any, covering personal injury and property loss or damage on or to the CLIENT'S premises shall be obtained by the CLIENT; that DTA is being paid for the security guard services designed to reduce certain risks of loss and that the amounts being charged by DTA are not related to the value of the property belonging to the CLIENT or others located on the CLIENT'S premises and are not sufficient to guarantee that no loss will occur; that DTA is not assuming responsibility for any losses or damages to property or for personal injury or death, whether directly or indirectly, which may occur, even if due to DTA'S negligent performance or failure to perform any obligations under this Agreement. In the event of any loss to property or injury to any person, CLIENT agrees to look exclusively to its insurer to recover for said loss.

If any person or entity commences legal action against DTA for personal injury and or property loss or damage on or to the CLIENT'S premises, DTA will only be liable for any damages to the extent of either the amount of the fee CLIENT has paid / will pay to DTA, or if the damages are covered by an insurance policy, the amount of coverage provided by the policy. Client agrees and understands that without this limitation of liability DTA would not have entered into this agreement.

CLIENT understands that the sole role of DTA at the event / events described herein is to maintain order through reasonable, lawful means and provide a visual deterrent, where necessary. DTA is being compensated solely for this work and to deter certain risks and/or losses that could arise at, or as a consequence from the event / events described herein. Hence, the amounts being charged by DTA and paid by CLIENT are neither sufficient to, nor intended to, guarantee that the services supplied by DTA will avert or prevent occurrences, or losses therefrom.

Both CLIENT and DTA understand and agree that circumstances could arise in the course of DTA'S work as described herein, where losses of, and/or damage to CLIENT'S materials may occur, which may make it impossible or impractical to exhibit the same. Client waives any claim for consequential damages arising from such loss or damage, including but not limited to lost profits or revenues, regardless of the cause or the party responsible.

The CLIENT, as a result of this Agreement, does not seek indemnification from DTA, nor show management, or their agents, against any damages or losses caused by hazards to the CLIENT'S property, or to the property or person of any third party while DTA is engaged in the execution of this Agreement. The signature on the other side of this form of the authorizing party requesting booth monitoring services also indicates acceptance of the conditions of this Agreement as stated above.

LATE NOTICE / CANCELLATION CHARGES

Both CLIENT and DTA understand that circumstances may arise prior to the performance of the parties to this Agreement which could require cancellation of the event for which CLIENT placed this Order with DTA. Both parties further understand that in the preparation for such events, DTA generally incurs costs associated with schedule building and staff assignment confirmations. For this reason, in such circumstances, both CLIENT and DTA agree that where CLIENT cancels a contracted-for event within fourteen (14) days of the date on which security services were to begin, CLIENT will pay DTA (and DTA will accept) a Cancellation Fee in the amount of \$400.00. The Cancellation Fee will be withheld from the refund processed by DTA for CLIENT.

Orders will not be confirmed, processed or assigned to security personnel until payment in full has been received.

By signing this agreement cardholder has accepted the terms and conditions set within by the liability clause above.

Print Name: _____ Signature: _____